



Clark County Shooting Complex Advisory Committee NOTICE OF PUBLIC MEETING

Upcoming Events (7/22 – 9/14) (Steve Carmichael)

- Wednesday Night Fall Trap League- Starts August 6
- Wednesday Night Fall Archery League- September 14-November 2
- American Marksman, S.W. Regional Championships- August 19-21
- Thursday Night Archery Basics Class- Continues through October 27
- Thursday Night Fall Rimfire League- August 26- October 27
- Friday Registered Doubles Promo and “Learn to Shoot” programs through August 26
- Nevada State Skeet Championships- September 9-11
- Nevada State Sporting Clays Championships- September 14-18
- Monthly BIG 50 trap and sporting clays events (3rd & 4th Saturdays, respectively)

VII. COMMITTEE MEMBER’S DISCUSSION ITEMS:

VIII. ACTION ITEMS: (for possible action)

- Receive presentation by the 2016 District B Northwest Equestrian Committee for proposed mounted shooting equestrian facility (Attachment “D”)
- Receive presentation by T & T Tactical for improvement and implementation of temporary 500yd range area (Attachment “E”)
- Adaption of Shooting Complex Advisory Committee By-Laws for FY17 (Attachment “F”)

IX. CORRESPONDENCE:

X. PUBLIC COMMENT / COMMUNITY CONCERNS:

Comments by the General Public:

A period devoted to comments by the general public about matters relevant to the Boards jurisdiction will be held. No vote may be taken on a matter not listed on the posted agenda. Comments will be limited to three minutes. Please step up to the speaker's podium, clearly state your name and address and please spell your last name for the record. If any member of the Board wishes to extend the length of a presentation, this will be done by the Chairman or the Board by majority vote.

Reasonable efforts will be made to accommodate physically handicapped persons desiring to attend this meeting.
Contact Betty-jane Kuhlendahl at (702) 455-2002 in advance so that arrangements may be made.
No vote may be taken on any matter not listed on the posted agenda.

XI NEXT MEETING DATE, TIME & LOCATION ~ TBD

XII ADJOURNMENT

Dated: July 9, 2016

STEVE CARMICHAEL
Sr. Program Administrator, Clark County Shooting Complex

SC: bk

Clark County Board of Commissioners:

Steve Sisolak, Chair *, Larry Brown III, Vice-Chair * Marilyn Kirkpatrick
Lawrence Weekly * Chris Giunchigliani * Susan Brager * Mary Beth Scow
Don Burnette, County Manager

Attachment "A"

Meeting Minutes

May 17, 2016



Clark County Shooting Complex Advisory Committee PUBLIC MEETING

6:00 pm Tuesday, May 17, 2016

Clark County Shooting Complex 11357 N. Decatur Blvd, Las Vegas NV 89131

MEETING MINUTES

MEMBERS PRESENT: Neil Dille, David Famiglietti, Frank Fopiano, Ron Lurie, Martin Olson

MEMBERS ABSENT (EXCUSED): Scott Lofgren

ATTENDANCE: 5

STAFF PRESENT: Steve Carmichael, Sr. Program Administrator, Helen Kawi, Sr. Financial Analyst, Betty-jane Kuhlendahl, Public Services Specialist & current Recording Secretary to Advisory Committee

NOTICE POSTED: Clark County Government Center Lobby, Clark County Web site: <http://www.clarkcountynv.gov>, Regional Justice Center, Paradise Community Center, Desert Breeze Community Center, Winchester Community Center, Clark County Shooting Complex (Complex Office, Shotgun Center, Rifle-Pistol Center)

I. CALL TO ORDER:

- A. Meeting was called to order at 6:00 pm by Martin Olson, Chairman
- B. All cellular phones silenced
- C. Conformance with Nevada Open Meeting Law-**CONFIRMED**

II. PLEDGE OF ALLEGIANCE

- A. The Pledge of Allegiance was recited.

III. ROLL CALL OF BOARD MEMBERS

- A. Roll call was taken. Five (5) board members were present. A quorum was met.

IV. PUBLIC COMMENTS

There being no persons present wishing to be heard on matters related to the agenda, Chairman, Martin Olson closed the Public Comments.

V. ORGANIZATIONAL ITEMS:

- A. The meeting Agenda for May 17, 2016, was unanimously approved as written. Motion by Ron Lurie and Second Frank Fopiano. All in favor. Motion approved.
- B. The Minutes of the March 17, 2016, meeting was unanimously approved as written. Motion by David Famiglietti and Second by Ron Lurie. All in favor. Motion approved.

VI. STAFF REPORTS:

Shooting Complex Briefing

- A. Financial Report FY 16 (Helen Kawi) (Report distributed in meeting)
Comment: Ron Lurie would like to see an expenditure breakdown, such as payroll, supplies, etc.
- B. Marketing Report presented by Steve Carmichael on behalf of Gina Olivares. Final interviews for Graphic Design position will be held May 26 and 27th. Billboard contracts are coming to a close. Gina is working on new contract.
- C. Lead Reclamation Project (Steve Carmichael) MT2 has completed all the Rifle Pistol and Education Ranges pulling 156,000 lbs. just from Rifle Pistol. As of 5/13/2016, 1-5 Shotgun Fields are complete pulling 101,000 lbs.



Clark County Shooting Complex Advisory Committee PUBLIC MEETING

- D. Ammunition Status Report (Steve Carmichael) Remanufactured handgun/rifle ammunition is now a staple in the Rifle Pistol inventory. Shotgun promotional flats are reduced to 1 flat per visit. An additional flat may be purchased with same day purchase of shooter card.
- E. Advisory Committee Board Renewal and Recruitment (Steve Carmichael) Application is posted on CCSC website and were e-mailed to current members and interested parties.

VII. COMMITTEE MEMBER'S DISCUSSION ITEMS:

None

VIII. ACTION ITEMS: (for possible action)

None

IX. CORRESPONDENCE:

None

X. PUBLIC COMMENTS/COMMUNITY CONCERNS:

None

XI. NEXT MEETING DATE:

Motion by Ron Lurie and Second by Frank Fopiano, next meeting Thursday, July 21, 2016, 6:00 pm
All in favor. Motion approved.

Next meeting date – Thursday, July 21, 2016, 6:00 pm
Clark County Shooting Complex Education Center,
11357 N. Decatur Blvd., Las Vegas, NV 89131

XII. ADJOURNMENT:

Meeting was adjourned at 7:14 pm

Clark County Board of Commissioners:

Steve Sisolak, Chair * Larry Brown, III Vice-Chair * Marilyn K. Kirkpatrick
Chris Giunchigliani * Susan Brager * Lawrence Weekly * Mary Beth Scow
Don Burnette, County Manager

Attachment "B"

Advisory Committee Charter

**CHARTER OF THE CLARK COUNTY, NEVADA
SHOOTING COMPLEX ADVISORY COMMITTEE**

Amended: April 7, 2015

I. NAME OF COMMITTEE: The Committee will be called the Clark County Shooting Complex Advisory Committee (Committee).

II. TYPE OF COMMITTEE: The Committee shall be an advisory committee authorized by the Board of County Commissioners (Board), Clark County, Nevada and will serve at the pleasure of the governing body.

III. PURPOSE: The Committee is created for the purpose of working with the Clark County Shooting Complex (Complex) to further its strategic priorities and shall limit its activities to advising on matters that directly concern the Complex. The Committee shall be responsible for:

- developing a comprehensive marketing plan
- preparing grant applications
- developing fundraising strategies
- identifying strategies for future capital development

IV. RELATIONSHIP OF COMMITTEE TO GOVERNING BOARD: It is the role and sole prerogative of the Board to enact policy. The Committee is expected to offer recommendations and to provide information relevant to policy.

V. MEMBERSHIP:

Composition: The Committee shall consist of no more than seven members with expertise and skill (i.e. marketing, entrepreneurial, legal, finance, grants & fundraising) to further the Complex's strategic priorities. Members will be selected and appointed by the Board.

Term: A term of membership shall last for one year. Members may be reappointed with Board approval.

VI. ORGANIZATIONAL STRUCTURE:

Officers: The Committee will have a Chair, Vice Chair, and Recording Secretary who are elected for one-year terms by the membership. Elections will be held at the first meeting of the new membership year.

VII. PROCEDURAL RULES:

By-Laws: The Committee will adopt a set of written By-laws at the first organizational meeting of the Committee. The By-laws govern committee operation. By-laws require a two-thirds vote for adoption or change.

Meetings: The Committee will meet at least four times per year. Written Notices of upcoming meetings will be e-mailed to members at least ten days before a meeting. Notices of public meetings will be in accordance with Nevada Open Meeting Law.

Minutes: Minutes of each meeting will be kept and posted on the Clark County website. Copies will be e-mailed to the Complex Administrator and Committee membership within two weeks after a meeting.

Recommendations and Reports: Committee recommendations and reports will be submitted in writing to the Board. Documents will include both suggested action and justification for suggestions.

Dismissal: Members who are absent without reasonable cause from three successive meetings will be considered to have resigned their seat. The Committee will move to fill the position for the remainder of the term.

VIII. DURATION: The Committee's Charter and Authorization shall expire one year following appointment of Committee members, unless extended prior to the expiration date by approval of the Board.

Attachment "C"

Education Center

Reservation Priorities

SCHEDULING PROCEDURE FOR RESERVING BUILDINGS, RANGES AND EVENTS

CCSC buildings, ranges, other areas and events will be available for use by reservation subject to the following scheduling procedure.

1. Only registered user groups with a current User Agreement on file may submit a reservation request or use the facility.
2. All reservations must be made on a "Reservation Request" form.
3. All User Groups will renew their User Agreements in July and August each year. (July 1 through August 15). All outstanding fees will be paid before a new User Agreement is accepted and reservations filled.
4. There will be a reservation submission period from July 1 to August 15 yearly to establish the schedule for the following calendar year.
5. After this open reservation period, the ranges and buildings will be scheduled for the following calendar year by the priority schedule based on criteria established by this procedure.
6. It is the objective of CCSC to have the yearly schedule completed by October first.
7. Reservations submitted after August 15 will be scheduled on a "first-come, first-served" basis regardless of the scheduling priority.
8. After August 15, reservations may be submitted at any time by any Registered User Group. Due to the volume of use of the facility, we require a 30 day request in advance. We may not be able to accommodate requests submitted with a shorter time frame. As the facility is expanding in use, not all requests may be accommodated; but effort will be made to provide as much use as possible.
9. Ranges and buildings are available on Mondays and Tuesdays for CCSC activities, NDOW activities, Police/Military training, and Registered User Group activity by appointment only. Special circumstances may be approved by the Complex manager.
10. There will be an assessment of \$25.00 for the first scheduled event not held and not cancelled by notifying the Main Office in writing a minimum of 30 days in advance of the event. A second violation will be assessed \$100, and a third will result in forfeiture of remaining dates for the calendar year.
11. The Main Office will keep the scheduling/reservation book.

SCHEDULING AND RESERVATION PRIORITY FOR OPEN SCHEDULING PERIOD (Listed in order of priority, based on NRA competitive events structure)

PRIORITY ONE: SANCTIONED COMPETITIVE EVENTS

1. INTERNATIONAL
2. NATIONAL
3. REGIONAL
4. SECTIONAL
5. STATE
6. CCSC USER GROUP

PRIORITY TWO: NON-SANCTIONED COMPETITIVE EVENTS

7. NATIONAL
8. REGIONAL
9. STATE
10. CCSC USER GROUP

PRIORITY THREE: NON-COMPETITIVE EVENTS

11. CCSC NOT FOR PROFIT USER GROUP
12. CCSC COMMERCIAL USER GROUPS

- Notes:
- A. Sanctioned Events are those events authorized by a recognized national shooting organization such as: NRA, NSCA, NSSA, ATA, IDPA, IPSC etc.
 - B. Competitive Events are any shooting events, which offer awards/prizes/points as a result of competition. Practice shoots are not competitive events.
 - C. CCSC NOT FOR PROFIT USER GROUPS are Registered User Groups who are governed by elected officers and are non-profit, or are government groups. If conflicts exist within their scheduling priorities, the priority shall be: Hunter Education, General Education/Training, Schools and Clubs, Law Enforcement/Military.
 - D. CCSC COMMERCIAL USER GROUPS: These groups use the shooting complex for commercial purposes. There are two types of Registered Commercial User Groups:
Commercial Education/Training are Commercial Users that provide firearms education and training, such as concealed weapons courses and various firearms courses.
Commercial Businesses are Commercial Users that offer competitive events, and/or use CCSC for purposes such as bullet and product testing.
 - E. The Shooting Complex is for recreational shooting activities. Requests for use that do not meet the Mission of Clark County, the Department of Parks & Recreation, and/or the Clark county Shooting Complex will not be authorized.

Attachment "D"

District B Northwest Equestrian
Committee Proposed Mounted
Shooting Equestrian Facility

Clark County Shooting Park

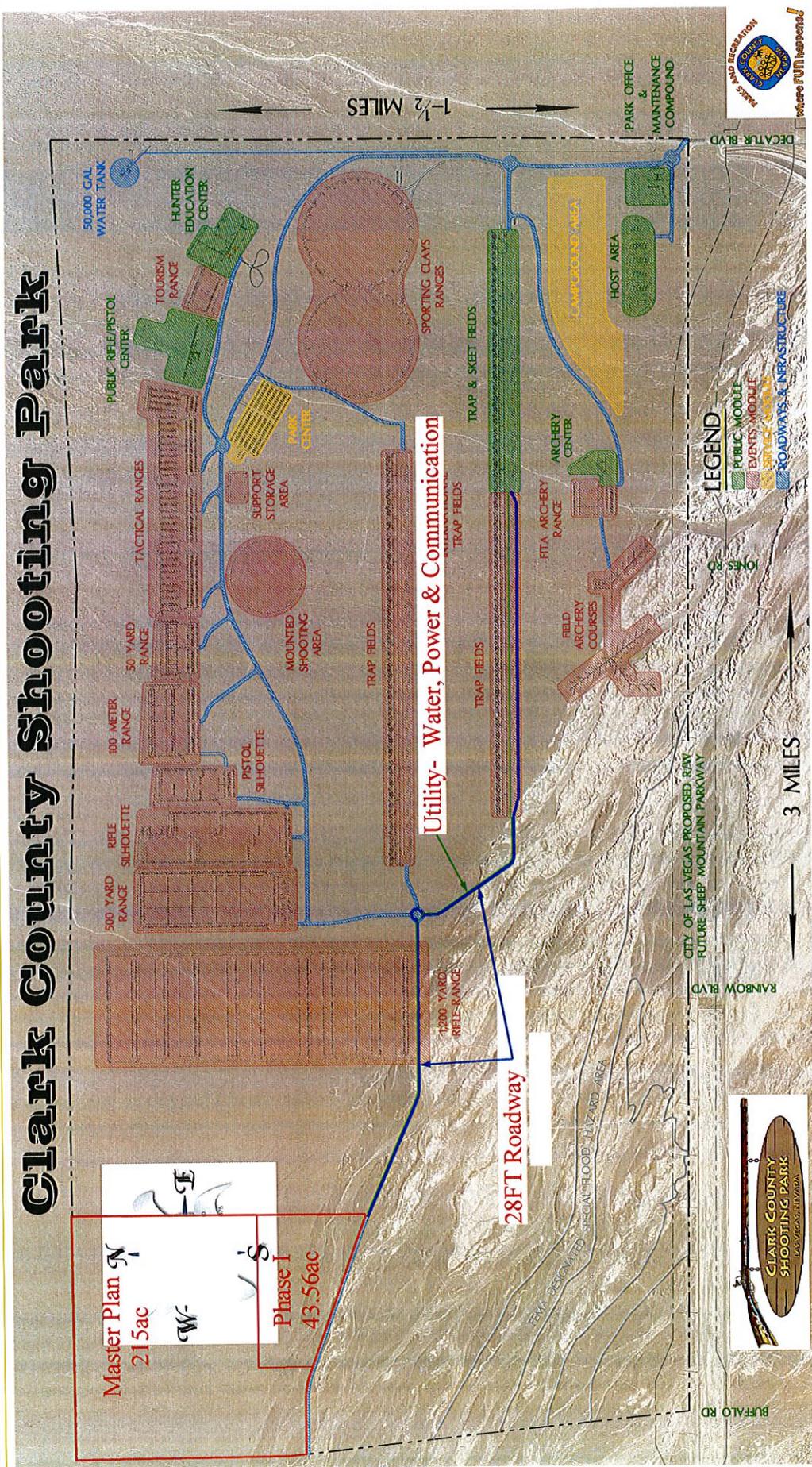
Master Plan
21.5ac

Phase I
43.56ac



28FT Roadway

Utility- Water, Power & Communication



Attachment "E"

T & T Tactical Implementation of
Temporary 500 Yard Range



TACTICAL

“COME JOIN US SHOOT OUTDOORS”



RTX
RTEX
SOURCE OF OPTICS



WAR
ASSAULT

T&T TACTICAL

T&T TACTICAL LLC.

CCSC 500 YARD RANGE BUSINESS PLAN & PROPOSAL

PREPARED BY: BO TUN

GENERAL INFORMATION

T&T TACTICAL LLC,

PREPARED BY:

BO TUNCER

T&T TACTICAL LLC

7849 MIDNIGHT RIDE, LV NV 89131

702-355-6389

INFO@TTTACTICAL.COM

WWW.TTTACTICAL.COM

EXECUTIVE SUMMARY

T&T Tactical LLC, (referred to from hereon as the “Company and/or T&T”) was established as a limited liability company in Las Vegas, NV 89131, with the expectation of rapid expansion in the shooting sports industry emphasizing firearm safety, tactical training, rifle/pistol use and education, including short and long range shooting.

Currently T&T is licensed both in Clark County and the City of Las Vegas for firearms education and resale of shooting sports gear, also an active user group for Clark County Shooting Complex currently providing events to the public at the rifle & pistol center on Saturday & Sunday evenings.

BUSINESS DESCRIPTION

T&T Tactical LLC was formed on August 27, 2015, as a Limited Liability Company under Nevada state law in accordance with Title 7 of Nevada revised statutes by Bo Tuncer, with Nevada Business ID #NV20151510118

Company staff currently consists of one full-time owner operator and 6 independent contractors with military, law enforcement, and/or NRA qualifications.

T&T Tactical is also currently in full compliance with Clark County Shooting Complex rules and regulations as set by the county statutes for user group privileges.

BUSINESS MISSION

The Company mission is to provide the public and private groups & organizations with a long range shooting opportunity up to 500 yards at the Clark County Shooting Complex plus a tactical training opportunity for long-range enthusiasts as well as law enforcement or other tactical groups.

New service:

T&T Tactical is prepared to introduce this 500 yard range with minimal permanent structure utilizing long-range steel targets in order to avoid any interference with the public rifle/pistol range.

Proposed area is due West of current public rifle/pistol center, and was temporarily constructed for a single event in 2012. This area has not been utilized since, either by county or any other group or organization.

This new venue will draw a considerable number of long range shooters to the facility and enhance the overall popularity of the shooting complex. In addition, development of this area will help the Company nurture its business association with the County, anchoring strong relations for long-lasting and mutually beneficial future business affairs.

BUSINESS GOALS & OBJECTIVE

Short Term:

Phase 1: 500 yard Long Range

Phase 2: Tactical Training Facility

Industry research indicates Tactical Training and Long Range shooting have been in demand across the nation. With the current lack of such facilities, particularly on the West coast, makes phase two an exceptionally attractive opportunity.

T&T Tactical is actively engaged in ongoing discussions with industry giants, such as, Sig Sauer, Beretta, and others, for a long-term development as part of a future phase two.

Long term objective is to have a permanent home for T&T Tactical and one of a kind tactical training facility in our very own Clark County Shooting Complex.

MARKETING SUMMARY

The Company will utilize existing marketing opportunities such as website, local gun shops and stores, indoor ranges, shooting sports apparel and gear retailers, Clark County publications, flyers, media such as advertisements on multiple platforms, county public announcement boards, social media and any other means of opportunity.

Target market will include the entire Las Vegas valley and neighboring cities.

➤ PRICING STRATEGY:

The Company has completed a thorough analysis of competitor's pricing and will price the use of the proposed long range accordingly. The Company intends to make the range affordable to everyone while keeping in mind competition's pricing and the cost of customer acquisition.

➤ SERVICE:

First-rate service is intended to be the focus of the Company and a cornerstone of the Company's success. All clients will receive a conscientious timely service in all capacities; be they transactions, conflicts or complaints. This is expected to create a loyal following and return business.

PROPERTY DEVELOPMENT

- Company is aware that the location is in the prescribed tactical perimeter of the county master plan and will be in compliance with Clark County rules and regulations in regards to preparing the range for public use.

➤ ENTRANCE:

There will be a designated monitored gate allowing access to the range at the West end of the roundabout leading to the pistol rifle range.

A "T&T Tactical Long Range" sign; preferably made of concrete, stone or other environment friendly material, will be placed by the entry point without disturbing any plant or wild life habitat by the gate.

➤ OFFICE BUILDING:

Company will utilize a pre-fabricated conex office trailer by the south side of the shooting pad in order to conduct and monitor business.

➤ GENERAL BUILDING:

Company will acquire several transportation containers and place them on the property by the office building in order to facilitate its repairs or store various tools and gear as well as to give the range a tactical appearance including military style camouflage net and props.

➤ PARKING:

Company will grade the area South of the shooting pad to provide adequate parking spaces for its patrons. Dust mitigation will be necessary and improved by addition of gravel and treatment as prescribed by county rules and regulations.

PROPERTY DEVELOPMENT

➤ SHOOTING AREA:

- ✓ Company will improve and restore the current shooting pad, currently 50 feet wide east to west and 20 feet deep north to south, with wood frame and fill with loose rocks in order to maintain an authentic look of an outdoor tactical rifle range.
- ✓ Shooting pad will be expanded for another 22 feet, east to west, if necessary on either side to accommodate 12 shooting "lanes".
- ✓ Each shooting lane will be 6 feet wide and 12 feet deep in order to fit a shooting table at the back end and a prone shooting mat at the front.
- ✓ All shooting lanes will be constrained with 12x12 inches rail road ties that are 6 feet tall and 8 feet deep starting from the front end of the tables towards the front in order to give each individual a safe shooting zone from other shooters and from muzzle blast with un-obstructed view of the targets while restricting them from cross shooting at any other direction.
- ✓ Shooting lanes will be monitored from the office building and personnel in the control tower positioned directly south of the shooting pad. The tower will be constructed by a certified and licensed constructor and will be build to withstand wind loads as deemed necessary by county code.
- ✓ Shooting lanes and tower will be covered by a temporary sun shade for the first months of business. A permanent shade structure will be provided following approval by the required departments.

PROPERTY DEVELOPMENT

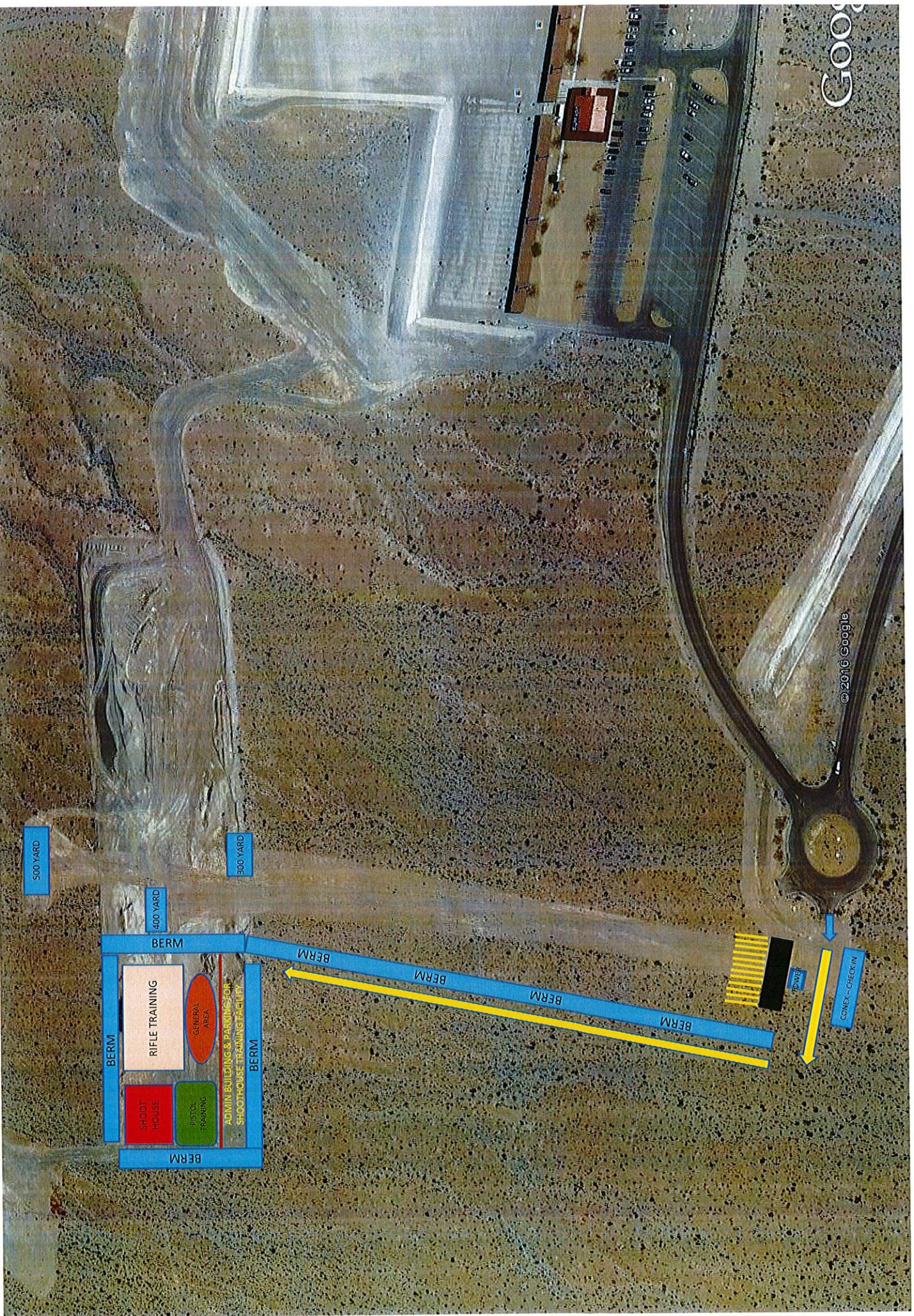
➤ RANGE AREA:

- ✓ The Company will set multiple AR-500 hardened steel targets specially designed for long range rifle ammunition at 300, 400 and 500 yards.
- ✓ All targets will be positioned with a minimum 12 degrees of front-facing downward angle in order to dissipate, deflect and avoid any ricochet.
- ✓ Minimum distance of any target from any shooting lane will be limited to 300 yards.
- ✓ All target stands will be secured to the ground and all targets will be collapsible in order to avoid anyone shooting on non-business hours.
- ✓ All targets will be secured in on-site storage and will be put up at the start of each business day and taken down at the end.
- ✓ The range will provide steel targets only. It will be Company's responsibility to partake any repairs during business hours and no one will be permitted down range unless permitted by the Company under supervision of Company personnel.
- ✓ All steel targets will be available for CCSC use.
- ✓ Company realizes that earthen backstops currently exist. Although the backstops are adequate for the time being, the Company will improve these backstops with a surface consisting of a mixture 95% sand 5% Portland cement at a depth of 36", consistent with backstops of all ranges currently in use at the Shooting Complex.

BUSINESS OPERATIONS

➤ BUSINESS HOURS:

- ✓ Range hours will be 8am to sunset during summer hours and 9 am to sunset on winter hours. Company will adapt CCSC summer and winter hour dates.
- ✓ Company will use a mobile power generator until necessary steps taken in order to acquire power from CCSC.
- ✓ Company respectfully requires and requests exclusive use of the range on Thursday, Friday, Saturday and Sunday while allowing additional use by CCSC, or its Registered User Groups, on Monday Tuesday and Wednesdays of every week. The use of range by CCSC on Thursdays will be available with prior notice to the company any given week unless it has already been reserved for private or sanctioned events.
- ✓ Company seeks the first opportunity for exclusive rights to renew the use of the range once the initial agreement expires.



500 YARD

400 YARD

300 YARD

BERM

RIFLE TRAINING

GENERAL AREA

SHOOT HOUSE

PISTOL TRAINING

ADMIN BUILDING & PARKING FOR SHOOTHOUSE TRAINING FACILITY

BERM

BERM

BERM

BERM

BERM

POWER

CONEX-CHECK IN

BERM

Attachment "F"

Advisory Committee

By-Laws for FY17

BY-LAWS
CLARK COUNTY SHOOTING COMPLEX ADVISORY COMMITTEE

SECTION I: NAME

The name of this Committee is the Clark County Shooting Complex Advisory Committee, hereinafter referred to as the "Committee".

SECTION II: PURPOSE

The Committee serves in an advisory capacity to the Shooting Complex Manager, Parks and Recreation Director, County Manager, and Board of County Commissioners in promoting, aiding and encouraging public recreational shooting; and further development of the facility.

SECTION III: MEMBERSHIP

- A. The Committee consists of no more than seven members as appointed by the Board of County Commissioners.

Neil Dille	David Famiglietti
Frank Fopiano	Scott Lofgren
Ron Lurie	Martin Olson
Scott Decker	

- B. The term of each member shall commence at the next Advisory Committee meeting following the appointment by the Board and shall expire on June 30, 2017.
- C. Should a Committee member relocate, and no longer reside in Clark County, resign or otherwise vacate the Committee position, his or her membership shall automatically expire.
- D. Any Committee member who compiles more than three consecutive unexcused absences, or attends less than seventy-five percent of the regularly scheduled meetings within a calendar year, shall be considered to have resigned.
- E. Excused absences are defined as absences due to illness of a member or a member's family, employment related activities, or other instances as approved by the Chair on a case-by-case basis. Notifications of absences are to be made to the ex-officio secretary of the Committee.
- F. Vacancies of committee members occurring otherwise than through the expiration of term must be filled for the unexpired term by a Committee member as appointed by the Board of County Commissioners.

SECTION IV OFFICERS

The Committee shall elect a Chairman and Vice-Chairman from its members at the meeting following re-chartering and reappointment by the Board of County Commissioners each year. There is no minimum or maximum limit on the number of times a member may serve as Chairman or Vice-Chairman.

- A. The Chair shall preside at all meetings, call meetings, and review and approve the agenda for meetings.
- B. The Vice Chair shall act as Chair and perform those duties in the absence or abstention of the Chair.
- C. The County Manager, or the County Manager's designee, shall serve as the ex-officio secretary of the Committee.

SECTION V POWERS AND DUTIES

- A. The powers and duties of the Committee shall include, but not be limited to, the following:
1. Hold forums and meetings to promote the exchange of information.
 2. Obtain public input.
 3. Review and compile information.
 4. Organize subcommittees.
 5. Propose amendments to the Board of County Commissioners to amend these bylaws, or adopt such administrative rules as deemed necessary for the efficient conduct of Committee business.
 6. Act as an Advisory Committee to the Shooting Complex Manager, County Manager and/or his/her designees, and the Board of County Commissioners.
 7. Represent the public point of view to the elected officials.
 8. Provide input regarding facility design components, programming, fundraising and promotion of the Shooting Complex as appropriate.
 9. Act as an advocate for the Shooting Complex by encouraging citizen participation in Shooting Complex events, programs, services and volunteer opportunities
 10. Develop recommendations for design criteria, program development, marketing and fundraising efforts for the Shooting Complex.
 11. Submit an annual written report of findings to the BCC.
- B. The Committee may request, through County Management, that County staff members attend meetings.

SECTION VI MEETINGS

- A. Regular meetings of the Committee will be held bi-monthly on the third Thursday night every other month. Meetings will be held at the Education Center of the Shooting Complex at 6:00 p.m.
- B. All meetings shall be properly noticed, posted and conducted according to the open meeting law requirements in Nevada Revised Statutes 241.
- C. Four members constitute a quorum for any action to be taken by the Committee, except amendments to these by-laws.
- D. The Chair is a voting member.
- E. The majority vote is at least one vote more than half the members present and entitled to vote, excluding abstentions, at a meeting where a quorum is present.
- F. A two-thirds vote is a vote of at least two-thirds of the entire membership for the board entitled to vote, excluding abstentions.
- G. Special meetings may be called as directed by:
1. the Chair;
 2. the majority vote of a quorum at a meeting;
 3. the request of a majority of the members;
 4. the County Manager, or his/her designee.
- H. Action on routine motions, resolutions, and recommendations requires a majority vote of a quorum of the members present, excluding abstentions.

SECTION VII AGENDA

- A. Matters to be considered by the Committee at any regular meeting must be submitted to County Management no later than 12:00 p.m. (noon) eleven (11) working days preceding the day of the meeting. The order of business on the agenda shall be adjusted at the discretion of County Management to conform to the urgency of the subject matter. If it is desired to transact business out of its order, it shall be necessary to suspend the rule, which can be done by a majority vote of the members present.
- B. At least three (3) working days prior to any regular meeting, County Management shall prepare and submit to the Committee members an agenda setting forth the matters to be considered at the meeting. The agenda submitted shall also be accompanied by copies of information as may be available such as monthly reports by venue, copies of staff reports and substantiating information and other matters to be considered at such meeting. Copies of the agenda and accompanying materials shall be made available to the public by 9:00 a.m. three (3) working days prior to any regular meeting. Agenda shall be posted at the Clark County Shooting Complex, Clark County Government Center, Clark County Courthouse, Paradise Community Center, Sunset Park Administrative Offices, and Clark County Parks and Recreation website. The agenda shall include the time, place and location of the meeting.

SECTION VIII PARLIAMENTARY AUTHORITY

- A. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Committee in all cases where applicable and not inconsistent with these bylaws or any special Rules of Order the Committee may adopt.
- B. In the event of a conflict, the following order of priority shall prevail: governing ordinance, Bylaws, Special Rules, Robert's Rules of Order.

SECTION IX FILING WITH COUNTY CLERK

- A. The executed, original of the bylaws must be filed with the County Clerk within 10 calendar days of adoption by the Committee.
- B. Originals of the agenda, agenda backup items, certificate of posting, and certificate of mailing are to be filed with the office of the County Clerk within 10 calendar days after the meeting date.
- C. Executed original of the meeting minutes are to be filed with the office of the County Clerk within 10 calendar days of approval.

SECTION X AMENDMENTS OF BYLAWS

- A. Proposed amendments to the bylaws must be presented to the Committee through the regular agenda process at two consecutive meetings.
- B. Proposed amendments to these by-laws shall require a two-thirds vote as defined in Section VI (F) above.

Chair, Clark County Shooting Complex Advisory Committee

ATTEST:

Clark County Manager and/or his/her designee