Nevada's 5-Star
Outdoor Shooting Facility

REGISTERED USER GROUPS

All groups who desire to use the Shooting Complex must have a current Registered User Group application on file at the Main Office.

No person shall provide commercial firearms instruction or programs at the Clark County Shooting Complex without being registered as a User Group.

Individuals may not register as a User Group unless they are a bonafide business.

The Clark County Shooting Complex is managed as a recreational shooting facility. Requested uses that do not feature the shooting sports, or are not related to the shooting sports, or the accomplishment of the mission of Clark County will not be allowed on property.

All event shooters and Registered User Groups must pay the appropriate Shooting Complex fees through designated event coordinators or match directors.

All Registered User Group event coordinators and match directors must check in at the Main Office, or with the on-duty Rangemaster before set up or shooting.

All events, buildings and facilities must be requested for scheduling reservations through the Main Office at least 30 days in advance.

A gate code will be issued to Registered User Groups whose events begin before Clark County Shooting Complex opening, or end after Clark County Shooting Complex closing.

Registered User Groups may store items necessary for their events on property in a designated area, after receiving approval from the Main Office.

Paint ball and force on force training is prohibited except by law enforcement, security and military units as part of their official training.

All Registered User Groups must maintain a current Registered User Group application on file at the Main Office before being scheduled to use the Clark County Shooting Complex.

All Registered User Groups must schedule and reserve event ranges and buildings for their events through the Main Office per established Clark County Shooting Complex procedures.

All reservations and cancellations must be made in writing. Failure to cancel an event in writing within 30 days of the event will result in a failure to cancel fee assessment. Reservations are unavailable to Registered User Groups with any outstanding fee balances.

All Registered User Groups must possess a current liability insurance certificate naming Clark County as additional insured before using the Clark County Shooting Complex. A current copy of the certificate will be provided to the Shooting Complex and kept on file with the registered user group application. A lapse of insurance coverage nullifies the application and any scheduled events are subject to cancellation by Clark County Shooting Complex.

All Registered User Groups must conduct their events with the highest standards of safety for participants and for others.

All Registered User Groups must provide trained safety officers to supervise their events. If a sanctioned event is being held, these officers must meet the standards set by the sanctioning authority.

All Registered User Groups are responsible for the actions, security and safety of participants and spectators, range safety, range conditions and cleanliness.

All Registered User Groups must ensure that participants and guests follow all Shooting Complex rules and regulations.

All Registered User Groups must be responsible for match set up and clean up and ensure that their Clark County Shooting Complex reserved areas are left in a clean condition. Clark County Shooting Complex does not provide set up nor clean up services. Trash will be placed in trash bins or garbage cans as provided. In the case of a large event (four or more days) the Registered User Group will provide a roll off dumpster. Registered User Groups will be charged a clean-up fee if Clark County Shooting Complex staff must clean up after an event.

All Registered User Groups must provide portable toilets if their event lasts more than six hours with 50 or more people (including participants and spectators). The first toilet must be ADA approved, with an additional toilet provided for every additional 25 people.

All Registered User Groups must hire a licensed security agency for the duration of the event, or rental of buildings, when the event includes participants, vendors and goods or services remaining on property beyond normal hours of operations. The security agency must be approved by and contact the Main Office in advance to obtain specific instructions on close up procedures, access, etc.

All Registered User Groups must disqualify any participant who consumes or is under the influence of alcohol or drugs or who violates any Clark County Shooting Complex safety rule(s) during the event.

All Registered User Groups must pay Clark County Shooting Complex all applicable fees within 30 working days after each event.

All Registered User Groups must ensure that participants do not use the reserved facilities before or after an event.

All Registered User Groups must understand that non-compliance with Clark County Shooting Complex rules, procedures and instructions from Rangemasters or facility personnel, or any safety violations, late payment of fees, or lapse of insurance will result in loss of privileges to use Clark County Shooting Complex.

SCHEDULING PROCEDURE FOR RESERVING BUILDINGS, RANGES AND EVENTS

CCSC buildings, ranges, other areas and events will be available for use by reservation subject to the following scheduling procedure.

1. Only registered user groups with a current User Agreement on file may submit a reservation request or use the facility.

2. All reservations must be made on a "Reservation Request" form.

3. All User Groups will renew their User Agreements in July and August each year. (July 1 through August 15). All outstanding fees will be paid before a new User Agreement is accepted and reservations filled.

4. There will be a reservation submission period from July 1 to August 15 yearly to establish the schedule for the following calendar year.

5. After this open reservation period, the ranges and buildings will be scheduled for the following calendar year by the priority schedule based on criteria established by this procedure.

6. It is the objective of CCSC to have the yearly schedule completed by October first.

7. Reservations submitted after August 15 will be scheduled on a "first-come, first-served" basis regardless of the scheduling priority.

8. After August 15, reservations may be submitted at any time by any Registered User Group. Due to the volume of use of the facility, we require a 30 day request in advance. We may not be able to accommodate requests submitted with a shorter time frame. As the facility is expanding in use, not all requests may be accommodated; but effort will be made to provide as much use as possible.

9. Ranges and buildings are available on Mondays and Tuesdays for CCSC activities, NDOW activities, Police/Military training, and Registered User Group activity by appointment only. Special circumstances may be approved by the Complex manager.

10. There will be an assessment of $25.00 for the first scheduled event not held and not cancelled by notifying the Main Office in writing a minimum of 30 days in advance of the event. A second violation will be assessed $100, and a third will result in forfeiture of remaining dates for the calendar year.

11. The Main Office will keep the scheduling/reservation book.

SCHEDULING AND RESERVATION PRIORITY FOR OPEN SCHEDULING PERIOD (Listed in order of priority, based on NRA competitive events structure)

PRIORITY ONE: SANCTIONED COMPETITIVE EVENTS

1. INTERNATIONAL
2. NATIONAL
3. REGIONAL
4. SECTIONAL
5. STATE
6. CCSC USER GROUP

PRIORITY TWO: NON-SANCTIONED COMPETITIVE EVENTS

7. NATIONAL
8. REGIONAL
9. STATE
10. CCSC USER GROUP

PRIORITY THREE: NON-COMPETITIVE EVENTS

11. CCSC NOT FOR PROFIT USER GROUP

12. CCSC COMMERCIAL USER GROUPS

Notes:

A. Sanctioned Events are those events authorized by a recognized national shooting organization such as: NRA, NSCA, NSSA, ATA, IDPA, IPSC etc.

B. Competitive Events are any shooting events, which offer awards/prizes/points as a result of competition. Practice shoots are not competitive events.

C. CCSC NOT FOR PROFIT USER GROUPS are Registered User Groups who are governed by elected officers and are non-profit, or are government groups. If conflicts exist within their scheduling priorities, the priority shall be: Hunter Education, General Education/Training, Schools and Clubs, Law Enforcement/Military.

D. CCSC COMMERCIAL USER GROUPS: These groups use the shooting complex for commercial purposes. There are two types of Registered Commercial User Groups:
Commercial Education/Training are Commercial Users that provide firearms education and training, such as concealed weapons courses and various firearms courses.
Commercial Businesses are Commercial Users that offer competitive events, and/or use CCSC for purposes such as bullet and product testing.

E. The Shooting Complex is for recreational shooting activities. Requests for use that do not meet the Mission of Clark County, the Department of Parks & Recreation, and/or the Clark county Shooting Complex will not be authorized.

CLARK COUNTY Shooting Complex
Las Vegas

Nevada's 5-Star
Outdoor Shooting Facility

EDUCATION CENTER FIREARMS RANGE RULES

THESE RULES MUST BE FOLLOWED WHILE USING THIS RANGE

- All range users and shooters are personally responsible for range safety and safe shooting.
- All range users and shooters are responsible to immediately correct any unsafe condition.
- Immediately report any unsafe condition to a Safety Officer.
- First time shooters must watch the safety video before shooting.
- All shooting is to be into the backstops only.
- Firearms will be cased and uncased, holstered and unholstered only at the shooting benches.
- Muzzles will be kept pointed down-range at all times.
- Do not point your firearm at anyone.
- Black powder firearms may be charged at the table and then primed with muzzle pointed down-range.
- Smoking is prohibited around black powder.
- Black powder firearms will not be charged from powder flask or powder can.
- Black powder containers will not be on the shooting tables when firing.
- All persons in the range area must wear ear and eye protection.
- Anyone may call a "cease fire" if an unsafe condition occurs.
- When instructed to "cease fire" shooters will immediately stop shooting, unload their firearms and place them on the shooting table and stand behind the yellow safety line until given further instructions.
- Firearms will not be touched nor handled during "cease fire-range safe period.
- No shooting at unauthorized targets.
- Authorized targets are determined by the Rangemaster.
- 50 BMG shooting is a 200-yard range only.
- Class III firearms will be benched or tripod mounted while shooting.
- Phosphorous based tracer ammunition is prohibited. No shooting at target frames. A replacement fee will be assessed for deliberately shooting frames.
- Deposit all trash in containers and cigarette butts in appropriate receptacles.
- Respect others and their equipment.
- Parents are responsible for their children at all times.
- Pregnant shooters are advised against being exposed to firing line noise.
- All shooters are advised to not smoke or eat while shooting and to wash their hands before they leave the range.
- Alcohol and drugs are prohibited on the range. Persons who have been consuming alcohol or are under the influence of drugs are prohibited from shooting.
- Shooting Complex rules are available at the Main Office.

PLEASE FOLLOW THESE RULES WHILE USING THIS AREA. VIOLATIONS WILL BE ENFORCED, VIOLATORS MAY BE ASKED TO LEAVE THE COMPLEX AND SUBJECT TO CRIMINAL AND/OR CIVIL SANCTIONS

Clark County Shooting Complex
11357 North Decatur Blvd
Las Vegas, NV 89131
Phone: (702) 455-2000 Fax: (702) 522-8400

USER GROUP FEES (January 1, 2016)

RANGE FEES-

RANGE	COMMUNITY/NOT FOR PROFIT	COMMERCIAL
Education Center Rifle/Pistol/Archery	$10/Hour 4-hour minimum Monday & Tuesday	$20/Hour 4-hour minimum on Monday & Tuesday
Trap/Skeet (135 targets per case)	$28.00 per case	$28.00 per case + $25/field/day
Five-Stand (135 targets per case)	$33.00 per case	$33.00 per case + $25/field/hour
Sporting Clays (135 targets per case)	$35.00 per case	$35.00 per case +$250/course/day
Public Rifle Pistol Range	$20.00/Hour Monday 12pm – 10pm Friday, Saturday & Sunday 5pm – 10pm	$40.00/Hour Monday 12pm – 10pm Friday, Saturday & Sunday 5pm – 10pm

PATRON USER GROUP -

RANGE	NOT FOR PROFIT GROUPS ONLY (subject to a minimum of 9 bookings per year)
Rifle/Pistol/Archery	$8.00/Hour
Trap/Skeet (135 targets per case)	$25.00 per case

BUILDING RENTAL FEES –

TRAINING ROOM	TIME OF RENTAL	COMMUNITY/NOT FOR PROFIT	COMMERCIAL
Standard Room (30 seats capacity)	Under 4 hours	$25.00	$32.00
	From 4-8 hours	$45.00	$57.00
	Over 8 hours	$65.00	$82.00
Large Training Room (60 seats capacity)	Under 4 hours	$50.00	$63.00
	From 4-8 hours	$75.00	$94.00
	Over 8 hours	$100.00	$125.00
Extra-Large Training Room (90 seats capacity)	Under 4 hours	$75.00	$94.00
	From 4-8 hours	$100.00	$125.00
	Over 8 hours	$125.00	$157.00

MISCELLANEOUS FEES -

Night Lights	$35.00 per day
Failure to Notify of Cancellation (Cancellation period is 30 days before reservation date)	$25 first offense, $100 second offense, third offense/suspension of remainder of calendar year.
Clean-Up	$15 per staff hour plus $50 penalty
Vendors	$20/day Community/Not For Profit - $40/day Commercial
Staff Fee–(required on Monday & Tuesday and after hours when closed to the public)	$15 per staff hour

TRAILER STORAGE -

Annual Permit	$500.00/year
Monthly Permit	$75.00/month
Weekly Permit	$25.00/week

Special Events are scheduled through the Shooting Complex Main Office Tuesday – Saturday

www.ClarkCountyNV.gov/shootingcomplex

REGISTERED USER GROUP APPLICATION

NAME OF REGISTERED USER GROUP: _____

Email address: _____ Web Page: _____

CATEGORY OF GROUP:

☐ GENERAL ☐ LE/MIL/SEC ☐ NOT-FOR-PROFIT ☐ COMMERCIAL
☐ VENDOR ☐ NDOW ☐ JUNIOR ☐ SERVICE PROGRAM

PRIMARY AREA OF USE: ☐ ARCHERY ☐ TRAP/SKEET ☐ CLAYS ☐ HUNTER EDUCATION

INSURANCE POLICY CARRIER: _____ POLICY #: _____ DATE: _____

RESPONSIBLE PARTY: (Last, First name): _____

ADDRESS: _____

E-mail address: _____ Phone Number: _____

Emergency Phone Number: _____ Fax Number: _____

By signing this registration form, I and the organization I represent, consent to abide by the rules and regulations of the Clark County Shooting Complex (CCSC) as attached.

- We will follow all the CCSC rules and regulations including all posted rules.
- We understand that the prime priority of CCSC is SAFETY, and agree to conduct our events with the highest standards for safety for our participants and for others.
- We will provide trained safety officers to supervise our events, and if our match is sanctioned they will meet qualifications.
- We will be responsible for our participants and spectators, and for range safety, for range conditions and cleanliness.
- We will be responsible to ensure that the CCSC is left in as clean of condition as when we arrived. Trash will be placed in trash bins or garbage cans as provided. In the case of a large event (four or more days) we will provide a roll off dumpster. We will be charged for clean up if CCSC is left in a dirty condition.
- We understand that we must provide temporary toilet facilities for our events that last more than six hours in duration with 50 or more people (includes participants and spectators). The first toilet will be handicapped accessible.
- We understand that rental of buildings or any other CCSC event access, which extends beyond normal hours of operations, will be approved only if we agree to hire a licensed security agency for the duration of the event. The security agency must contact the CCSC Main Office in advance to obtain specific instructions on close up procedures, access, etc.
- We understand that this agreement does not eliminate our liability should an incident occur.
- We understand that our responsibility covers our event and when our event is no longer in progress, our agreement does not allow our participants to continue to use the facilities before or after our event.
- We understand that we are responsible for match set up and clean up.
- We understand that there is an advanced scheduling procedure and that all reservations and cancellations must be made in writing. We also understand that reservations will not be made if fees are unpaid.
- We agree to pay CCSC all applicable fees within 30 days after each event.
- We understand that we must carry our own liability insurance to cover our activities at CCSC, and that the County of Clark, and the Clark County Department of Parks & Recreation will be named in said policy as additional insured. A current copy of the certificate will be provided to CCSC and kept filed with this agreement. A lapse of insurance coverage nullifies the agreement.
- We acknowledge that we have read and understand the Shooting Complex Procedures and all posted rules and agree to abide by these.
- We understand that non-compliance with this agreement, rules, procedures and instructions from Rangemasters, safety violations or late payment of fees will result in loss of privileges to use the CCSC.

Signature: _____ Date: _____

Approval Signature: CCSC Manager _____ **Date**: _____

Submit

In order to send completed PDF via the Send button, Adobe Acrobat will ask you to enter your email server information. If that is not an option, fill out the form, save to your desktop & then attach to an email & send to CCSPRESERVATIONS@CLARKCOUNTYNV.GOV

Clark County Shooting Complex
Allocation Request Form

Event Name:_____

Name of Organization: _____Organization Main #: _____

Authorized Representative:_____Title:_____

Contact #:_____ Alternate Contact #_____

Mailing Address:_____

City:_____ State:_____ Zip Code:_____ e-mail address:_____

National or State Affiliation Parent Organization: _____

Total # of Participants: _____ Average Number of Participants per day_____

Please indicate if any of the following are planned as a part of your reservation:

Sales of any kind_____ Ticket sales or admission fees_____ Issuing prizes, purses or ribbons_____

Alcoholic beverage service_____ Food service or concession stand_____ Fundraising_____

Event Description *(demonstrations, competition, clinic, class etc.)*	**Location** **(Archery, Shotgun, Rifle/Pistol, Education Ctr.)**	**Day(s)**	**Time** *(Include set-up/take-down)*	**Dates** **(26 week maximum)**
Sample: *Concealed Carry Clinic*	*Education Center*	*M,W,F*	*6pm-8:30pm*	*1/1 - 7/ 31*

Special Dates (Clinics, etc.**)**
Special Notes:

Attach additional sheets as needed

Clark County is required to verify that organizations requiring a Business License or Charitable Registration are in accordance with

Clark County Code Chapter 6 are in good standing with the Department of Business License. Please note that permits will not be issued until all information has been received and verified by the Department of Business License which may result in being unable to accommodate your initial request. To expedite, please submit copies of the following documentation with your request for reservation:

- ☐ IRS 501C (if requesting the Community Rate)
- ☐ State of NV Incorporation Status
- ☐ Clark County Charitable Registration (if requesting the Community Rate)
- ☐ Clark County Business License if applicable
- ☐ Documentation of Affiliation with State or National Parent Organization if applicable (Listed on Form)
- ☐ A Certificate of Insurance listing Clark County NV as additionally insured ($1 million per occurrence, $2 million aggregate) will be required prior to the issuance of rental permit(s).

Please return completed packet via email to Steve.Carmichael@clarkcountynv.gov or mail to:
Clark County Shooting Complex, ATTN: Allocation Coordinator
11357 N. Decatur Blvd.
Las Vegas, NV 89131
702-455-2000

For Office Use Only:
Business License Approval Date:_____ **Commercial or Non Profit** **Representative & Title:_____**
Parks & Recreation Approval Date:_____ **Representative & Title:_____**

Submit

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User Group Information Summary

Thank you for partnering with the Clark County Shooting Complex and becoming a Registered User Group. Please provide us with the name of your business/group/organization along with contact information and e-mail address. Additionally, we ask you to provide us with your business/group/organization training specialty, training courses currently offered, and a brief summary on your business/group/organization.

Organization Name: _____

Contact Phone Number(s): _____

Organization E-mail Address: _____

Contact Person(s): _____

Organization Specialty/Type of Training: _____

_____

_____

Training Course Currently Offered: _____

_____

Brief Summary : _____

_____

_____

_____

☐ Yes, please include my information on the CCSC website.
☐ No, do not include my information on the CCSC website.

Please complete the above form and return with your User Group Application packet to:

Clark County Shooting Complex (ccspreservations@clarkcountynv.gov)
11357 North Decatur Blvd.
Las Vegas, NV 89131
(702) 455-2000, option 4 – Main Office
(702) 522-8400 - Fax

RESERVATION REQUEST

REGISTERED USER GROUP NAME _____

NAME OF APPLICANT: _____

(Please print, must be authorized name of person who signed User Agreement)

SIGNATURE: _____

PHONE:(W) _____ CELL: _____ FAX: _____

CCSC RESERVES THE RIGHT TO ESTABLISH PRIORITIES

REMEMBER TO CANCEL YOUR RESERVATIONS 30 DAYS IN ADVANCE

EVENT DATE (NOTE 1) (mm/dd/yy)	RANGE REQUEST	TIME START/END	LIGHTS Y/N	OVERNIGHT USE? Y/N	TRAINING ROOM REQUESTED	TIME START/END	EVENT SANCTIONED BY (NOTE 2)

NOTES: (1) Include Set up and Clean up dates if no one can us the training room, range or area because of activity

(2) For Sanctioned event, must be national, international group, NRA, IDPA, ATA, etc.

Submit

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CLARK COUNTY CERTIFICATE OF INSURANCE

ISSUED DAY (MM/DD/YY)

PRODUCER

1. INSURANCE BROKER'S NAME
ADDRESS
CONTACT NAME
PHONE & FAX NUMBERS

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE	3. BEST'S RATING
COMPANY LETTER A	
COMPANY LETTER B	
COMPANY LETTER C	
COMPANY LETTER D	
COMPANY LETTER E	

INSURED

2. INSURED'S NAME
ADDRESS
PHONE & FAX NUMBERS

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS		
4.	GENERAL LIABILITY	(A)	(B)	(C)	GENERAL AGGREGATE	$(D)	2,000,000
	X COMMERCIAL GENERAL LIABILITY				PRODUCTS-COMP/OP AGG.	$(E)	2,000,000
	CLAIMS MADE X OCCUR.				PERSONAL & ADV. INJURY	$(F)	1,000,000
	OWNER'S & CONTRACTOR'S PROT.				EACH OCCURRENCE	$(G)	1,000,000
	UNDERGROUND EXPLOSION & COLLAPSE				FIRE DAMAGE (Any one fire)	$(H)	
	INDEPENDENT CONTRACTOR				MED. EXPENSE (Any one person)	$(I)	
						$	
5.	AUTOMOBILE LIABILITY	(J)	(K)	(L)	COMBINED SINGLE LIMIT	$(M)	1,000,000
	X ANY AUTO				BODILY INJURY (Per person)	$	
	ALL OWNED AUTOS						
	SCHEDULED AUTOS						
	HIRED AUTOS				BODILY INJURY (Per accident)	$	
	NON-OWNED AUTOS				PROPERTY DAMAGE	$	
	GARAGE LIABILITY						
	EXCESS LIABILITY				EACH OCCURRENCE	$	
	UMBRELLA FORM				AGGREGATE	$	
	OTHER THAN UMBRELLA FORM						
6.	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY				STATUTORY LIMITS		
					EACH ACCIDENT	$	
					DISEASE-POLICY LIMIT	$	
					DISEASE-EACH EMPLOYEE	$	
	OTHER				AGGREGATE	$	

7. DESCRIPTION OF PROJECT: PROJECT NUMBER; PROJECT DESCRIPTION; CLARK COUNTY, ITS OFFICERS, EMPLOYEES AND VOLUNTEERS, ENTER OTHER ARE INSUREDS WITH RESPECT TO LIABILITY ARISING OUT OF THE ACTIVITIES BY OR ON BEHALF OF THE NAMED INSURED IN CONNECTION WITH THIS PROJECT.

8. CERTIFICATE HOLDER

CLARK COUNTY, NEVADA
500 S GRAND CENTRAL PARKWAY
PO BOX 551217
LAS VEGAS NV 89155-1217

The Certificate Holder is named as an additional insured.

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT.

9. NEVADA RESIDENT AGENT SIGNATURE (NRS 680A.300)