REGISTERED USER GROUPS

CLARK COUNTY NEVADA

CLARK COUNTY PARKS & RECREATION

REGISTERED USER GROUPS

All groups who desire to use the park must have a current Registered User Group application on file at the Park Office.

No person shall provide commercial firearms instruction or programs at the Clark County Shooting Park without being registered as a User Group.

Individuals may not register as a User Group unless they are a bonafide business.

The Clark County Shooting Park is managed as a recreational shooting facility. Requested uses that do not feature the shooting sports, or are not related to the shooting sports, or the accomplishment of the mission of Clark County will not be allowed on property.

All event shooters and Registered User Groups must pay the appropriate shooting park fees through designated event coordinators or match directors.

All Registered User Group event coordinators and match directors must sign in at the Park Office and obtain an invoice before set up or shooting.

All events, buildings and facilities must be requested for scheduling reservations through the Park Office at least 30 days in advance.

A gate code will be issued to Registered User Groups whose events begin before Clark County Shooting Park opening, or end after Clark County Shooting Park closing.

Registered User Groups may store items necessary for their events on property in a designated area, after receiving approval from the Park Office.

Paint ball and force on force training is prohibited except by law enforcement, security and military units as part of their official training.

All Registered User Groups must maintain a current Registered User Group application on file at the Park Office before being scheduled to use the Clark County Shooting Park.

All Registered User Groups must schedule and reserve event ranges and buildings for their events through the Park Office per established Clark County Shooting Park procedures.

All reservations and cancellations must be made in writing. Failure to cancel an event in writing within 48 hours of the event will result in a failure to cancel fee assessment. Reservations are unavailable to registered user groups with any outstanding fee balances.

All Registered User Groups must possess a current liability insurance certificate naming Clark County as additional insured before using the Clark County Shooting Park. A current copy of the certificate will be provided to Clark County Shooting Park and kept on file with the registered user group application. A lapse of insurance coverage nullifies the application and any scheduled events are subject to cancellation by Clark County Shooting Park.

All Registered User Groups must conduct their events with the highest standards of safety for participants and for others.

All Registered User Groups must provide trained safety officers to supervise their events. If a sanctioned event is being held, these officers must meet the standards set by the sanctioning authority.

All Registered User Groups are responsible for the actions, security and safety of participants and spectators, range safety, range conditions and cleanliness.

All Registered User Groups must ensure that participants and guests follow all shooting park rules and regulations.

All Registered User Groups must be responsible for match set up and clean up and ensure that their Clark County Shooting Park reserved areas are left in a clean condition. Clark County Shooting Park does not provide set up nor clean up services. Trash will be placed in trash bins or garbage cans as provided. In the case of a large event (four or more days) the registered user group will provide a roll off dumpster. Registered User groups will be charged a clean up fee if Clark County Shooting Park staff must clean up after an event.

All Registered User Groups must provide portable toilets if their event lasts more than six hours with 50 or more people (including participants and spectators). The first toilet must be ADA approved, with an additional toilet provided for every additional 25 people.

All Registered User Groups must hire a licensed security agency for the duration of the event, or rental of buildings, when the event includes participants, vendors and goods or services remaining on property beyond normal hours of operations. The security agency must be approved by and contact the Park Office in advance to obtain specific instructions on close up procedures, access, etc.

All Registered User Groups must disqualify any participant who consumes or is under the influence of alcohol or drugs or who violates any Clark County Shooting Park safety rule(s) during the event.

All Registered User Groups must pay Clark County Shooting Park all applicable fees within 10 working days after each event.

All Registered User Groups must ensure that participants do not use the reserved facilities before or after an event.

All Registered User Groups must understand that non-compliance with Clark County Shooting Park rules, procedures and instructions from Rangemasters or park personnel, or any safety violations, or late payment of fees, or lapse of insurance will result in loss of privileges to use Clark County Shooting Park.

REGISTERED USER GROUP APPLICATION

NAME OF REGISTERED USER GROUP: _____

E-mail address: _____ Web Page: _____

CATEGORY OF GROUP:

☐ GENERAL ☐ LE/MIL/SEC ☐ NOT-FOR-PROFIT ☐ COMMERCIAL
☐ VENDOR ☐ NDOW ☐ JUNIOR ☐ SERVICE PROGRAM

PRIMARY AREA OF USE: ☐ ARCHERY CENTER ☐ SHOTGUN CENTER ☐ EDUCATION CENTER

INSURANCE POLICY CARRIER: _____ POLICY #: _____ DATE: _____

RESPONSIBLE PARTY: (Last, First name): _____

ADDRESS: _____

E-mail address: _____ Phone Number: _____

Emergency Phone Number: _____ Fax Number: _____

By signing this registration form, I and the organization I represent, consent to abide by the rules and regulations of the Clark County Shooting Park (CCSP).

- We will follow all the CCSP rules and regulations including all posted rules.
- We understand that the prime priority of CCSP is SAFETY, and agree to conduct our events with the highest standards for safety for our participants and for others.
- We will provide trained safety officers to supervise our events, and if our match is sanctioned they will meet qualifications.
- We will be responsible for our participants and spectators, and for range safety, for range conditions and cleanliness.
- We will be responsible to ensure that the CCSP is left in as clean of condition as when we arrived. Trash will be placed in trash bins or garbage cans as provided. In the case of a large event (four or more days) we will provide a roll off dumpster. We will be charged for clean up if CCSP is left in a dirty condition.
- We understand that we must provide temporary toilet facilities for our events that last more than six hours in duration with 50 or more people (includes participants and spectators). The first toilet will be handicapped accessible.
- We understand that rental of buildings or any other CCSP event access, which extends beyond normal hours of operations, will be approved only if we agree to hire a licensed security agency for the duration of the event. The security agency must contact the CCSP Park Office in advance to obtain specific instructions on close up procedures, access, etc.
- We understand that this application does not eliminate our liability should an incident occur.
- We understand that our responsibility covers our event and when our event is not in progress, our application does not allow our participants to continue to use the facilities before or after our event.
- We understand that we are responsible for match set up and cleanup.
- We understand that there is an advanced scheduling procedure and that all reservations and cancellations must be made in writing. We also understand that reservations will not be made if fees are unpaid.
- We agree to pay CCSP all applicable fees within 10 working days after each event.
- We understand that we must carry our own liability insurance to cover our activities at CCSP, and that the County of Clark, and the Clark County Department of Parks & Recreation will be named in said policy as additional insured. A current copy of the certificate will be provided to CCSP and kept filed with this application. A lapse of insurance coverage nullifies this application.
- We acknowledge that we have read and understand the Park Procedures and all posted rules and agree to abide by these.
- We understand that non-compliance with this application, rules, procedures and instructions from Rangemasters, safety violations or late payment of fees will result in loss of privileges to use the CCSP.

Signature: _____ Date: _____

Approval Signature: CCSP Manager _____ **Date:** _____

DEPARTMENT OF BUSINESS LICENSE

500 S. Grand Central Parkway
FAX: 702.386.2168

Please take a few moments to fill out the work sheet and fax to the Department of Business at 702.386.2168. Karyn Keehr is the point of contact 702.455.3924 or karynk@co.clark.nv.us.

Event Name: _____

Business Name: _____

Please provide the dates of the event, the name of the venue, address and phone number:

Event Location: _____

Event Dates: Start Date: _____ *End Date:* _____

Approximate number of participants each day? _____ *Approximate number of spectators?* _____

Is your company a charity or a non-profit organization/business? _____ *License or certificate #* _____

Are you an educational institution, a youth rodeo, a community association or a non-profit community club event? _____

If yes, please supply any unexpired federal 501(c)(3) designation forms.

Please indicate if your are providing services or conducting the following activities:

Sales of any kind? ..... ☐ *Yes* ☐ *No* *List the types of sales:* _____

Selling tickets or charging Admission fees? ..... ☐ *Yes* ☐ *No*

Issuing prizes, purses, ribbons or the like? ..... ☐ *Yes* ☐ *No*

Will animals be involved in your event? ..... ☐ *Yes* ☐ *No*

Are you hosting or sponsoring an event that is strictly a horse show? ..... ☐ *Yes* ☐ *No*

Is this considered a rodeo utilizing rough stock?.... ☐ *Yes* ☐ *No*

Describe your exhibitions, demonstrations or competitions. _____

Alcoholic beverage service? ..... ☐ *Yes* ☐ *No*

Food Service? ..... ☐ *Yes* ☐ *No*

Is this a school event? ..... ☐ *Yes* ☐ *No*

Is this a fund raising event? ..... ☐ *Yes* ☐ *No*

If yes, please describe the event and the name of the school: _____

Please fax to Business License Office 702.386.2168

Name & phone number of the representative authorized to make decisions on behalf of the company:

Name: _____

Local phone & Cell #: _____ ***Fax:*** _____

Email: _____

Your name & phone # if different than above: _____

I hereby certify and attest that the information provided in this questionnaire is true and accurate to the best of my knowledge.

_____ _____

Applicant Date

INTERNAL USE ONLY

Requirements from the Business License Department

_____

_____

_____

_____ _____

Signature Date