

**Safekey
On-Line Payments
are Here !**

It's as easy as 1,2,3!

- 1) **Complete Initial Registration either by priority, mail or at one of our 6 locations.**
- 2) **Purchase daily am/pm visits for child to attend Safekey.**
- 3) **Please provide a copy of receipt to School Site as proof of payment.**

A COPY OF RECEIPT MUST BE PROVIDED TO SAFEKEY SCHOOL SITE OR CHILD WILL NOT BE ALLOWED TO UTILIZE PROGRAM UNTIL PROOF OF PAYMENT IS PROVIDED.

**CLARK COUNTY PARKS &
RECREATION
SAFEKEY ADMINISTRATIVE OFFICE
2601 E. SUNSET, LV NV 89120
702.455.8251
www.ClarkCountyNV.gov**



Clark County Board of Commissioners Susan Brager, Chairman; Steve Sisolak, Vice-Chairman; Larry Brown; Tom Collins; Chris Giunchigliani; Mary Beth Scow; Lawrence Weekly - Don Burnette, County Manager - Jane Pike, Director of Parks & Recreation

Clark County is an Equal Opportunity Employer

**NEW,
EASY,
ON-LINE
PAYMENTS
For
SAFEKEY!**



See inside for details!

**NEW,
EASY,
ON-LINE
PAYMENTS**



**for
SAFEKEY
2011/2012
School Year**

**Pay from anywhere!
Internet access is all you
need!**



Tel: 702.455.8251

Registration Details

- 1) **INITIAL REGISTRATION must be done via priority, mail in or walk in**

Priority: May 23rd - June 9th

Mail in: June 13th - July 29th

Clark County Parks & Recreation
Attn: Safekey
2601 E. Sunset Road, LV, NV 89120

Walk in: August 1st - August 26th

Registration Location:
Safekey Administrative
Office Sunset Park

SPECIAL REGISTRATION DATES:

August 5, 12, 19, 26

TIMES:

9 - Noon & 4 - 7 pm

Locations:

Whitney Recreation Center
5712 E. Missouri LV, NV 89122

Hollywood Recreation Center
1650 S. Hollywood Blvd. LV NV 89142

Desert Breeze Community Center
8275 Spring Mountain Rd. LV, NV 89117

Helen Meyer Community Center
4525 New Forest Rd LV, NV 89147

Paradise Recreation Center
4775 McLeod LV, NV 89121

- 2) **MAKE PAYMENT:**

- **on-line beginning August 22nd at:**
www.ClarkCountyNV.gov

(See instructions on the following pages)

- **Designated Registration Sites and/ or School Sites beginning August 29 - EXACT CHANGE ONLY** at School sites please.

- 3) **PLEASE PROVIDE A COPY OF RECEIPT TO SCHOOL** to show proof of payment.

How do I pay on line?

*****Reminder: Initial registration required prior to making payments on-line****

1. Visit: www.ClarkCountyNV.gov
2. On the left under Quick Look Up, go to I want to..... then click on drop down arrow, click on **Register, Reserve or Enroll**.
3. Click Program Registration in middle
4. Read disclaimer and click on big box that looks like this:

REGISTER - PURCHASE HERE

By clicking this button you are acknowledging that you have read and agree to the refund policy listed above.

5. Maximize Screen
6. Click "My Account" in upper right corner and enter login and password **that has been provided to you at registration**.
7. If you do not have an account, call our main office at 455-8251 and we will set up an account for you.

PLEASE DO NOT CREATE YOUR OWN ACCOUNT; THE ONLINE SYSTEM WILL NOT RECOGNIZE YOUR INFORMATION.

Please be advised: a pop up window may show up after completing step 8. If so, be sure to click on no, or you will not be able to pay for additional punches.

8. Click on Renew a Membership as shown below

- **Other Services**

- [Register for an Activity](#)

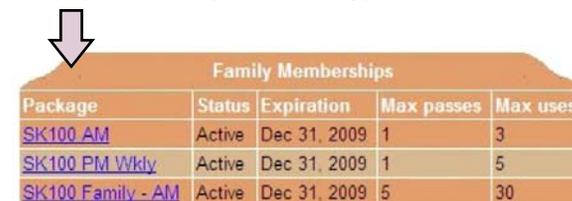
- [Show Facility Schedules](#)

- [Renew a Membership](#)

- [View Your Shopping Cart](#)

How do I pay on line? (cont.)

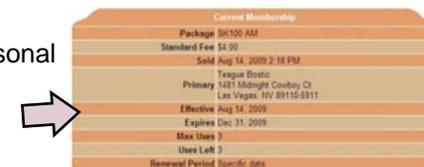
9. Under package heading, click desired package (either am, pm, or family)



Package	Status	Expiration	Max passes	Max uses
SK100 AM	Active	Dec 31, 2009	1	3
SK100 PM Wkly	Active	Dec 31, 2009	1	5
SK100 Family - AM	Active	Dec 31, 2009	5	30

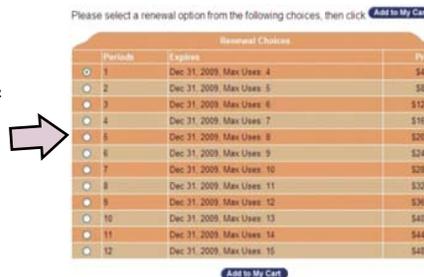
The following Screen will appear:

10. Verify Personal Info



Current Membership
Package SK100 AM
Standard Fee \$4.00
Sold Aug 14, 2009 2:18 PM
Teague Botic
Primary 1281 Midnight Cowboy Ct
Las Vegas, NV 89119-0111
Effective Aug 14, 2009
Expires Dec 31, 2009
Max Uses 3
Uses Left 3
Renewal Period Specific data

11. Select # of visits to purchase (12 max)



Please select a renewal option from the following choices, then click [Add to My Cart](#)

Periods	Expires	Price
<input type="radio"/> 1	Dec 31, 2009, Max Uses: 4	\$4.00
<input type="radio"/> 2	Dec 31, 2009, Max Uses: 5	\$8.00
<input type="radio"/> 3	Dec 31, 2009, Max Uses: 6	\$12.00
<input type="radio"/> 4	Dec 31, 2009, Max Uses: 7	\$16.00
<input type="radio"/> 5	Dec 31, 2009, Max Uses: 8	\$20.00
<input type="radio"/> 6	Dec 31, 2009, Max Uses: 9	\$24.00
<input type="radio"/> 7	Dec 31, 2009, Max Uses: 10	\$28.00
<input type="radio"/> 8	Dec 31, 2009, Max Uses: 11	\$32.00
<input type="radio"/> 9	Dec 31, 2009, Max Uses: 12	\$36.00
<input type="radio"/> 10	Dec 31, 2009, Max Uses: 13	\$40.00
<input type="radio"/> 11	Dec 31, 2009, Max Uses: 14	\$44.00
<input type="radio"/> 12	Dec 31, 2009, Max Uses: 15	\$48.00

[Add to My Cart](#)

12. Then click [Add to My Cart](#)

If you wish to purchase another package, click on

[MEMBERSHIP](#)

and repeat steps 11 - 14

13. Click on [Checkout](#)

14. Check Participant info

15. Click [Continue](#)

16. Read and sign

17. To proceed with payment click [Continue](#)

18. Enter credit card information

19. Click [Continue](#) to complete your order