

CLARK COUNTY
REQUEST FOR QUALIFICATIONS

PROFESSIONAL ENGINEERING
SERVICES FOR
LAS VEGAS WASH
SLOAN CHANNEL TO CEDAR AVENUE

CLARK COUNTY, NEVADA

**CLARK COUNTY PUBLIC WORKS
REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES
LAS VEGAS WASH, SLOAN CHANNEL TO CEDAR AVENUE**

Clark County Public Works seeks a response to this Request for Qualifications (RFQ) from local firms to provide professional engineering and landscape architectural services for the Las Vegas Wash from Sloan Channel to Cedar Avenue. Improvements may include concrete channel, channel access, confluence structure, stormwater collection facilities, levees, energy dissipators, and other appurtenances as may be necessary to control floodwaters, right-of-way and utility research, environmental mitigation, golf course redesign, trails, bridges, utility relocations, FEMA Flood Insurance Study submittal and coordination, regulatory permitting, and associated work. Firms responding should: (1) have an office located in Clark County, Nevada with appropriate Clark County Business License; and (2) be prepared to perform the majority of any work offered in Clark County, Nevada. It is anticipated that the project delivery method will be by Construction Manager at Risk.

Interested firms may acquire the RFQ package as follows:

- Pick up - Clark County Government Center, 500 South Grand Central Parkway, Public Works, Second Floor, Las Vegas, NV 89106.
- Internet – Visit the Clark County Public Works website at <http://www.ClarkCountyNV.gov/PubWorks>

A Pre-Submittal Conference will be held on **JULY 30, 2012 at 9:30 a.m.**, at the address specified above in the Organizational Development Center (ODC) Room 3, First Floor.

Qualifications will be accepted at the Clark County Government Center address specified above, on or before the close of business **AUGUST 16, 2012**.

PLEASE PUBLISH THE INFORMATION PROVIDED ABOVE THE LINE.

PUBLISHED:
Las Vegas Review Journal
JULY 22, 2012

REQUEST FOR QUALIFICATIONS

PROFESSIONAL ENGINEERING SERVICES LAS VEGAS WASH, SLOAN CHANNEL TO CEDAR AVENUE

1. TERMS

The term "OWNER," as used throughout this document will mean the County of Clark, Las Vegas, Nevada. The term "BCC" as used throughout this document will mean the Board of County Commissioners which is the Governing Body of Clark County. The term "FIRM" as used throughout this document will mean the respondents to this Request for Qualifications. The term "RFQ" as used throughout this document will mean Request for Qualifications. The term "MPU" as used throughout this document will mean Master Plan Update.

2. DESCRIPTION OF PROJECT

Clark County Public Works is requesting the submission of professional engineering and golf course architectural services Request of Qualifications for the design of flood control improvements to the Las Vegas Wash from Sloan Channel to Cedar Avenue, which includes redesign of the Desert Rose Golf Course within the Las Vegas Wash. This project is to convey the 2008 MPU flows through the Las Vegas Wash and remove adjacent property from the 100-year floodplain. Improvements may include concrete channel, channel access, confluence structure, stormwater collection facilities, levees, energy dissipators, and other appurtenances as may be necessary to control floodwaters. Also included in this scope of work is right-of-way and utility research, acquisition recommendations, environmental mitigation, golf course redesign, trails, bridges, utility relocations, FEMA Flood Insurance Study (FIS) submittal(s) and coordination, regulatory permitting, and associated work. This project is described in the 2008 MPU as Facility Numbers LVMD 0883 through 1121.

It is anticipated that the project delivery method will be by Construction Manager at Risk.

BACKGROUND INFORMATION

The following documents have been prepared describing preliminary studies of the Las Vegas Wash from Sloan Channel to Cedar Avenue and are provided with this RFQ package:

- Draft Alternatives Summary Memorandum for the Las Vegas Wash Preliminary Ultimate Facilities, May 2010, prepared by G. C. Wallace Companies
- Response to Comments on the Draft Alternatives Summary Memorandum for the Las Vegas Wash Preliminary Ultimate Facilities, September 2010, prepared by G. C. Wallace Companies

3. DESIGNATED CONTACTS

The OWNER'S representatives will be Mona Stammetti, P.E., Principal Civil Engineer, telephone number (702) 455-6077 and John Catanese, Associate Engineer, telephone number (702) 455-6616.

4. CONTACT WITH OWNER DURING RFQ PROCESS

Communication between a FIRM and a member of the BCC or between a FIRM and a non-designated OWNER contact regarding the selection of FIRM is prohibited from the time the RFQ is advertised until the item is posted on an agenda for selection. Questions pertaining to this RFQ shall be addressed to the designated contact(s) specified under Item No. 3, Designated Contacts. Failure of a FIRM, or any of its representatives, to comply with this paragraph may result in their submittal being rejected.

The submittals will be reviewed individually by Clark County, Clark County Regional Flood Control, and City of Las Vegas staff members. The submittals will be rated on the criteria as outlined in Item No.5. The finalists will be requested to attend an oral interview. The OWNER reserves the right to select a FIRM based on objective and/or subjective evaluation criteria. This selection will be made on the basis of which firm's qualifications the OWNER deems best suited to fulfill the requirements of the Project. The OWNER also reserves the right not to make a selection if it is deemed that no single FIRM fully meets the requirement of this RFQ.

The fees for the professional services will be negotiated with the FIRM selected.

5. EVALUATION INFORMATION

Submittals should contain the following information in addition to a coversheet on company letterhead (coversheet will

not be included in the page count):

A. **Tab 1 – Firm and Subconsultant Qualifications (15%)**

Provide the firm's information as requested on **Form A**. (Form A will not be included in the page count)

Provide a brief summary of qualifications, certifications and the professional engineering and landscape architecture expertise/discipline of the principals(s) of the firm and any subconsultants that would be performing work on the project. Provide a brief summary of the firm's and subconsultant's knowledge and familiarity with Clark County needs, goals, requirements, and regulations.

B. **Tab 2 – Staff Qualifications and Availability (30%)**

Provide a brief summary of the firm's and any subconsultant's present workload and a schedule indicating the ability to perform the work to meet the Project completion requirements. Provide information concerning the educational background, professional licenses, and experience of those key personnel who would actually perform work on the project, as well as an organization chart. Identify if those persons presently reside in Clark County, Nevada or elsewhere. Indicate the present workload of the project staff to demonstrate their ability to devote sufficient time to meet the proposed schedule. Include discussion of key personnel regarding application of FEMA requirements as outlined in 44 CFR, Part 65 and obtaining a 404 permit, as well as the ability of staff to coordinate and schedule work with local, state, and federal agencies. The successful FIRM shall not change proposed project personnel for which a resume is submitted without OWNER approval.

FIRM must indicate that the FIRM will perform over fifty percent of the total work on the Project through a local office. The responsible project manager must also be located in the FIRM's local office during the term of the contract, and the FIRM must be able to legally execute contracts within its local office.

C. **Tab 3 – Experience (25%)**

Provide a brief summary of similar project(s) performed within the last 5 years. Include name of agency contact and telephone number. Indicate other factors the FIRM determines appropriate which would indicate to the OWNER that the FIRM has the necessary capability, competence, and performance record to accomplish the project in a timely and cost-effective manner.

The summary should include descriptions of past performance in management, cost control, timely performance and thoroughness of work on similar projects. It is desirable, but not required to include firm experience with construction manager at risk and/or design build alternative project delivery systems.

Complete and return Form B. (Form B will be included in the page count)

D. **Tab 4 – Project Understanding and Approach (30%)**

Provide FIRM'S understanding of project goals and requirements. Provide FIRM'S approach to achieving project goals and requirements.

E. **Tab 5 – Schedule**

Provide an estimated time for completion of design and start of construction with all associated tasks.

6. **SUBMITTAL REQUIREMENTS**

The submittal shall not exceed 14 pages single sided or 7 pages double sided. Form A, corporate brochures, and tab dividers will not be included in the page count.

All submittals shall have a font of Arial, a font size of 12 point, and be on **8-1/2" x 11" paper** bound with **tabbed dividers labeled by section to correspond with the evaluation criteria information** requested.

The FIRM shall submit **(1) original, clearly marked as such, (1) CD in PDF format, and 5 copies of their submittal**. The name of the FIRM shall be indicated on the spine and cover of each binder.

The following are detailed delivery/ mailing instructions for proposals:

Hand Delivery

Clark County Government Center
Public Works Design Division
500 South Grand Central Parkway, 2nd Fl
Las Vegas, Nevada 89106

U.S. Mail Delivery

Clark County Government Center
Attn: Public Works Design Division,
2nd Fl
500 South Grand Central Parkway
P.O. Box 551217
Las Vegas, Nevada 89155-1217

Express Delivery

Clark County Government Center
Attn: Public Works Design Division,
2nd Fl
500 South Grand Central Parkway
Las Vegas, Nevada 89106

Submittals shall be delivered by the close of business August 16, 2012. Any submittal delivered after August 16, 2012 will be considered late and rejected.

7. COSTS

There shall be no obligation for the OWNER to compensate FIRM for any costs of responding to this RFQ.

8. ADDENDA AND INTERPRETATIONS

If it becomes necessary to revise any part of the RFQ, a written addendum will be provided to all FIRMS in written form. OWNER is not bound by any specifications by OWNER'S employees, unless such clarification or change is provided to FIRM in written addendum form from one of the designated contacts.

9. PUBLIC RECORDS

The Owner is a Public Agency as defined by State Law, and as such, is subject to the Nevada Public Records Law (Chapter 239 of the Nevada Revised Statutes). Under the law, all of the OWNER's records are public records (unless otherwise declared by law to be confidential) and are subject to inspection and copying by any person. However, in accordance with NRS 332.061(2), a proposal that requires negotiation or evaluation by the OWNER may not be disclosed until the proposal is recommended for award of a contract.

10. RFQS ARE NOT TO CONTAIN CONFIDENTIAL / PROPRIETARY INFORMATION

Submittals must contain sufficient information to be evaluated without reference to any confidential or proprietary information. FIRMS shall not include any information in their submittal that they would not want to be released to the public. Any submittal that is marked "Confidential" or "Proprietary," or that contains materials so marked, will be returned to the FIRM and will not be considered for evaluation.

11. BUSINESS LICENSE

All firms and their subconsultants are required to have the necessary business license.

FORM A
FIRM INFORMATION

1. Name of Firm:
2. Name and Title of Contact Person:
3. Telephone Number:
4. Fax Number:
5. Contact Person's e-mail Address:
6. Local Office Address:
7. Year Local Office Established:
8. Main Office Address:
9. Year Firm Established:
10. Firms affiliated/joint ventured with (list names and addresses):
11. Employment (Number of Current Employees by Category):

Company	Licensed Professional	Technical	Administrative
Local Office			
Firm			

12. CONSULTANT REQUIREMENTS (check yes or no to the following):

YES NO

This firm maintains a full-time office locally, and this local office is able to legally execute all contracts with Clark County.

This firm shall perform the majority of the work of the projects locally.

This firm possesses at least one Nevada Professional Engineer who shall be responsible in charge of the work.

This firm possesses an active Clark County business license.

This firm has reviewed the description of the project and is able to provide the services as specified herein at the full service level.

NOTE: Answering NO to any of the above questions may disqualify the submitting firm from consideration.

The above information is correct and true as stated.

Name (Print): _____

Date: _____

Signed: _____ Title: _____

FORM B
 TO BE COMPLETED FOR PROJECTS PERFORMED IN THE LAST 5 YEARS TO BE A PART OF ITEM 5C

PROJECT / SCOPE	OWNER AND CONTACT INFORMATION	CONSULTANT PROJECT MANAGER	START DATE	FEES	ORIGINAL SCHEDULED COMPLETION DATE	ACTUAL COMPLETION DATE	FINAL FEES	COMMENTS