



Department of Public Works

Construction Management • Traffic Control Plan Team

500 S Grand Central Pky | Box 5541842 | Las Vegas NV 89155-1842

(702) 455-4600 | Fax (702) 388-2550

www.ClarkCountyNV.gov/PubWorks

24-HOUR SET-UP JUSTIFICATION LETTER

24-hour set-up requests require a letter justifying said request. The justification letter shall include the following information and requirements:

1. The reason why the 24-hour set-up is needed in lieu of a set-up during normal business hours or night hours only.
2. Detailed description of the work being done.
3. Start date of the job.
4. Completion date of the job.
5. Duration of job.
6. Phone number of contact person.
7. Barricade company 24-hour emergency phone number.
8. Contractor 24-hour emergency phone number.
9. Contractor shall contact surrounding businesses and residences including metro and the fire department that are affected by any 24-hour set-up (preferably 72 hours prior to set-up being implemented).

Justification letters for extensions of time must include all of the information above plus a complete description of finished and outstanding work. It is the Applicant's responsibility to provide complete and accurate information. Discrepancies and incomplete submittal (missing letter) may cause denial/rejection of submittal and additional review fees.