



Department of Public Works

Development Review Division

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ON-SITE GRADING APPROVAL SUBMITTAL OPTIONS

HAVE YOU APPLIED FOR YOUR GRADING PERMIT AT DEVELOPMENT SERVICES, BUILDING? THE HTE/PAC# WILL BE USED TO ISSUE THE GRADING PERMIT

GRADING WITH NO OFFSITES - UNDER DRAINAGE STUDY HTE#

\$5M GRADING - AGREEMENT
UNDER DRAINAGE STUDY HTE#

GRADING UNDER OFFSITE STUDY HTE#

SUBMITTAL - REQUIRED ITEMS

- DRAINAGE STUDY MUST BE APPROVED AND MUST HAVE RFC, CLOMR & LOMR APPROVALS IF REQUIRED
- DRAINAGE STUDY SUBMITTAL SHEET , GRADING PERMIT AND APPLICATION NUMBER (OBTAINED FROM BUILDING DIVISION) UNLESS THE SUBMITTAL IS ONLY TO COMPLY WITH DRAINAGE STUDY APPROVAL LETTER
- DRAINAGE STUDY APPROVAL LETTER & REDLINES
- GRADING & DETAIL MYLARS OR BOND

SUBMITTAL - REQUIRED ITEMS

- DRAINAGE STUDY MUST BE APPROVED AND MUST HAVE RFC, CLOMR & LOMR APPROVALS IF REQUIRED
- DRAINAGE STUDY SUBMITTAL SHEET & GRADING PERMIT APPLICATION NUMBER (OBTAINED FROM BUILDING DIVISION)
- DRAINAGE STUDY APPROVAL LETTER & REDLINES
- GRADING & DETAIL MYLARS OR BOND
- GRADING AGREEMENT W/ LEGAL DESCRIPTION ATTACHED -
- AGREEMENT TAKEN IN LIEU OF BOND & FEES
- AGREEMENT MUST BE SIGNED BY A REPRESENTATIVE OF THE DEVELOPER WHO IS LISTED ON THE NEVADA SECRETARY OF STATE PAGE
- AGREEMENT MUST BE NOTARIZED -NOTARIZED AGREEMENT WILL BE RECORDED AT CLARK COUNTY RECORDER'S OFFICE -
BLACK INK ONLY
- DEVELOPER OBTAINS AND MAINTAINS COMPREHENSIVE GENERAL LIABILITY INSURANCE (CERTIFICATE OF INSURANCE) FOR \$5M - NO NEGOTIATION ON THE AMOUNT

SUBMITTAL - REQUIRED ITEMS

- OFFSITE SUBMITTAL SHEET WITH GRADING PERMIT APPLICATION NUMBER (OBTAINED FROM BUILDING DIVISION)
- **DRAINAGE STUDY MUST BE APPROVED AND MUST HAVE RFC, CLOMR & LOMR APPROVALS IF REQUIRED**
- DRAINAGE STUDY APPROVAL LETTER & REDLINES
- BOND ESTIMATE MUST BE APPROVED, POSTED & FEES PAID
- GRADING & DETAIL MYLARS OR BOND

1. SUBMIT UNDER DRAINAGE STUDY NUMBER
2. NO CHARGE FOR SUBMITTAL

4. SUBMITTAL APPLICABLE WHEN NO OFF-SITES ARE REQUIRED DUE TO:
 - EXISTING OFFSITES
 - COVERED BY A SEPARATE HTE#
 - OFFSITES WAIVED BY LAND USE

1. SUBMIT UNDER THE DRAINAGE STUDY NUMBER
2. NO CHARGE FOR SUBMITTAL
3. AGREEMENT PURPOSE: AGREEMENT BYPASSES THE APPROVAL AND PAYMENT OF BONDS & FEES - **THIS OPTION IS NOT RECOMMENDED IF OFFSITES ARE SUBMITTED UNDER THE GDR- OFFSITE/GRADING PROCESS THROUGH THE BUILDING DIVISION. THE BUILDING DIVISION CANNOT ISSUE PERMIT IF ANY FEES ARE DUE.**
4. PLANS CHECK WILL REVIEW AGREEMENT AND CERTIFICATE OF INSURANCE
5. GRADING AGREEMENT:
 - SIGNATURES SHOULD BE **IN BLACK INK**
 - AGREEMENT NOT AVAILABLE ONLINE - AVAILABLE AT THE CIVIL ENGINEERING PLANS COUNTER

1. SUBMIT UNDER THE OFFSITE NUMBER