



Department of Public Works

Development Review Division

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www.ClarkCountyNV.gov/PubWorks

REVISION CHECKLIST FOR CUSTOMERS

GENERAL REQUIREMENTS: One set of original plans, and at least one set of revised plans with red line changes.		
PLEASE CIRCLE YES	PLEASE CIRCLE NO	Are you the Engineer that signed the original plan set? If the answer is NO a letter from the original Engineer authorizing plan modifications is required with this submittal.
YES	NO	Is the drainage certification signed by the engineer?
YES	NO	Do you have a letter of explanation for the revision that is being submitted? A letter or explanation is required with this submittal.
YES	NO	Do you have utility, fire, or other entity signatures on the plan approving the revision? (If applicable)
YES	NO	Are the plans clean and legible? Any plan that is not clean or legible cannot be approved for scanning.
YES	NO	Is the revision block filled out showing an accurate description of the revision?
YES	NO	Does this revision involve onsite work, onsite grading, or walls? If yes then the revision also has to be submitted to Building Dept. at Russell Road.
YES	NO	Does this revision involve structural improvements, revising structural improvements, or structural calculations? If yes then a structural submittal, review, and approval must be obtained prior to the revision submittal. Please submit the structural review and fees instead of the revision.