



Department of Public Works

Survey Division • Map Team

500 S Grand Central Pky | Box 554000 | Las Vegas NV 89155-4000

(702) 455-2100 | Fax (702) 455-6203

www.ClarkCountyNV.gov/PubWorks

BLM RIGHT-OF-GRANT APPLICATION PROCESS

1. As a condition of approval for a land use application, a developer may be required to obtain legal access across BLM (Bureau of Land Management) property.
2. Obtain a “BLM SUBMITTAL SHEET” online at the Development Services website: http://www.clarkcountynv.gov/Depts/public_works/surveyors_office/Forms/BLM%20Submittal%20Sheet.pdf
3. Fill out all the pertinent information on the form and compile all of the required documents. Once the package is ready for submittal, contact Patcy Hood @ 455-2025 phh@clarkcountynv.gov.
4. Upon submittal, the following is required
1 application
All pertinent requirements as listed on the application
Fee (\$75 per package). If paying by check, make check payable to: Clark County Public Works.
5. Along with the application there is a list of items that need to be submitted as a part of the package. This list was created by BLM:
TYPE OF SUBMITTAL
New
Amended –supply original BLM “N” number
DOCUMENTS REQUIRED
Legal description
Closure calculations
Exhibit drawing
Lineal Footage and Acreage
Master Title Plat
U.S.G.S. Topographical Map
Aerial Photograph
Site Photograph
Assessor’s Parcel Map
Assessor’s Parcel Number
Street Names (if road easement)
Plan of Development that shall include:
Background (Purpose and Need)
Project Description/ Physical Specifications
Type of System or Facility
Related Structures and Facilities
Physical Specifications
Length and width of ROW
Width of Road Surface
Maximum grade
Minimum/maximum clearing width
Cut/fill slope ratio
Type and location of drainage structures
Proposed surface improvements
Centerline survey plat
Design drawings (plan and profile, cross-section, culverts)
Term of Years Needed

Time of Year of Use or Operation
Volume or Amount of Product to be Transported
Duration and Timing of Construction
Sequence of Events
Temporary Work Area Needed for Construction
Disturbance calculations (previous and new)
Existing Conditions
Construction
Reclamation
Maintenance and Operation

6. When the above is submitted, a Right-of-Way agent will prepare the **299 Form** and submit the entire package to BLM or applicants agent for processing.
7. Once the BLM has replied with an approval it will include an N# and mitigation fee amount. The package will include 2 original BLM Right-of-Way Grants.
8. Once all fees have been paid and any necessary bonds have been posted then both grants are sent to Denis Cederburg, Director of Public Works for approval. Public Works has the final word in whether the County accepts a road as public right-of-way.
9. After the grants are returned from Public Works, they are sent back to BLM for their final signature.
10. One of the final versions of the Grants is returned, from BLM, to Clark County Map Team, for recording.
11. After the documents have been recorded, the reviewer will sign off as approved and return a copy of the recorded documents to the applicant. The recording information will also be available in SunGuard should the applicant wish to obtain the documents at a later date from the recorder's office.