



Department of Public Works

Survey Division • Map Team

500 S Grand Central Pky | Box 554000 | Las Vegas NV 89155-4000

(702) 455-2100 | Fax (702) 455-6203

www.ClarkCountyNV.gov/PubWorks

BLM SUBMITTAL SHEET

Date Filed _____ Application Number _____

Fee _____ Check # _____ Staff Initials _____

Telephone Number _____
Project Name _____
Responsible Engineer _____ Firm _____
Address _____
City _____ State _____ Zip _____

DOCUMENTS REQUIRED FOR SUBMITTAL:

- | | |
|--|--------------------------|
| A. LEGAL DESCRIPTION, CLOSURE CALCS
down to smallest aliquot part | E. U.S.G.S. TOPO MAP |
| B. LINEAL FOOTAGE AND/OR ACREAGE
down to smallest aliquot part | F. AERIAL PHOTOGRAPHY |
| C. EXHIBIT OF LEGAL DESCRIPTION | G. SITE PHOTOGRAPH |
| D. MASTER TITLE PLAT | H. ASSESSOR'S PARCEL MAP |
| | I. PLAN OF DEVELOPMENT |
| | J. Fee of \$75.00 |

PROJECT TYPE (check only one)

- FINAL MAP IMPROVEMENT PLANS (HTE or NFM number if available - _____)
- PARCEL MAP IMPROVEMENT PLANS (HTE or MSM number if available - _____)
- IMPROVEMENT PLANS (PAC number if available - _____)
- SINGLE FAMILY RESIDENCE (PAC number if available - _____)
- OTHER _____

ASSESSOR'S PARCEL NUMBER (APN)

1. _____ 2. _____ 3. _____

STREET NAMES (all that apply)

1. EAST/WEST _____ 2. NORTH/SOUTH _____

3. EAST/WEST _____ 4. NORTH/SOUTH _____

ZONING ACTIONS

1. _____ 2. _____ 3. _____

OWNER/DEVELOPER _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____

COMMENTS _____

BLM APPLICATION FORM REQUIREMENTS FROM DEVELOPER CHECKLIST

The applicant must submit a letter requesting the County to process a BLM application which needs to include the zoning action, Community Development Sunguard/HTE number and the type of easement needed. The following must also be included with the request.

TYPE OF SUBMITTAL

- New
- Amended –supply original BLM “N” number

DOCUMENTS REQUIRED

- Legal description
- Closure calculations
- Exhibit drawing
- Lineal Footage and Acreage – down to smallest aliquot part
- Master Title Plat
- U.S.G.S. Topographical Map
- Aerial Photograph
- Site Photograph
- Assessor’s Parcel Map
- Assessor’s Parcel Number
- Street Names (if road easement)
- Plan of Development that shall include:
 - Background (Purpose and Need)
 - Project Description/ Physical Specifications
 - Type of System or Facility
 - Related Structures and Facilities
 - Physical Specifications
 - Length and width of ROW
 - Width of Road Surface
 - Maximum grade
 - Minimum/maximum clearing width
 - Cut/fill slope ratio
 - Type and location of drainage structures
 - Proposed surface improvements
 - Centerline survey plat
 - Design drawings (plan and profile, cross-section, culverts,)
- Term of Years Needed
- Time of Year of Use or Operation
- Volume or Amount of Product to be Transported
- Duration and Timing of Construction
- Sequence of Events
- Temporary Work Area Needed for Construction
- Disturbance calculations (previous and new)
- Existing Conditions
- Construction
- Reclamation
- Maintenance and Operation

Once the above is submitted, Map Team will prepare the 299 Form and submit the entire package to BLM or applicants agent for processing.

Fill out all the pertinent information on the form and compile all of the required documents. Once the package is ready for submittal, contact Patcy Hood @ 455-2025 pjh@clarkcountynv.gov to schedule an appointment.

Return this information and these documents to:
Clark County Public Works Department
Survey Division/Map Team
500 S. Grand Central Parkway / PO BOX 554000
Las Vegas NV 89155-4000
Phone (702) 455-2100