



Department of Public Works

Survey Division • Map Team

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RECORDS OF SURVEY ACCEPTANCE/APPROVAL PROCESS ALONG LAS VEGAS BOULEVARD

- _____ 2 copies to be submitted to planner at time of land use application submittal
- _____ provide ownership / vesting document number / map information of property being surveyed and legal description
- _____ the centerline of LV was never defined as such, therefore do not show
- _____ show right of way information abutting property and as built improvements ties of LV Blvd into property boundary
- _____ show all adjoining property's vesting document map recording information
- _____ should be two pages minimum 1st sheet full property boundary, jurats, ownership certificate, legal description, etc.
- _____ second page to show all as built (sidewalks, curb, gutter, medians, surface evidence of utilities, etc.)
- _____ plans should be 24x32 and be a minimum of two pages
- _____ Surveyor will review and issue comments to private surveyor
- _____ if substantial changes (project design effected), County Surveyor will contact appropriate planner of change
- _____ once final approval has been given, a clean/recordable copy will be given to the County Surveyor and will be imaged in the appropriate land use file
- _____ County Surveyor will e-mail planner that final approval has been given and land use can now be acted on

Records of Survey will generally be accepted under the following circumstances:

- only required on first application
- along Las Vegas Boulevard South
- for new construction
- either developing vacant property or redeveloping an existing site
- for all HIP/PRS projects
- any addition of a building or structure (including sign) proposed to be located between existing buildings and right-of-way

Condition of approval

Record of Survey must be recorded prior to the issuance of building permits or mapping, whichever occurs first