



# Clark County Building & Fire Prevention

## Records Request/Restricted Records Inspection

4701 W. Russell Rd., Las Vegas, NV 89118, 702-382-3566 (Fax) 702-455-3029 (Phone)

Office Hours: Monday-Thursday 7:30 am – 5:30 pm

[Dsrecords@clarkcountynv.gov](mailto:Dsrecords@clarkcountynv.gov)

togetherforbetter

Request Date: \_\_\_\_\_ **\*\*Please write legibly\*\***

Requestor Contact Information:		Records Request Information:	
Name:		Address:	
Organization:		Permit No.:	
Full Address:		Parcel No.:	
E-mail:			
Phone:			

Records Requested:
Check one:    Paper copies    Electronic copies    Certified copies    Inspection (in person)
<i>State with specificity what records are being requested and provide a statement of the purpose for the inspection:</i>

**If you are requesting Restricted Documents as defined in NRS 239C.090, the below must be completed.**

Employer:			
Citizenship:			

**NRS 239C.090** defines a restricted document as “any blueprint or plan of a school, place of worship, airport other than an international airport, gaming establishment, governmental building or any other building or facility which is likely to be targeted for a terrorist attack.”

**NRS 239C.220 Inspection of restricted documents.** 1. Unless made confidential by specific statute, a restricted document may be inspected only by a person who provides: (a) name; (b) a copy of his or her driver's license or other photographic identification that is issued by a governmental entity; (c) the name of his or her employer, if any; (d) his or her citizenship; and (e) a statement of the purpose for the inspection.

3. A restricted document may be copied, duplicated or reproduced:

- (a) Upon the lawful order of a court or competent jurisdiction;
- (b) As is reasonably necessary in the case of an act of terrorism or other related emergency;
- (c) To protect the rights and obligations of a governmental entity or the public;
- (d) Upon the request of a reporter or editorial employee who is employed by or affiliated with a newspaper, press association or commercially operated and federally licensed radio or television station and who uses the restricted document in the course of such employment or affiliation;
- (e) Upon the request of a registered architect, licensed contractor or a designated employee of any such architect or contractor who uses the restricted document in his or her professional capacity.

Requests for records that fall under **NRS 239C.210** are **not** subject to inspection by the general public.

Clark County, as the custodian of a restricted document is collecting this information as part of an inspection log required pursuant to **NRS 239C.230 Custodian of restricted document; log of inspections.**

**Copy of ID attached (A copy of ID will be retained with this form.)**

Acknowledgement:	
I, _____ (Print name), acknowledge that by signing this document, I affirm that all information provided herein is true, accurate, and complete to the best of my knowledge and belief.	
Requester Signature	_____