



Office of the Clark County Treasurer

J. Ken Diaz, *County Treasurer*

Johnathan Newton, *Assistant Treasurer* | May-Anne Alibin, *Deputy Director*

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Public Records Request – Real Property Tax

Date of Request:					
REQUESTOR CONTACT INFORMATION					
Name:					
Organization:					
Mailing Address:					
City:		State:		Zip:	
Phone No.:		Email:			
Property Address:					
Parcel(s):					

RECORDS REQUEST FORMAT/DELIVERY METHOD

Check one:

☐ **Paper Copies** - ☐ Pick-up ☐ USPS

☐ **Electronic Copies** (email address required*)

Please be specific and include as much detail as possible regarding the records you are requesting.

STATEMENT

I understand there is a charge for copies of public records and understand payment is required to initiate research.

Requester		Date:	
Signature:			

OFFICE USE ONLY

REQUEST STATUS		COSTS	
	Date		
Request Received:	_____	Estimate Due:	_____
Receipt acknowledged issued:	_____	Actual Due (if different):	_____
Estimate provided:	_____	Date final payment received:	_____
Approximate Completion Date:	_____	Receipt #:	_____
Completion Date:	_____	Completed by:	_____
Mailed/Emailed Date:	_____	<i>Retain request form for 90 days following completion of request.</i>	

service integrity respect accountability excellence leadership

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