



Timothy Burch, Administrator  
 Jill Marano, Assistant Director  
 Judy Tudor, Assistant Director  
 Margaret LeBlanc, Assistant Director  
 Debbie Croshaw, Assistant Director  
 Abigail Frierson, Assistant Director

**Clark County Department of Family Services**  
 Policy

**SUBJECT:**  
 Confirming Safe Environments – Child Placement Assessment (CSE-CPA)

Effective Date	Amendment Number	Amendment Effective Date
April 17, 2019	2	July 9, 2020

**SCOPE:**  
 Evaluating the home environments in which children reside outside the care of their parents.

**SPECIFIC LEGAL and OTHER REFERENCES:**  
[NAC 424](#)  
[NAC 432B](#)  
[NRS 432B](#)

**PROGRAMS IMPACTED:**  
 Appeals  
 Background Check  
 Child Protective Services  
 Intake  
 Permanency  
 Resource Development and Support

**SUMMARY OF CHANGES:**  
 Added Background Check as an impacted program  
 Procedures added regarding completing National Crime Information Center (NCIC) background checks for children placed in unlicensed homes when the Background Check Office is closed.  
 Procedures added regarding the completion of home inspections of unlicensed home prior to placement.  
 Removed reference to Legacy.

Supersedes:  

- Temporary Changes to Confirming Safe Environments – Child Placement Assessment Management Directive (Effective: 04/13/2020)

**DEFINITIONS:**  
 For a list of acronyms and a glossary of terms used throughout DFS, refer to [Acronyms and Glossary](#) located on [DFSNet](#).

**FORMS, PUBLICATIONS, AND INSTRUCTIONAL DOCUMENTS:**  
 Confirming Safe Environments – Home Inspection and Pictures (FPI Library)  
 Emergency Placement Appointment Request (UNITY)

**POLICY:**  
 A. When placing a child in an out-of-home placement, the Department of Family Services (DFS) must complete an assessment of a child’s out-of-home residence to confirm the safety of the environment.

- B. The Confirming Safe Environments – Child Placement Assessment (CSE-CPA) process is the safety assessment DFS utilizes, and includes but is not limited to:
  - 1. Assessment of caregiver protective capacities.
  - 2. Background checks, if not previously completed.
  - 3. Inspection of the home.
  - 4. A conclusion regarding the safety of the home.
- C. The CSE-CPA process must be completed prior to placing a child with an unlicensed out-of-home caregiver.
- D. Within three (3) business days of placing a child with a licensed caregiver, the CSE-CPA process must be completed.
- E. The CSE-CPA must be completed anytime present danger is identified in a current placement.
- F. DFS does not provide safety intervention services/management to the homes of safety plan providers.

Timothy Burch, Administrator  
Clark County Department of Family Services

June 15, 2020  
\_\_\_\_\_  
Approved Date