



## **THE HARBOR – EXECUTIVE STEERING COMMITTEE**

### **Juvenile Assessment Center Minutes**

**December 20, 2017 – 1:00 PM**

DJJS Zenoff Conference Room

Las Vegas, NV 89101

*Minutes taken by Vikki Andrews*

#### **Present in Person**

##### **City of Las Vegas**

Dr. Lisa Morris-Hibbler, Director, Department of Youth Development and Social Innovation – **Board Member**  
Lee Quick, Management Analyst

##### **Clark County Department of Family Services**

Paula Hammack, Interim Director - **Board Member**

##### **Clark County Department of Juvenile Justice Services**

Brett Allen, Manager

Cheryl Wright, Clinical Services Manager

Cesar Lemos, Executive Director, The Harbor

Vikki Andrews, Administrative Secretary

##### **Clark County District Attorney's Office**

Brigid Duffy, Deputy Juvenile District Attorney and Chair – **Board Member**

Catherine Jorgenson, Deputy Civil District Attorney

##### **Clark County Family Court**

Judge William Voy – **Board Member**

##### **Clark County Law Enforcement**

Chris Darcy, Deputy Chief *on behalf of Kevin McMahon, Undersheriff Las Vegas Metro Police Department* – **Board Member**

##### **Department of Health and Human Services**

Ellen Richardson-Adams, Outpatient Administrator, Department of Public and Behavioral Health Services – **Board Member**

##### **Workforce Connections**

Jim Kostecki, CFO – **Board Member**

##### **WestCare**

Darlene Terrill, Director of Special Projects - **Board Member**

## **Present By Phone**

John M. Martin, Director – *Board Member*

## **Community Guests**

Quintin Davis – Kingdom Alliance

Rev. Robert Patterson – Kingdom Alliance

Katherine Martin-Waldman, DCFS

### **I. Call to Order**

Brigid Duffy, Deputy Juvenile District Attorney and Chair called the meeting to order, there was a quorum.

### **II. Public Comments**

None at this time.

### **III. Approval of November 29, 2017 Minutes**

The November 29, 2017 minutes were approved.

### **IV. Approval of December 20, 2017 Agenda**

The December 20, 2017 agenda was approved.

### **V. Discuss Henderson Police Department Inter-local Agreement**

The Henderson Police Department (HPD) Inter-local is fully executed and complete. They are now members of The Executive Steering Committee (ESC) board.

### **VI. Discuss Potential Additional Partners including ESC Members, Government Entities, and Providers**

Catherine Jorgenson, Deputy Civil District Attorney, asks if there are any other governmental entities who have an interest in joining the ESC. She states that the way they are added now is that if they are a governmental entity, they are added on and the inter-local is signed. The other way is to enter into an agreement with Clark County and become a member. Through Clark County additional members can be added more easily. If there are additional government entities, they should be recruited now so everything can be completed at one time. Ms. Jorgenson adds if there are additional entities to be added who will become permanent members, the number of community members may want to be reduced.

John M. Martin, Department of Juvenile Justice Services (DJJS) would like the ESC to reach out to University of Nevada, Las Vegas (UNLV), Nevada State College (NSC) or another four year institute to help in the research aspect as they would be valuable partners. Judge Voy suggests reaching out to University of Nevada, Reno (UNR) Cooperative Extension, who receive \$15million a year from Clark County for grant funding. The funding is not being used in its totality each year, and since this is County money and a County program, it would give The Harbor an inside track on grants. Judge Voy and Mr. Martin will set up a meeting with UNR Cooperative Extension and will report back on the next agenda.

### **VII. Discuss Category Title and Criteria for Additional ESC Members**

At the last ESC meeting, Ms. Jorgenson suggested doing a new “blanket agreement” one time where up to a certain number of additional members can be added as the board wishes. There are currently 15 members on the ESC. At the last meeting, Brigid Duffy, Deputy Juvenile District Attorney and Chair stated that she did not want more than 21 members. Ms. Duffy suggests two additional law enforcement and two community members. Ms. Jorgenson clarifies that these new members would not be a part of the inter-local, but they would be voting members. If they committee wanted these new members to be removed, that also would be allowed, whereas with the inter-local, the committee could not. Ms. Duffy asked if it was beneficial to do a general category. Judge William Voy, Family Court, suggests keeping the criteria as

general as possible to not rule out any possible new members based on terminology. Ms. Jorgenson will come up with a general title that will be voted on at the next ESC meeting. Mr. Martin stated that 21 is a very large board, can become unmanageable and reaching a quorum could become difficult. Judge Voy agrees that those are good concerns, and that we should allow up to 21 members, but should avoid maxing out.

**VIII. Discuss Amending Inter-local Agreement to Add Commitment from Entities and Providing Additional Staff**

Dr. Tammy Malich, Clark County School District (CCSD) reached out to Ms. Duffy to tell her she had good news regarding the ask for additional staff. Dr. Malich was unable to attend today's ESC meeting and will provide an update at the next meeting.

Paula Hammack, Department of Family Services (DFS), states that she needs clarity around the hours needed. Cesar Lemos, The Harbor Executive Director, clarifies that it is weekend coverage that is needed. They will have to work at least one of the weekend days. He suggests Sunday-Thursday coverage, 8hour days, but he may entertain an alternative work schedule of 4/10 hour shifts. Ms. Hammack will have an update at the next ESC meeting.

Ellen Richardson-Adams, Department of Public and Behavioral Health Services (DPBHS), states that there are two new staff coming on, one that fell through, and additional interviews are being conducted. They will support the 24-hour model. There will be a total of six staff, and but one will work a portion of the weekend shift.

Ms. Jorgenson states that the way the inter-local reads at the moment states that there is a commitment of staff and funding, and entities can provide additional staff or funding at their choosing, allowing for additional staff to be added without amending the inter-local. The inter-local can be amended to add the additional staffing commitments of each entity, but Ms. Jorgenson suggests that it remain as is. Ms. Duffy says she is fine with the way the inter-local reads at the moment and Judge Voy agreed.

**IX. Discuss Sub-committee to Address Marketing of The Harbor**

Mr. Lemos stated that he and Cheryl Wright, DJJS, have a phone conference with Stacy Welling, Clark County Public Information Officer (PIO) to create a public service announcement (PSA) sometime in January. Deputy Chief Chris Darcy, Las Vegas Metropolitan Police Department (LVMPD), asks if there has been any communication with their PIO Carla Alston in terms of LVMPD helping out and providing more marketing. He states that it should be connected as LVMPD pushes out a lot through their Facebook and other outlets. Ms. Hammack states that there is also a new social media marketer with Clark County, and suggest Mr. Lemos get information for that. Deputy Chief Darcy and Darlene Terrill, WestCare, state that they have social media marketers also.

**X. AB395 Funding of \$1.9 Million**

- a. Data that will be required to continue the \$1.9 million after two years**
  - b. Scope of Work Proposal**
  - c. 24-hour Model Schedule and Start Date**
- A. Ms. Duffy reminds the ESC that there is no data requirement by legislature, but it is beneficial to The Harbor to show the data and progress. There are no additional suggestions at this time.
  - B. The Scope of Work Proposal RFP is in process at the moment. Nothing can be discussed publicly until that process is completed.
  - C. Mr. Lemos states that there are still a few staff who are going through the background process, and schedules are being finalized. Weekend coverages are key. January 22, 2017 is the target date for 24-hour operation, but background check process may affect this.

**XI. Data and Progress Report From The Executive Director**

In November 2017, 199 youth were served at The Harbor. Since opening date to November 30, 2017, 2495 youth have been served. The escalation percentage of youth who have escalated has dropped from 4% to 4% which puts The Harbor at a 96% success rate so far.

- Gender: 41% Female, 59% Male
- Race: Race: 4% Asian/Pacific Islander, 34% Black, 25% Hispanic, 4% Mixed, 33% White
- Top 5 Zip Codes: 89101, 89108, 89110, 89115, 89030 – The top two areas where kids are coming into The Harbor from are Sunrise with 429 and North Las Vegas with 361
- Top 5 Offenses: Possession of Marijuana 34%, Battery 23%, Affray/Fighting 20%, Petit Larceny 9%, Possession of Drug Paraphernalia 14%
- Law Enforcement Wait Times : Average 14 minutes
- Youth/Families who qualify for services in November: 117

Judge Voy asks if the average officer wait time of kids being brought into DJJS Booking has been calculated. There is not a known average wait time but officers report that it takes between 30 minutes to one hour. Judge Voy would like for this number to be tracked so it can be presented at legislation. It was reported that there were only five metro drop-offs for November. Ms. Duffy would like for this number to be looked into, as this number is too low, especially now that it has been put into LVMPD that officers should be using The Harbor for all misdemeanor citations. Deputy Chief Darcy will run the numbers of citations issued in November. Ms. Duffy asks if CCSD Police fax citations are being reported, Mr. Lemos states that they are not being captured, but they can be.

**XII. Informational Items**

- a. Next meeting January 31, 2018 at 1:00 pm, Family Court Administration Room 319, 601 N. Pecos Road, Las Vegas, NV 89101
- b. Ms. Duffy and Under-sheriff Kevin McMahill have selected two dates in the month of February to present North East and North West LVMPD area commands with a plaque from the Under-Sheriff and the District Attorney for their use of The Harbor and their commitment to youth diversion. Ms. Duffy would like to use LVMPD's PIO to Facebook live the event. Members of the steering committee would be able to attend. The dates are February 1<sup>st</sup> and February 6<sup>th</sup>. Dr. Lisa Morris-Hibler, City of Las Vegas, states that the February 1<sup>st</sup> date conflicts with the School to Prison Pipeline Conference.

Dr. Morris Hibler adds that she is working with CCSD Super Intendent Skorkowsky on a tour right now, where they will talk about school safety and the School to Prison Pipeline. They will be taking them on a tour of Peterson Academic Center, the Detention Center and The Harbor.

- c. No emerging issues at this time.

**XIII. Public Comments**

Reverend Robert Patterson tells the committee that his company has taken up residency at Peterson where they go every Friday. He finds that they are having just as many problems with the girls as they are with the boys. They are finding out what their needs are and how they can mentor them. He states its's a work in progress but it is turning out well.

**XIV. Adjournment**