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Clark County Department of Family Services
 Policy

SUBJECT:
 Confirming Safe Environments – Child Placement Assessment (CSE-CPA)

Effective Date	Amendment Number	Amendment Effective Date
April 17, 2019	2	July 9, 2020

SCOPE:
 Evaluating the home environments in which children reside outside the care of their parents.

SPECIFIC LEGAL and OTHER REFERENCES:
[NAC 424](#)
[NAC 432B](#)
[NRS 432B](#)

PROGRAMS IMPACTED:
 Appeals
 Background Check
 Child Protective Services
 Intake
 Permanency
 Resource Development and Support

SUMMARY OF CHANGES:
 Added Background Check as an impacted program
 Procedures added regarding completing National Crime Information Center (NCIC) background checks for children placed in unlicensed homes when the Background Check Office is closed.
 Procedures added regarding the completion of home inspections of unlicensed home prior to placement.
 Removed reference to Legacy.

Supersedes:

- Temporary Changes to Confirming Safe Environments – Child Placement Assessment Management Directive (Effective: 04/13/2020)

DEFINITIONS:
 For a list of acronyms and a glossary of terms used throughout DFS, refer to [Acronyms and Glossary](#) located on [DFSNet](#).

FORMS, PUBLICATIONS, AND INSTRUCTIONAL DOCUMENTS:
 Confirming Safe Environments – Home Inspection and Pictures (FPI Library)
 Emergency Placement Appointment Request (UNITY)

POLICY:
 A. When placing a child in an out-of-home placement, the Department of Family Services (DFS) must complete an assessment of a child’s out-of-home residence to confirm the safety of the environment.

- B. The Confirming Safe Environments – Child Placement Assessment (CSE-CPA) process is the safety assessment DFS utilizes, and includes but is not limited to:
 - 1. Assessment of caregiver protective capacities.
 - 2. Background checks, if not previously completed.
 - 3. Inspection of the home.
 - 4. A conclusion regarding the safety of the home.
- C. The CSE-CPA process must be completed prior to placing a child with an unlicensed out-of-home caregiver.
- D. Within three (3) business days of placing a child with a licensed caregiver, the CSE-CPA process must be completed.
- E. The CSE-CPA must be completed anytime present danger is identified in a current placement.
- F. DFS does not provide safety intervention services/management to the homes of safety plan providers.

Timothy Burch, Administrator
Clark County Department of Family Services

June 15, 2020

Approved Date



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Clark County Department of Family Services
 Policy

SUBJECT:
 Confirming Safe Environments Instrument

Effective Date	Amendment Number	Amendment Effective Date
April 17, 2019	3	October 13, 2022

SCOPE:
 Ongoing formal safety assessment of out-of-home placements that is subsequent to the initial child placement assessment.

SPECIFIC LEGAL and OTHER REFERENCES:
 Case Plan Facilitation – Children Policy and Procedures
 Case Plan Facilitation- Safety Management Policy and Procedures
[NAC 424](#)
[NAC 424.600](#)
[NAC 432B](#)
[NRS 424](#)
[NRS 424.044](#)
[NRS 432B](#)
 Placement Stability and Preservation Policy and Procedures

PROGRAMS IMPACTED:
 Child Protective Services
 Intake
 Permanency
 Placement
 Resource Development and Support

SUMMARY OF CHANGES:
 In-person child contact and monthly oversight requirements superseded by Case Plan Facilitation- Children Policy and Procedures.

DEFINITIONS:
 For a list of acronyms and a glossary of terms used throughout DFS refer to [Acronyms and Glossary](#) located on [DFSNet](#).

FORMS, PUBLICATIONS, AND INSTRUCTIONAL DOCUMENTS:
 Confirming Safe Environments – Instrument Frequently Asked Questions (FPI Library)

POLICY:

- A. The Department of Family Services (DFS) formally evaluates the provision and sufficiency of ongoing Out-of-home Safety Plans through use of the Confirming Safe Environments Instrument (CSE Instrument).
- B. The Permanency Specialist completes a CSE Instrument at the following time frames:
 1. Within the thirty (30) calendar days prior to each Protective Capacity Progress Assessment (PCPA), with no more than ninety (90) calendar days between CSE Instruments.
 2. Within the thirty (30) calendar days prior to any Permanency Review court hearing.

3. Any time a judgment about the quality of the placement is brought into question.
 4. The same business day as any of the following conditions is observed in a placement. Pictures of each room in the home must be taken the same day and sufficiency of the Out-of-home Safety Plan must be evaluated if any of these conditions are observed:
 - a. Questionable or unsafe living arrangements.
 - i. Including evidence that weapons/ammunition are not stored and locked appropriately. Appropriate storage of firearms is based on [NAC 424.600](#) and [NRS 424.044](#).
 - 1) If the out-of-home caregiver is a law enforcement officer or holds a permit to carry a concealed firearm, storage of firearm and ammunition must be in a locked secure storage container.
 - 2) For all other out-of-home caregivers, firearms must be stored in locked containers or made inoperable. Ammunition must be stored in a separate locked container.
 - b. Condition of the home is questionable or unsanitary as related to potential hygienic issues.
 - c. The environment is usually chaotic and disorganized.
 - d. The home presents with physical health hazards.
 - i. Conditions including but not limited to exposed wires, broken glass, etc.
 - e. The home's utilities are not functioning properly.
- C. Confirming Safe Environments Monthly Oversight:
1. At monthly contact in the home, the Permanency Specialist must remain diligent about evaluating attributes of a safe environment.
 2. Permanency Specialists must continually observe the placement home to ensure that acceptable conditions remain and that changes that occur do not pose a threat to child safety.
- D. Confirming Safe Environments:
1. The CSE Instrument is the official evaluation and conclusion about the safe environment. This review does not require additional Specialist-placement home casework activity. The review is based upon sufficient contact and information collection conversations occurring during monthly contacts.
 2. Completion of the CSE Instrument includes:
 - a. Summarizing the status of attributes of a safe environment based upon the information collected through monthly contacts.
 - b. Ensuring that monthly documentation about the attributes of a safe environment is current and correct at the time of a CSE Instrument.
 - c. Summarizing documentation on monthly/continuing oversight. This summary must provide the justification and rationale for the ratings that the Permanency Specialist selects on the CSE Instrument.
 - d. Assesses and selects each assessment question in the CSE Instrument corresponding to the type of placement (relatives/fictive kin or foster parent).
 - e. Staffs with a supervisor to review the conclusions from the CSE Instrument and justification as contained in the documentation.
- E. If the CSE Instrument conclusions indicate concern in the degree of confidence in the environment, take immediate steps to revise and enhance the Safety Plan or move the child to a different placement.
1. This includes referrals to:
 - a. Intake, if there is suspicion of abuse or neglect.
 - b. Resource Development and Support (RDS), if applicable.
 2. DFS does not provide safety intervention services/management to the homes of placement providers.

Timothy Burch, Administrator
Clark County Department of Family Services

October 26, 2021

Approved Date