



**CLARK COUNTY  
LAW LIBRARY**

# **ANNUAL REPORT**

## **2021**



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## Overview

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The Clark County Law Library was created in 1923 by the enactment of Ordinance #1 and is statutorily mandated by NRS 380. The Law Library provides free access to legal resources to the residents of Southern Nevada and is open to the public. We are funded by a portion of District Civil Court filing fees along with a small portion of Justice Court filing fees, membership dues, court-ordered contributions and photocopy usage.

The Law Library is governed by a seven-member Board of Trustees currently composed of three District Court judges (appointed by the Chief Judge), one attorney and three non-attorneys (appointed by the Clark County Commissioners), all of whom serve without compensation. The Clark County Law Library Board of Trustees is committed to public service through the free legal information resources and programs made available to every resident in Clark County.

Normal business hours for the Law Library are Monday – Thursday, 7:30 a.m. to 5:30 p.m., with six full-time staff members. Our staff also includes three additional positions, which are responsible for providing library services for the inmates housed at the Clark County Detention Center and North Valley Complex.

### VISION STATEMENT

A research library dedicated to providing equality of access to sources of law, related information and community resources.

### MISSION STATEMENT

The Clark County Law Library provides access to the most recent precedents and the best available commentary regarding legal issues.



## Board of Trustees

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Member	Current Term of Office
Jeffrey Share President	January 1, 2019 – December 31, 2021
Karen Byrd Secretary	January 1, 2019 – December 31, 2021
Hon. Joanna S. Kishner	January 1, 2019 – December 31, 2021
Hon. Vincent Ochoa	January 1, 2019 – December 31, 2021
Hon. Jerry A. Wiese II	January 1, 2019 – December 31, 2021
Tamara Beatty Peterson	January 1, 2021 – December 31, 2022
Barbara Wagner	January 1, 2021 – December 31, 2022

### **NRS 380.020 Government and management of law library; number, appointment and terms of members.**

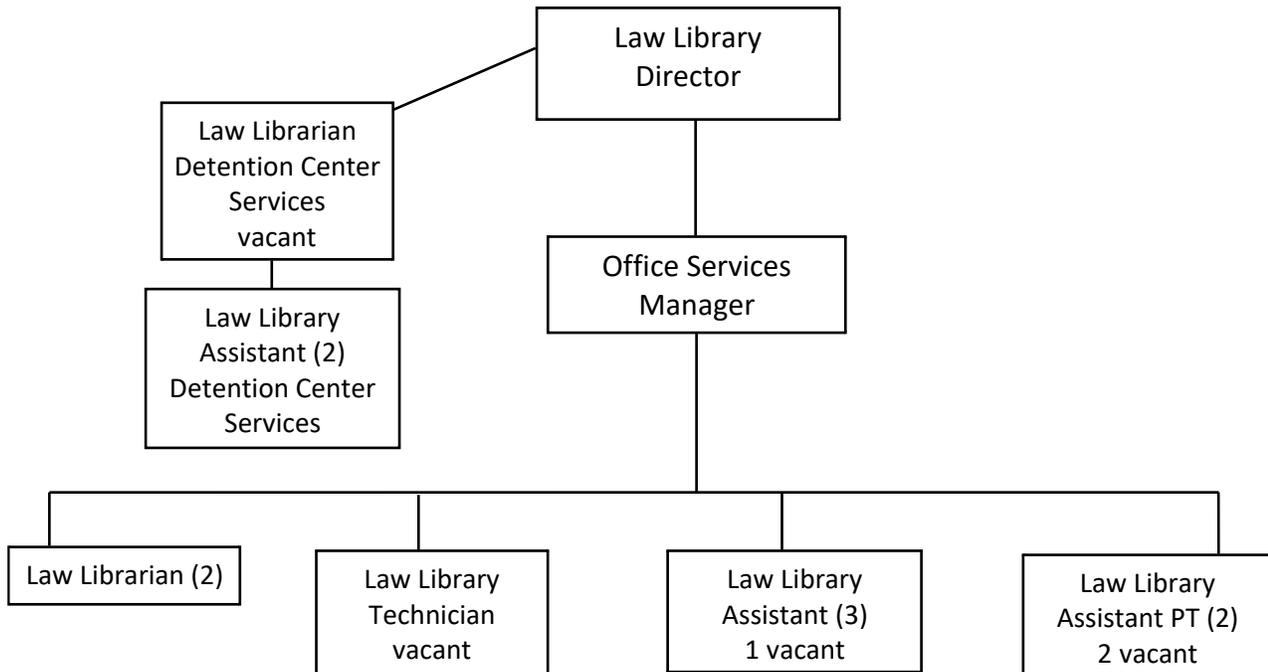
1. Any law library established by ordinance as provided by subsection 1 of [NRS 380.010](#) must be governed and managed by a board of law library trustees.
2. A board of law library trustees must consist of not less than five nor more than seven members. The district judge of the judicial district in which the county is situated or, if the district has more than one district judge, a maximum of three district judges designated by all the judges of the district from among their number, are ex officio trustees. The board of county commissioners shall appoint a sufficient number of trustees to complete the board, including at least two who are not attorneys at law.
3. Appointive members of the board must be appointed by the board of county commissioners at the first meeting of the board of county commissioners in each January, to serve for terms of 2 years. As nearly as may be, half of the terms must expire each year.

[3:250:1913; 1919 RL p. 2707; NCL § 2252] + [4:250:1913; 1919 RL p. 2707; NCL § 2253]—(NRS A 1965, 223; 1969, 787; [1981, 1003](#); [1983, 339](#))

## Organizational Chart

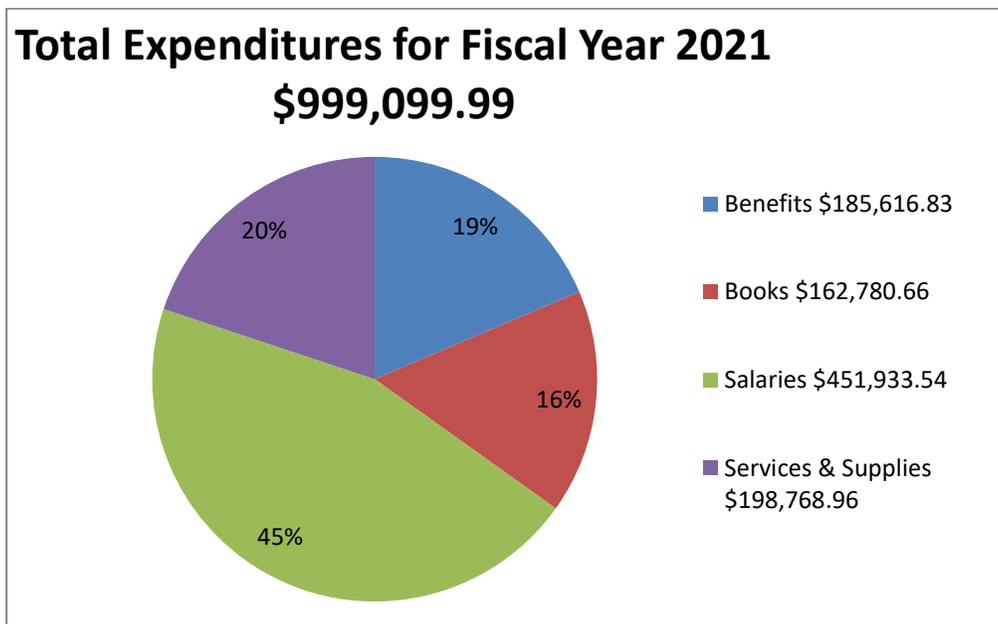
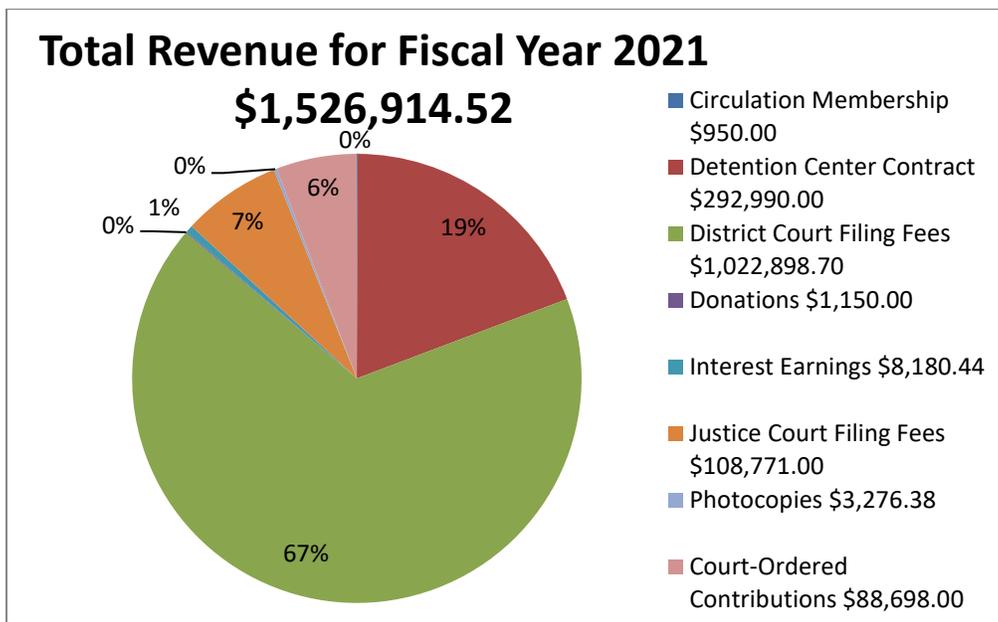
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### CLARK COUNTY LAW LIBRARY (Revised 11/24/2021)



## Revenue/Expenditures

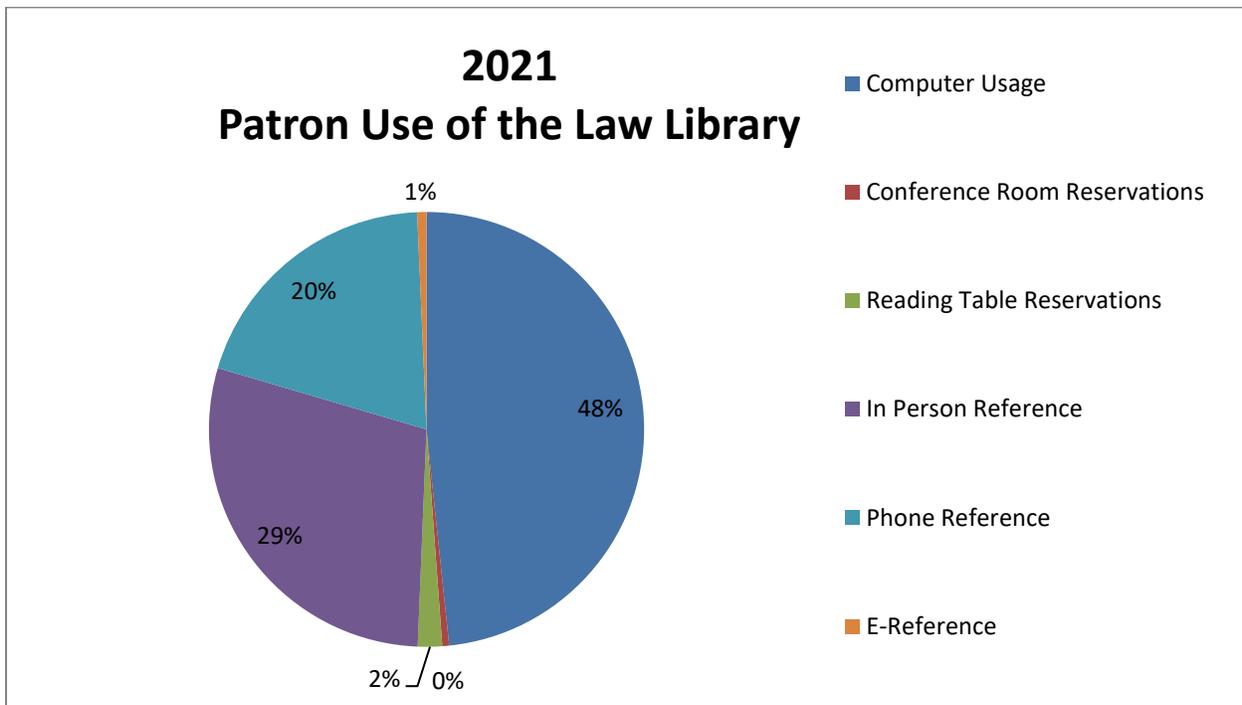
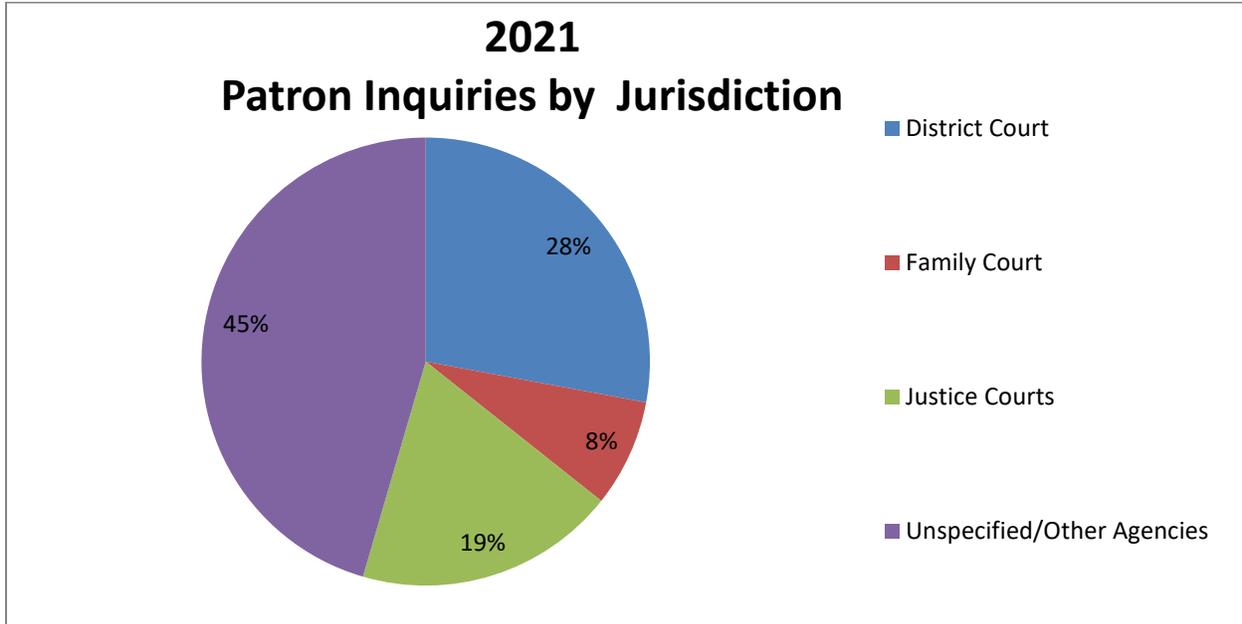
The primary source of funding for the Clark County Law Library comes from a portion of selected District Court civil filings as stated in Clark County Code 18.08.030(1) in the amount of \$30 per civil action. Additionally, we receive a small portion of selected Justice Court civil filings as stated in Clark County Code 18.08.030(2) in the amount of \$3 per selected civil action. Approximately 74% of the Law Library's revenue is derived from both District Court civil filing fees, which totaled \$1,022,898.70, and Justice Court civil filing fees in the amount of \$108,771.00 in Fiscal Year 2021.



## Reference Statistics

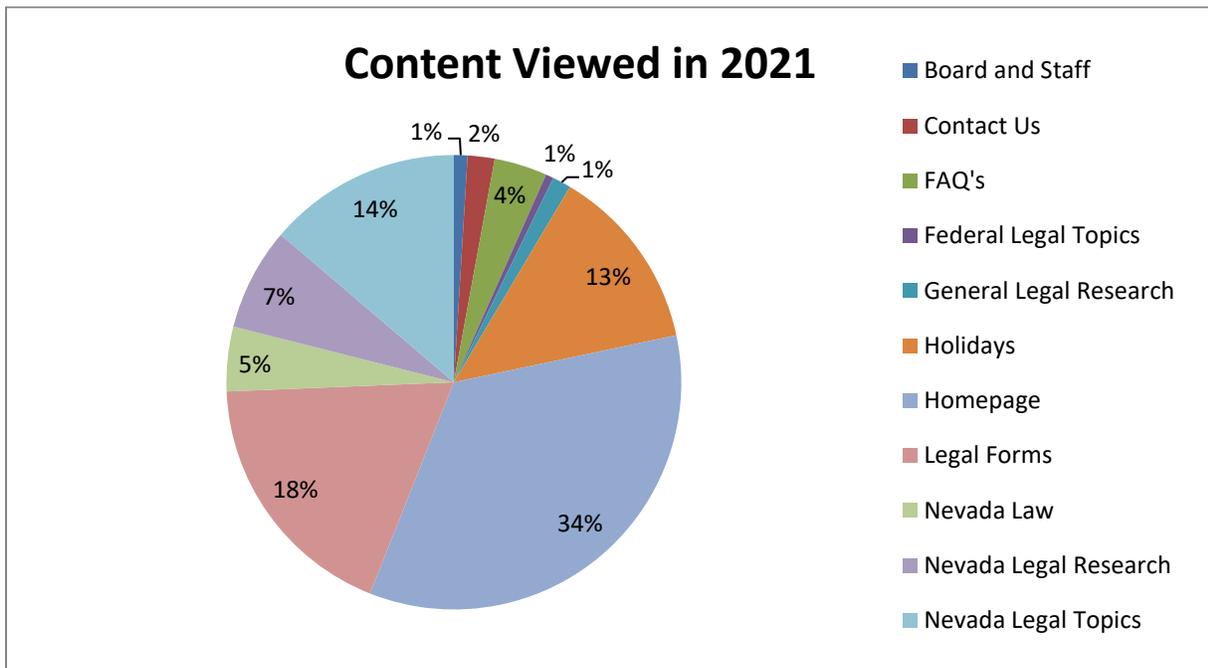
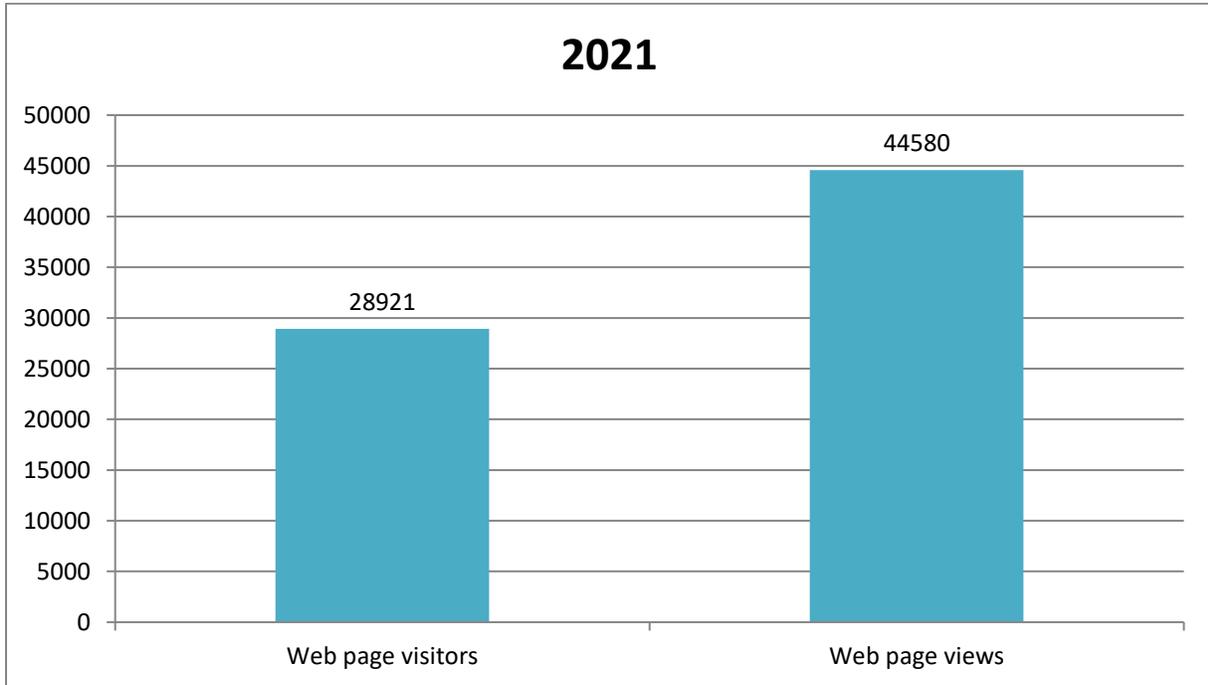
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Law Library staff answered 2,433 reference questions in person, over the phone, and via email in 2021.



## Internet/Webpage Statistics

### Internet/Webpage Usage



## Circulation Statistics

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Circulation of Law Library material is limited to active members of the Nevada State Bar, judicial staff, and governmental agencies that have a valid circulation card and are in good standing with the Law Library.

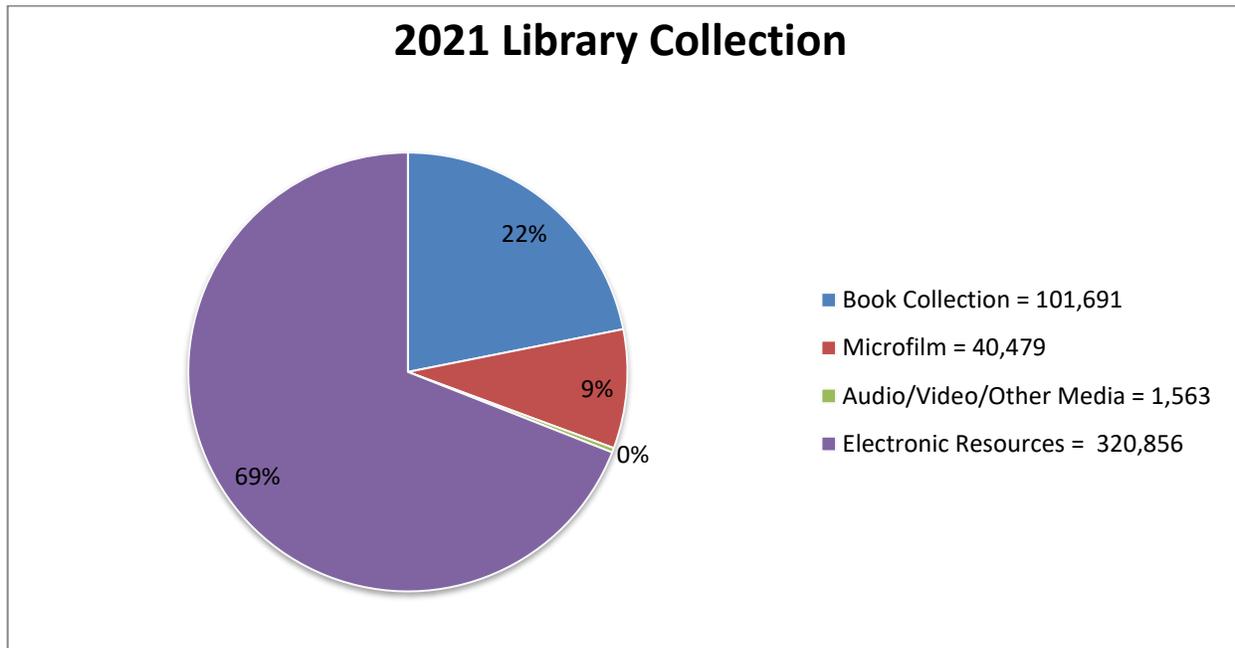
To obtain a circulation card, an individual must fill out a Borrower Registration Card, either in person at the Law Library or on the Law Library's website at [www.ClarkCountyNV.Gov/LawLibrary](http://www.ClarkCountyNV.Gov/LawLibrary). Along with the registration card, there is a one-time \$50.00 registration fee. The circulation card is then valid for one year from the date of purchase and can be renewed annually for \$30.00 per subsequent year.

In 2021, we circulated 230 materials, with 290 circulation period renewals. We also had six attorneys sign up for a new circulation card with the Law Library and 21 circulation card renewals.

## Library Collection

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The Clark County Law Library has a total of 143,733 physical materials in its collection, including books, microfilm, and audio/video/other media. In addition to print materials, the Law Library offers free usage of over 320,850 legal resources through 68 database subscriptions from Lexis Advance, Westlaw Next, M-Law, HeinOnline, and others. The Law Library also now has 423 volumes in its Lexis Digital Library.



## Detention Center Services

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The Clark County Law Library (“CCLL”) entered into a contract with Las Vegas Metropolitan Police Department to operate the correctional libraries at the Clark County Detention Center (“CCDC”) and the North Valley Complex (“NVC”), beginning on July 1st, 2017. Each facility contains a law library to assist inmates with their legal research needs, as well as a recreational library to distribute reading materials consisting of fiction books, Spanish-language titles, educational materials, and more. Under supervision of the Director, correctional library operations are carried out by a Law Librarian and two (2) full-time Law Library Assistants.

### Impact of COVID-19 on Library Operations

During the initial County-wide shutdown in March of 2020, recreational library operations were temporarily suspended pending guidance from the Centers for Disease Control regarding the ability for COVID-19 to survive on surfaces and physical objects. Library staff implemented quarantine procedures for books once this guidance was available to ensure the virus could not be transmitted through book rotations. This procedure has continued throughout 2021. Importantly, law library operations were not impacted as the request process moved to a digital format in 2018.

### Law Library

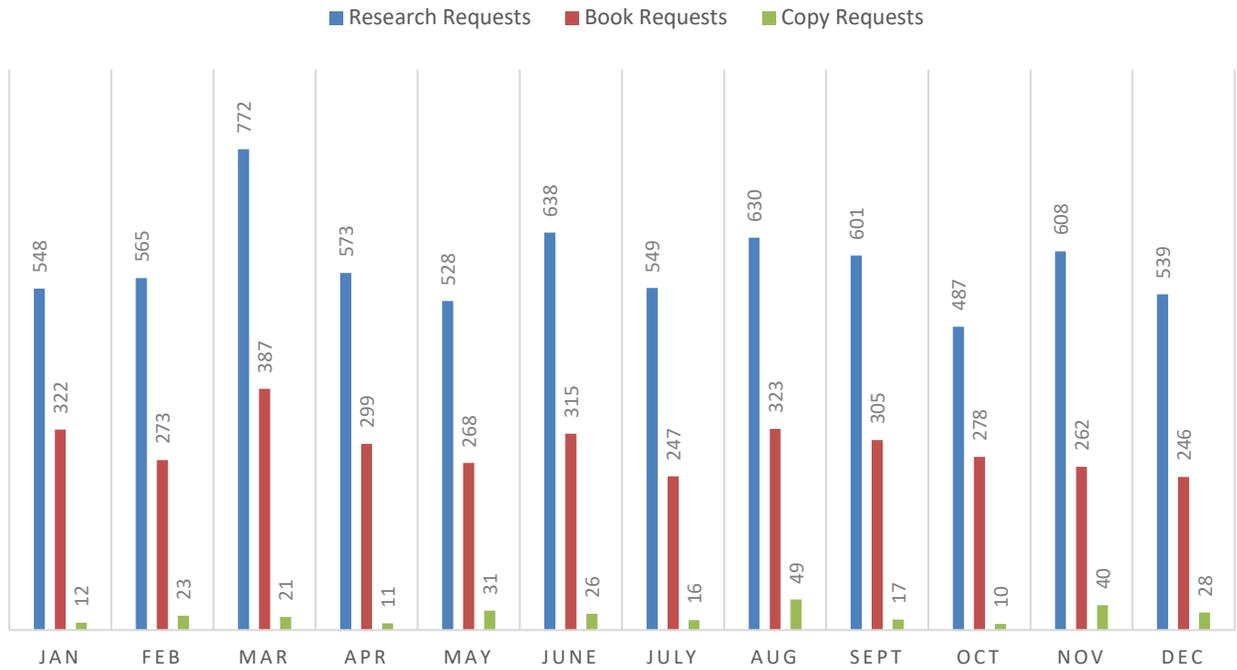
Inmates at CCDC and NVC do not make physical visits to the Law Library. They instead have access to all relevant legal material within their own modules via Lexis Nexis-powered touchscreen kiosks. These kiosks are updated quarterly with new cases and statutes from Nevada and federal sources. Also included in the Lexis subscription are various secondary sources, including treatises, sample forms, and a legal dictionary.

If an inmate requires research assistance, or a physical copy of material located on the kiosk, they may send an electronic request to the Law Library from their module’s kiosk. Inmates may also send physical documents to the Law Library for photocopies. As a branch operation, correctional library staff have access to the full array of resources available to the Clark County Law Library, including the extensive physical collection, various database subscriptions, and developed relationships with community partners.

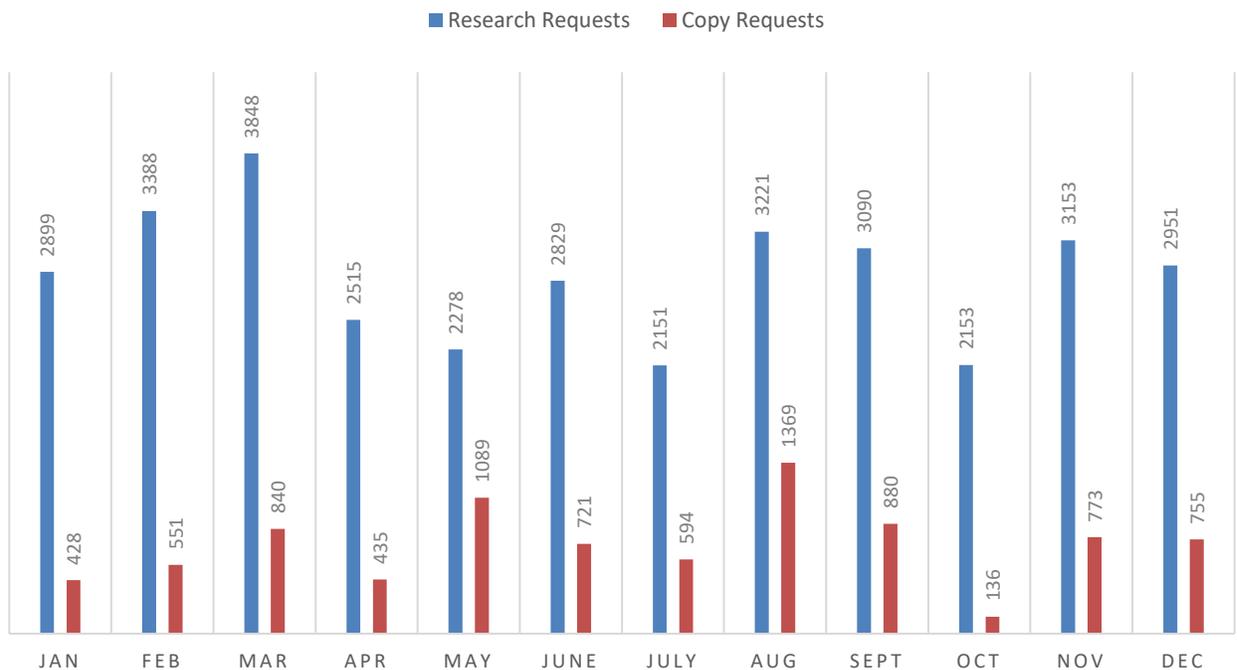
The statistics below summarize the number of inmate research, book, and copy requests received per month, as well as the number of pages of content provided in response in 2021.



## NUMBER OF REQUESTS RECEIVED FROM INMATES



## NUMBER OF PAGES PROVIDED TO INMATES



## Recreational Library

Inmates at CCDC and NVC do not make physical visits to the recreational library. They are instead provided bookshelves within each module, allowing inmates to freely exchange their books at times convenient for their schedules. Library staff make visits every other week to each module to replace existing material with new content.

CCLL is proud to support several small businesses that consistently provide excellent new titles for the inmate population. Our current suppliers are listed below:

- BulkBookStore—a national online bulk wholesaler—provides access to large quantities of affordable Spanish-language titles, educational materials, and frequently requested works.
- Cardinal Publishers Group—a publishing group assisting smaller publishers with distribution and sales—delivers informative books about famous figures and locations to stimulate the minds of curious readers.
- Chooseco—a purpose-built publisher—produces the popular “Choose Your Own Adventure” series, which allows readers to make decisions about the fate of a story’s characters.
- Diamond Comics—a large distributor—supplies a variety of comics and graphic novels for readers who prefer visual cues throughout the story.
- Jay O’Day—a family-owned, regional correctional wholesaler—delivers a variety of content, including dictionaries, Spanish-language titles, and other educational materials.
- Sheree Corniel – Founder of Real Talk, a local non-profit organization with a mission to assist today’s at-risk youth in achieving their highest potential as responsible citizens and future leaders. Ms. Corniel’s book, also entitled Real Talk, is now in rotation at CCDC and NVC.
- Westgate Book Exchange—a local supplier with established ties to CCDC—provides the majority of all fictional reading materials at a competitive price.

## **Donations**

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The Law Library received donations of furniture and monetary gifts in 2021. These donations include:

- Office furniture and bookcases donated in memory of Mr. Thomas D. Beatty, Esq., who sadly passed on April 27, 2020. Mr. Beatty had served on the Law Library Board of Trustees since 1982 and his presence in the Library will be missed.
- \$150 in monetary gifts

Generous donations such as these assist the Law Library in its mission to provide access to the most recent precedents and the best available commentary regarding legal issues.

## Comments from Our Patrons

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To better serve our patrons, comment cards are available for the public to indicate whether or not they were able to find what they were looking for during their visit, rate the friendliness of Law Library staff, and leave a comment or suggestion.

The following are comments received throughout 2021:

- “Tanner was a godsend for his assistance over the line of duty.”
- “Summer was an immense help.”
- “Kelii was very helpful with this very complex problem.”
- “Gail was helpful with this serious problem, and I look forward to her valuable help.”
- “Service was remarkably good.”

The Law Library also received praise this year through social media and other online outlets, including the review below.

- Naomi G. from Google Reviews  
“★★★★★”

## Social Media

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### FACEBOOK



Facebook is used to promote workshops, seminars and Law Library news and notes. Like our page at [Facebook.com/CCLawLib](https://www.facebook.com/CCLawLib).

### TWITTER



Twitter is used to promote workshops, seminars and Law Library news and notes. Follow us @NVlawlib.

### YOUTUBE



YouTube is used to promote workshops and seminars held at the Clark County Law Library.

- Drafting a Civil Complaint in Clark County <https://www.youtube.com/watch?v=3tCvA1quiKA>
- The Nevada Eviction Process <https://www.youtube.com/watch?v=SWoHD-aKUiU>
- Habitability [https://www.youtube.com/watch?v=FtqNjE8LS\\_k](https://www.youtube.com/watch?v=FtqNjE8LS_k)