

SAMPLE INVOICE FOR TIME AND MATERIALS AGREEMENT

**INVOICE**

Bill to:  
Clark County, Desert Conservation Program  
4701 W Russell Road, Suite 200  
Las Vegas, NV 89118

Remit Payment to:  
Agency Name  
555 Nowhere Boulevard  
Las Vegas, Nevada 89114

Date February 11, 2026  
Invoice # 25463  
Project # 2020-USFS-2025A  
Project Title Seed Collection  
Purchase Order 48000000112-003  
Invoice Period October 1, 2025 – December 31, 2025  
CBE/RFP Number 600123-05  
Funding Source SNPLMA

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<b>Description:</b>	<b>Invoicing Amount Per Scope of Work:</b>	<b>Total:</b>
Personnel Costs: Senior Biologist	\$245.00 daily rate @ 1 day 1/31/2026	\$ 245.00
Lab Assistant	\$25.00 hourly rate @ 4 hours 2/1/2027	\$ 100.00
Supply Costs: Camera	\$215.75; see receipt enclosed	\$ 215.75
<b>Total amount due:</b>		<b>\$ 560.75</b>

**See attached for Budget Summary Comparison.**