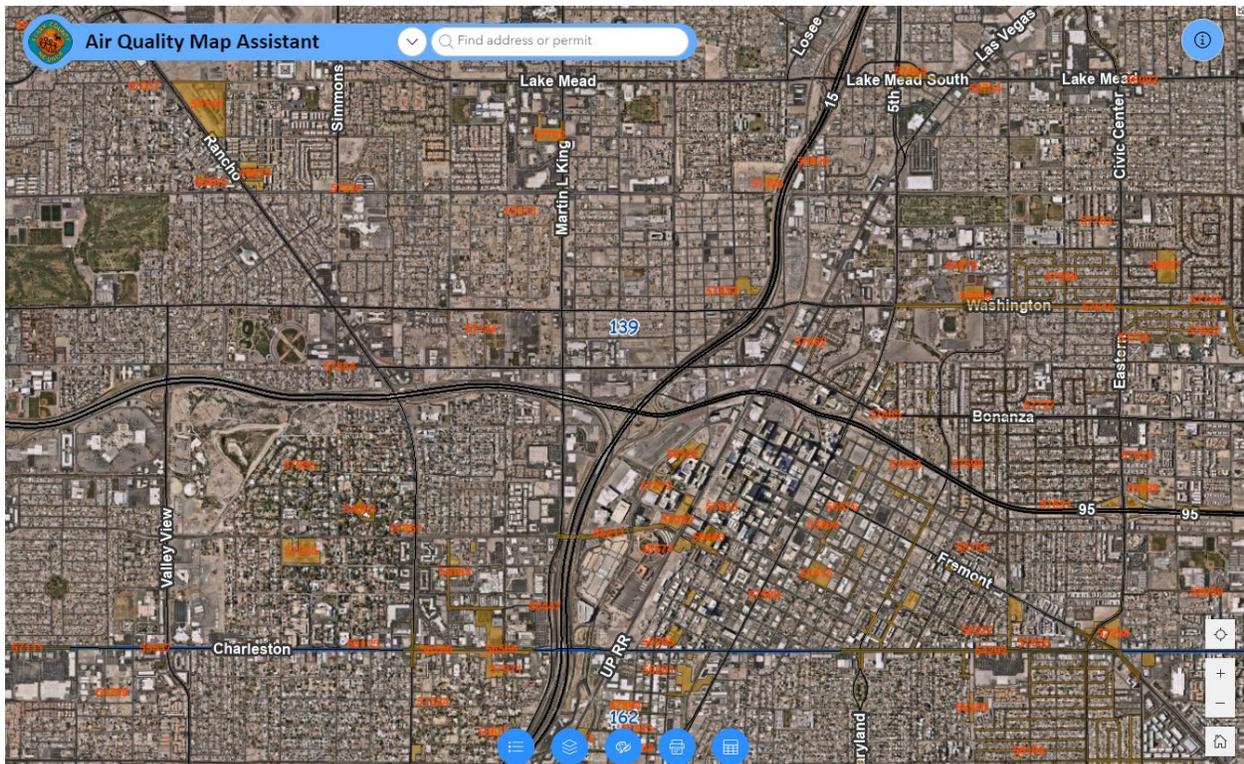


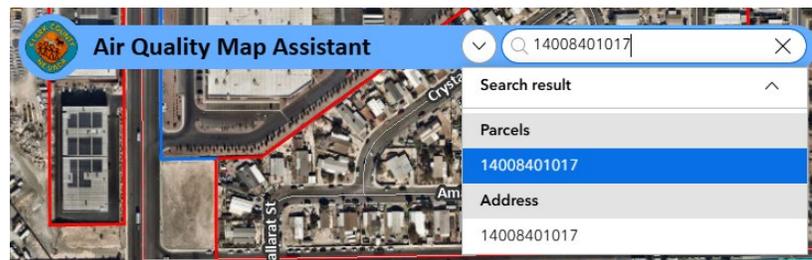
Welcome to the Air Quality Map Assistant

- The dust permit layer shows all the areas covered under active Dust Control Operating Permits (DCOPs).
- The layer is marked in brown as shown below.
- The dust permit layer is updated approximately every two weeks.
- Prior to submitting a DCOP application, please review the area on this program to verify that it is not already permitted. Air Quality does not allow multiple permittees to pull DCOPs for the same area.

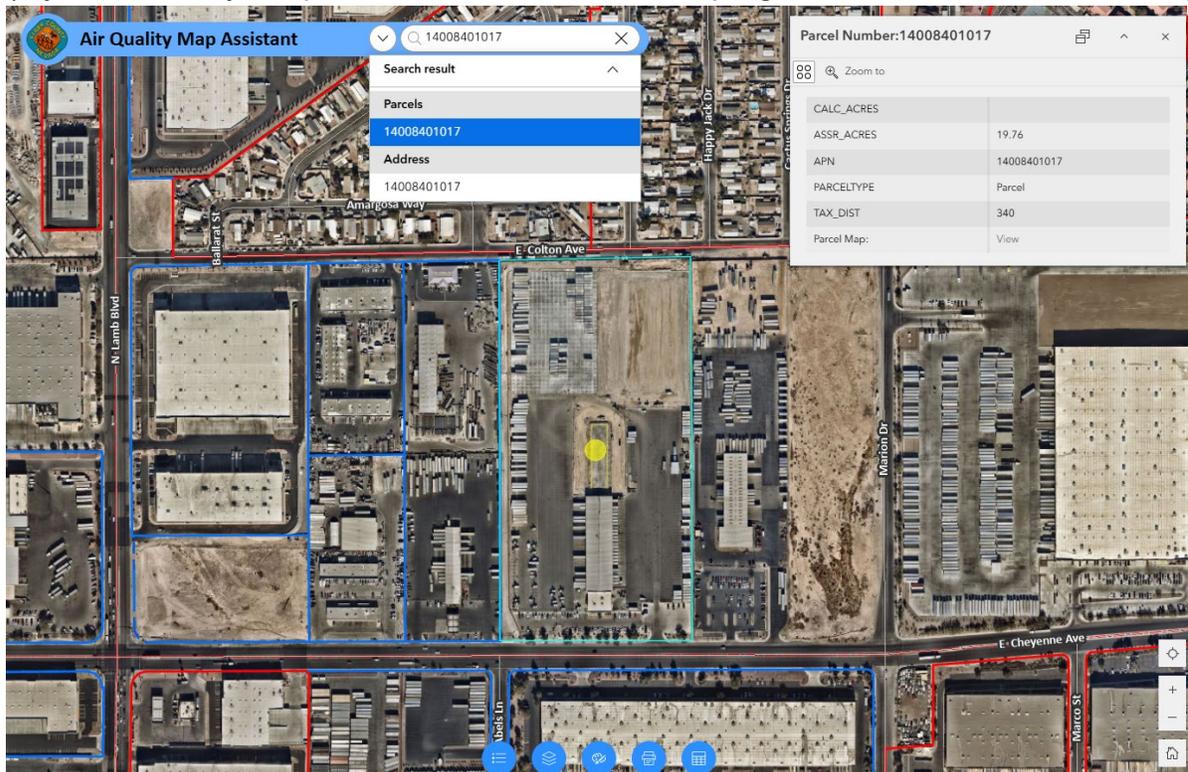


Using the Search Feature

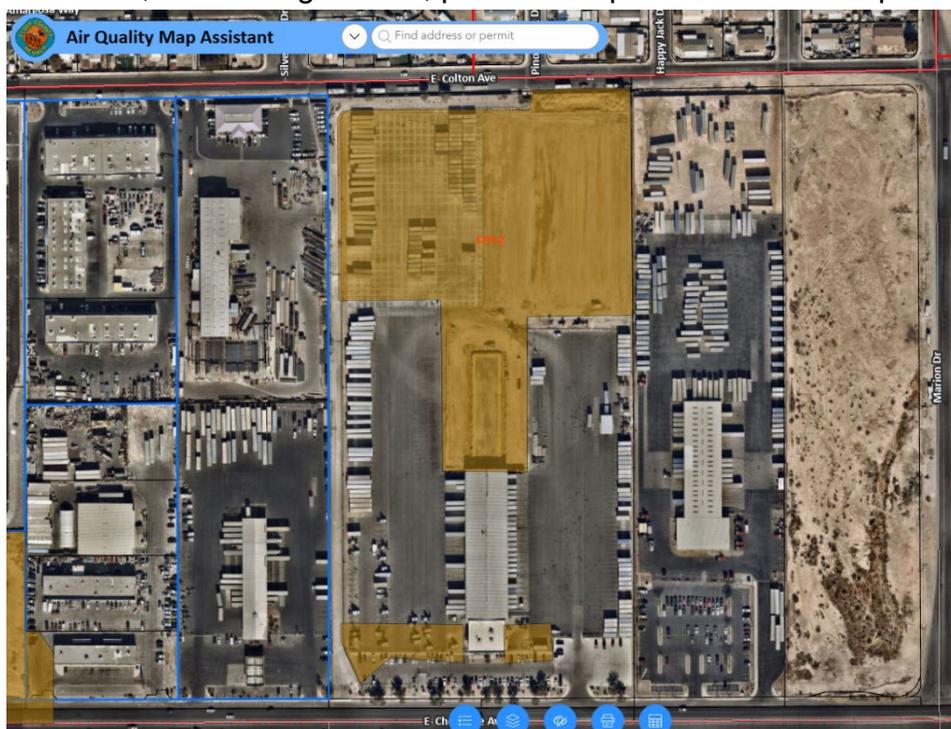
- Begin by entering a parcel number, Dust Control Operating Permit (DCOP) number, address, or cross streets in the search box.
NOTE: Do not include dashes when entering the parcel number.
- Press Enter



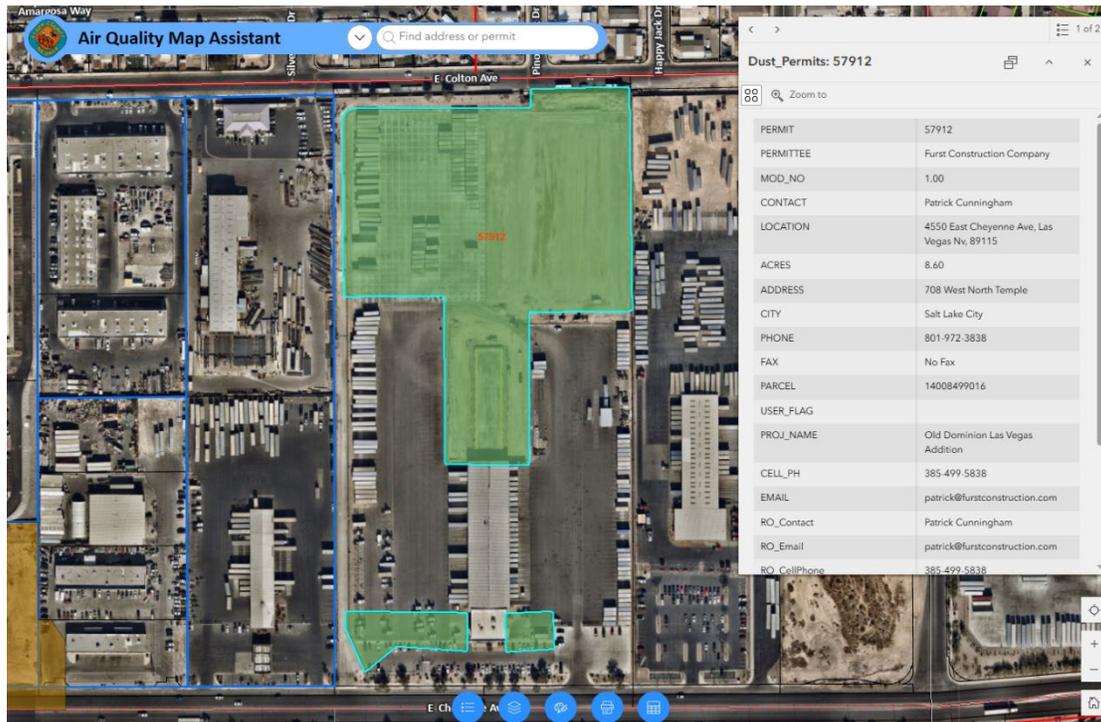
- The program takes you to the parcel number, DCOP, address, or cross streets. (If you search by the parcel number or DCOP, the program outlines the area in blue.)



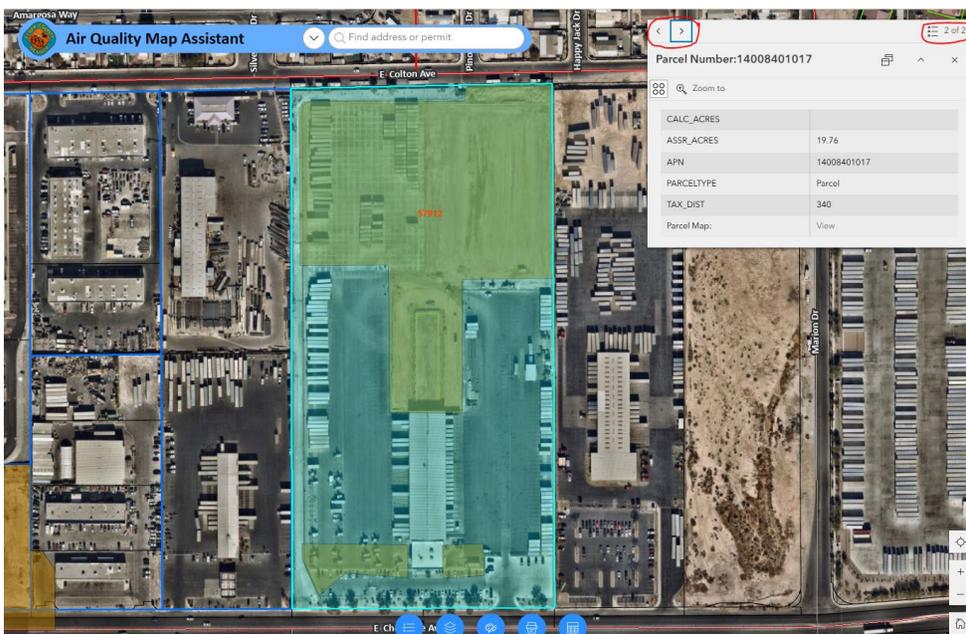
- Clear the search by clicking on the X in the search bar
- As you can see, in the image below, parts of the parcel have a dust permit area.



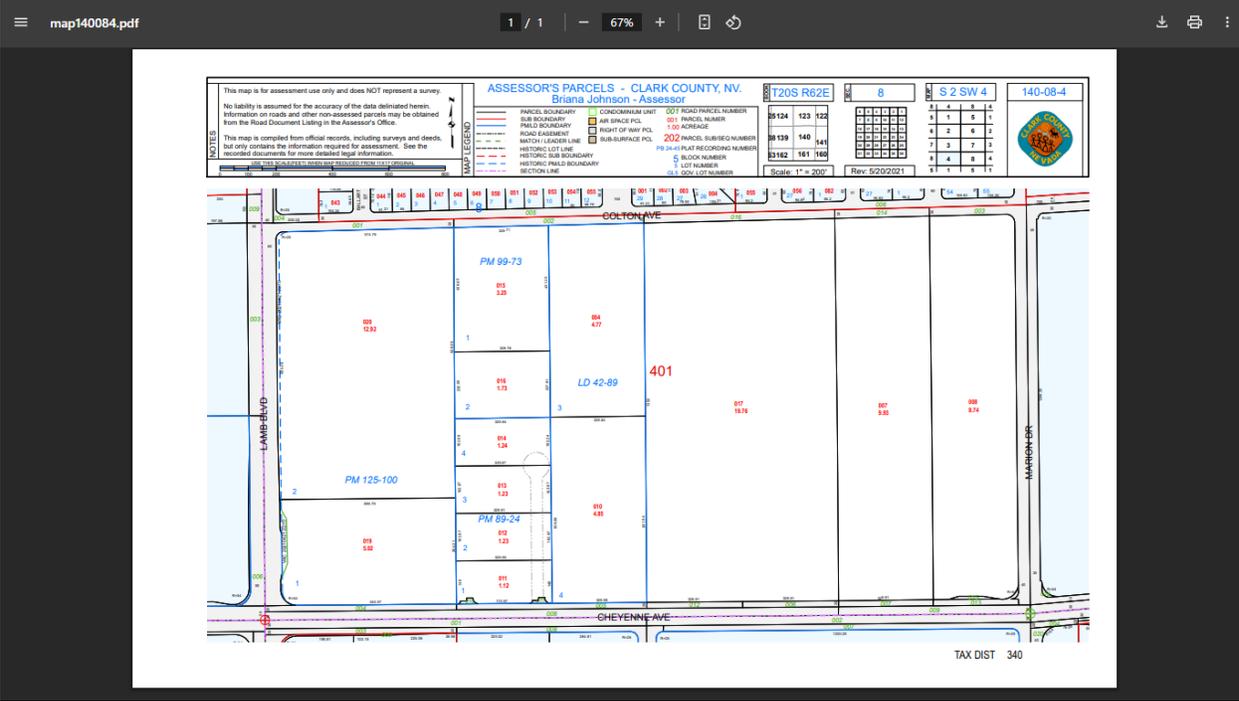
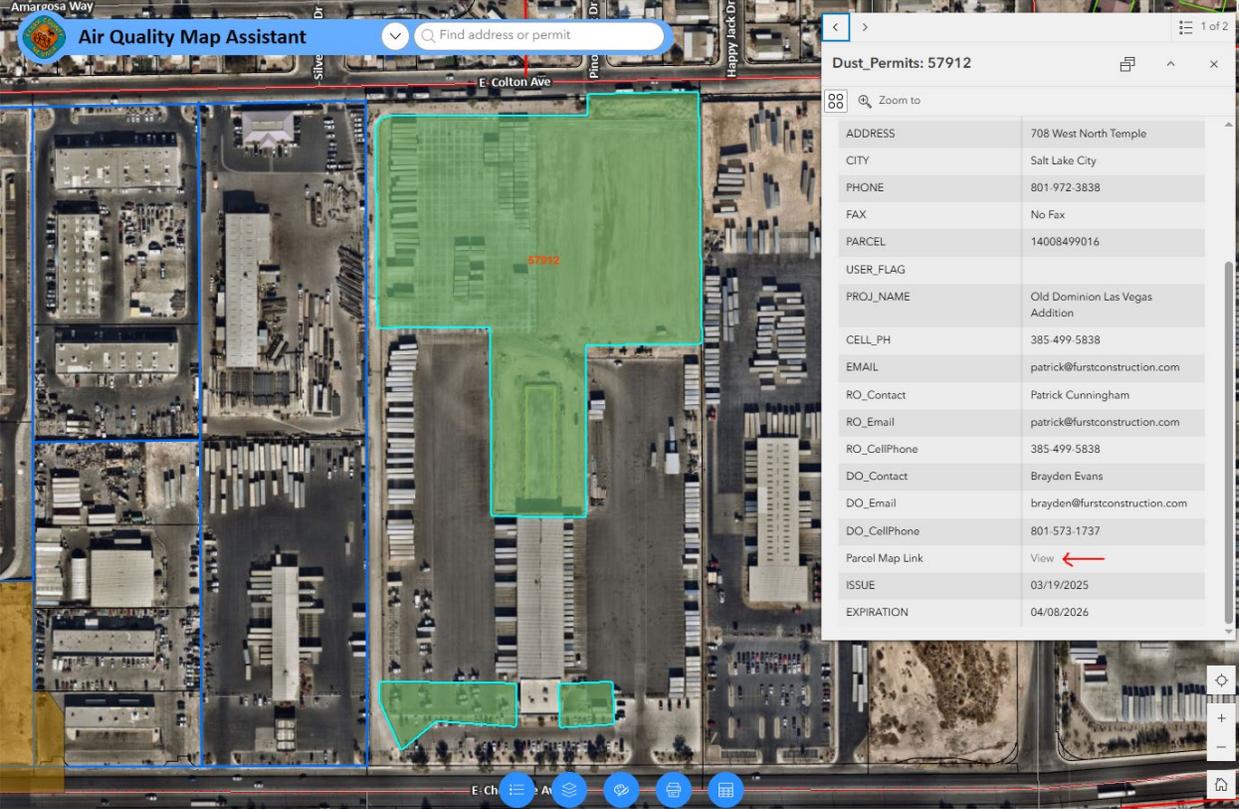
- Use your mouse to click on the area. A pop-up will appear with Dust Permit information and the Dust Permit areas will be highlighted.



- Use the pop-up arrows to navigate between pop-up information for Dust Permits and Parcel.

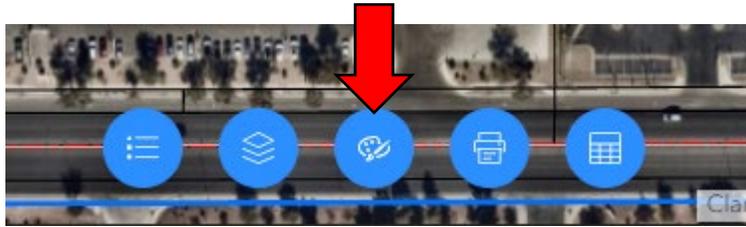


- A link to the assessor's parcel map is included at the bottom of the information box
- Click on **View** to pull up the assessor's parcel map

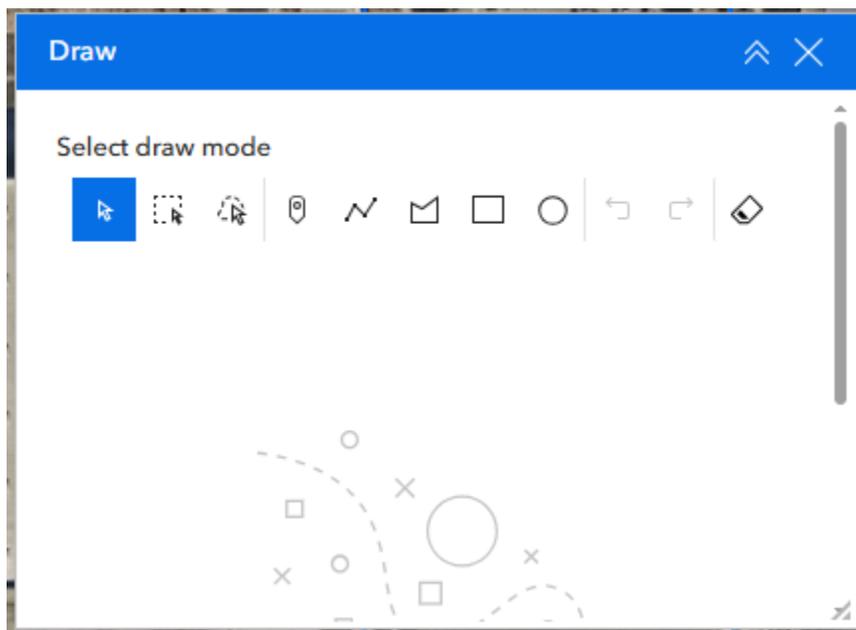


Using the Drawing Tools

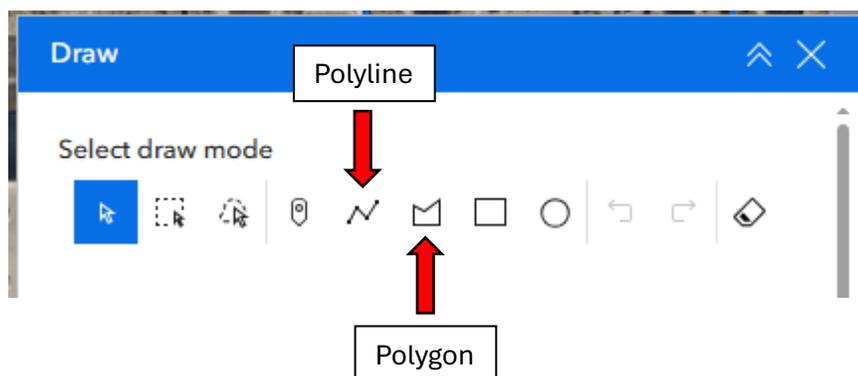
- Click on the Draw icon at the bottom of the page



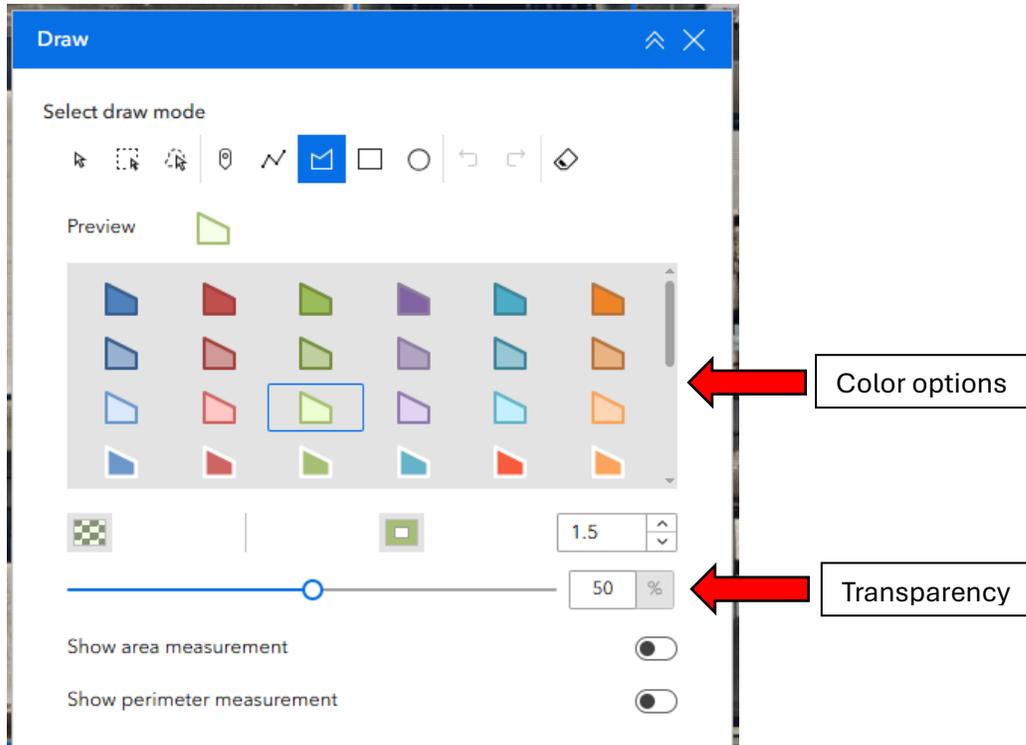
- The Draw Options box appears.



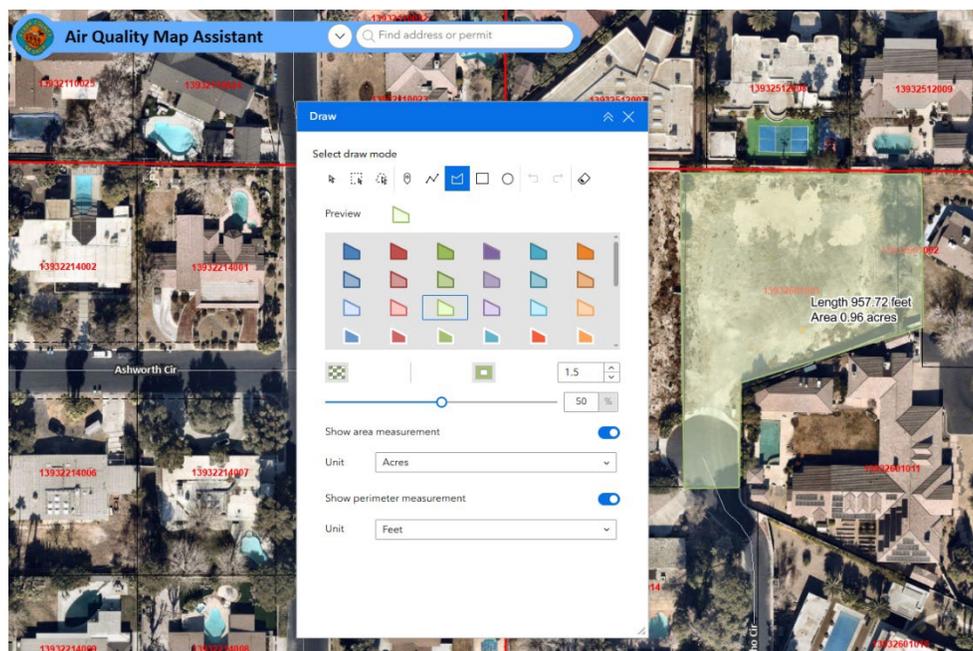
- Select the draw mode. For DCOPs, the most common draw mode is polygon or polyline.



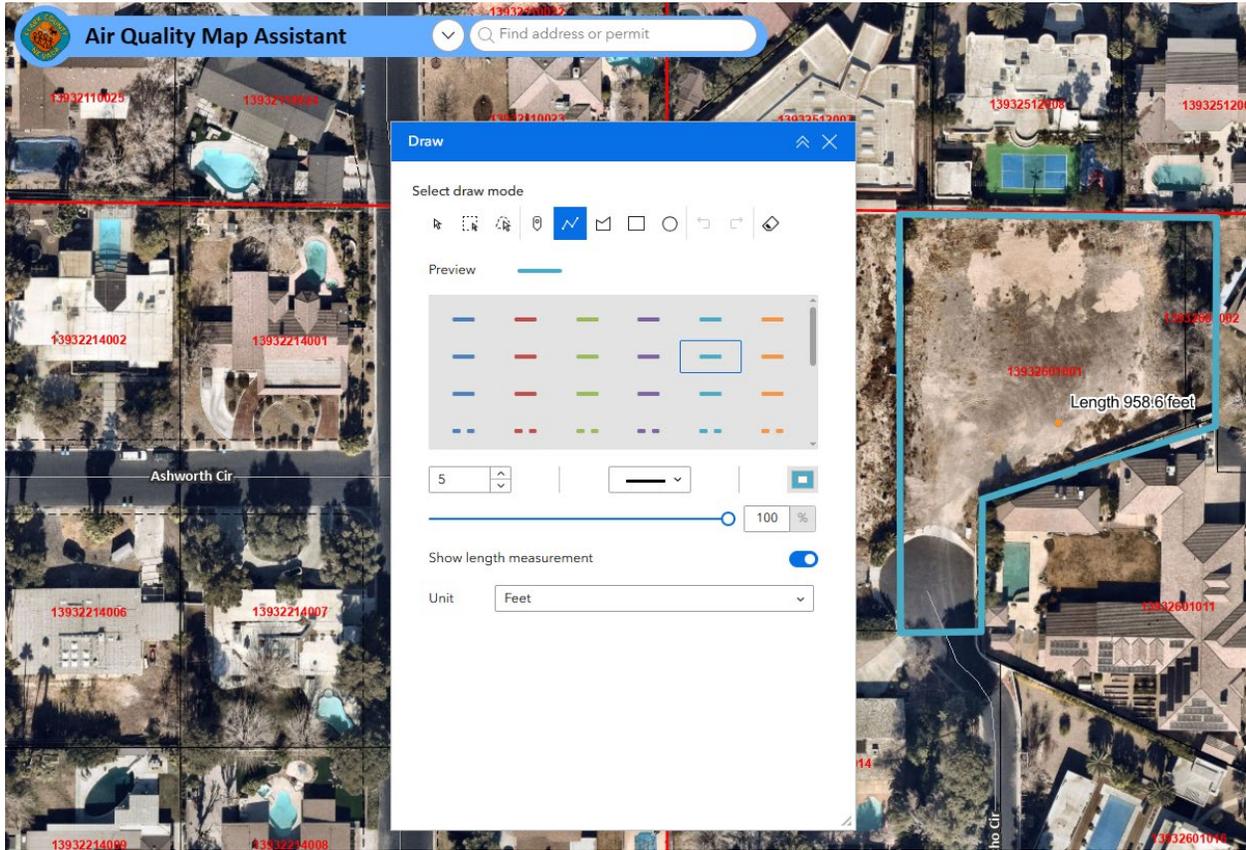
- Select a color and adjust the transparency.



- Enable the option to show the measurement on the drawing.
 - If drawing a polygon, select “Show area measurement.”
 - Change Unit to square feet or square acres.
 - “Show perimeter measurement” is an additional option.
 - Change Unit to feet or yards.



- If drawing a polyline, select “Show length measurement.” (Please note that this will only display the perimeter length).
 - Change unit to feet or yards.



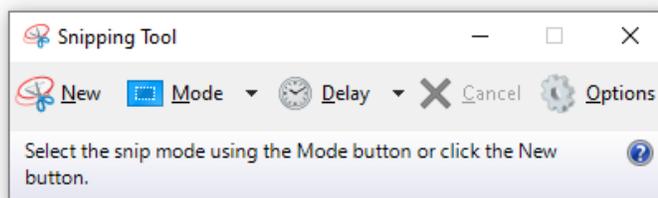
- Left click on the screen to begin drawing.
- Continue clicking until the entire area being permitted is drawn.
- Double click to complete the drawing and return a measurement.

Printing

To print the screenshot, use the snipping tool available on your computer or use the print function included with the program.

Snipping Tool

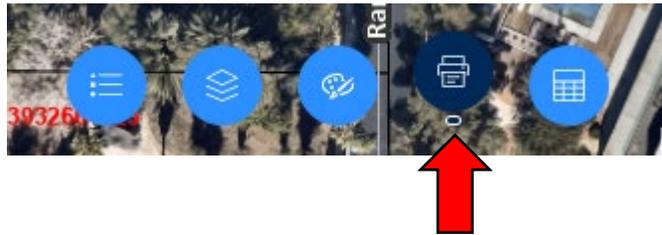
1. Open the snipping tool available on your computer.



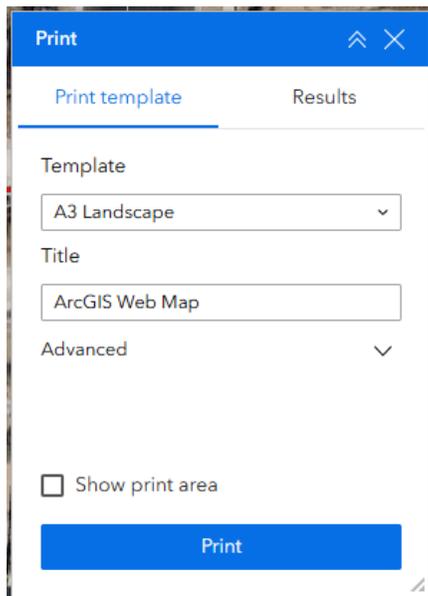
2. Select new and drag your cursor over the screen to capture the image.

Print Tool

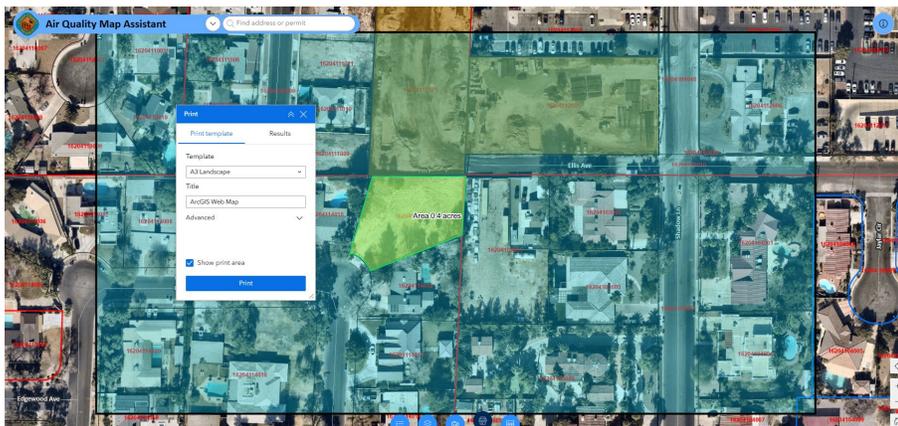
1. Click on the Print icon at the bottom of the webpage.



2. The following Print options box appears.



3. Choose a template. A3 Landscape is recommended. A PDF preview link will display under the Results tab after the Print button is clicked.
4. Type your customized Title in the title box.
5. If “Show print area” is enabled, the print area will be highlighted in cyan.



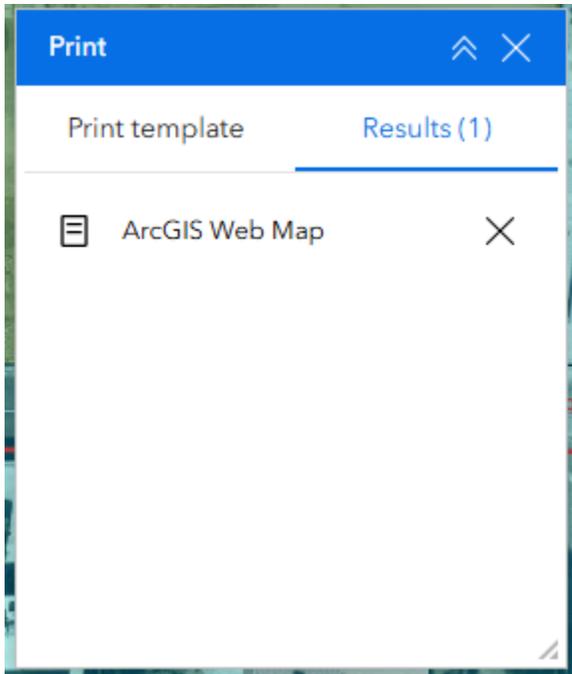
6. "Advanced" print options are optional

The image shows a screenshot of the ArcGIS Print dialog box. The dialog has a blue title bar with the word "Print" and a close button. Below the title bar are two tabs: "Print template" (selected) and "Results". The "Print template" tab contains several sections of options:

- Template:** A dropdown menu showing "A3 Landscape".
- Title:** A text input field containing "ArcGIS Web Map".
- Advanced:** A section header with an expand/collapse arrow.
- Map printing extents:** Three radio button options: "Current map extent", "Current map scale" (selected), and "Set map scale".
- Output spatial reference:** A text input field containing "102100" and a link to "WKID". Below the field, the text "WGS_1984_Web_Mercator_Auxiliary_Sphere" is displayed.
- Layout options:** A section header.
- Author:** A text input field containing "Author's Name".
- Copyright:** A text input field containing "Copyright Info goes here".
- Include legend:** A checked checkbox.
- Scalebar unit:** A dropdown menu showing "Miles".
- Print quality:** A text input field containing "96" and a "DPI" label.
- Show print area:** A checked checkbox.

At the bottom of the dialog is a large blue button labeled "Print".

7. Click Print
Note: Print takes a few seconds to generate.
8. Click on the "Results" tab to view the map



9. Finally, click on your titled map, from the Results tab

Example Print

