



1 OCTOBER MEMORIAL COMMITTEE
Clark County Government Center, BCC Chambers
500 S. Grand Central Parkway
Las Vegas, NV 89155

June 29, 2022
9:00 AM

MINUTES

Board/Council Members: Tennille Pereira, Chairperson
Karessa Royce, Vice Chairperson
Harold Bradford
Robert Fielden
Rebecca Holden
Kelly McMahill
Mynda Smith - **Absent**

1. Call to Order, Roll Call, Pledge of Allegiance, and Moment of Silence.
Meeting called to order at 9:06 AM by Chairperson Tenille Pereira.
2. Public Comment.
No public comment.
3. Approval of the Agenda for June 29, 2022 (*for possible action*).
Motion to flip agenda items #6 and #7 and motion for approval.
MOTION by Karessa Royce
2nd MOTION by Harold Bradford
Action PASSED / Unanimous (6-0)
4. Approval of Minutes for May 25, 2022 (*for possible action*).
MOTION by Karessa Royce
2nd MOTION by Rebecca Holden
Action PASSED / Unanimous (6-0)
5. County Purchasing to present RFQ process (*not an action item*).
Break down of RFQ process by Clark County Purchasing Manager, Adriane Garcia.
RFQ expected to be ready and released on August 1, 2022 and will be open until October 31, 2022.
6. Report from sub-committee (*not an action item*).
Report of sub-committee activities by Vice Chairperson, Karessa Royce.
7. Review RFQ categories and evaluation priorities (*for discussion and possible approval*).
Review of RFQ categories and evaluation priorities by Mindy Meyers. Committee ranked the evaluation categories based on priority.

Highest Tier:

1. **FIRM INFORMATION, including but not limited to:**
 - a. **Composition of team**
 - b. **Copy of state license of architecture**
4. **QUALIFICATIONS, including but not limited to:**
 - a. **Qualifications of each member of the team**
5. **PROJECT EXPERIENCE, including but not limited to:**
 - a. **Description of public project(s) performed in the last five years**
6. **COMMUNITY ENGAGEMENT EXPERIENCE & LOCAL FAMILIARITY, including but not limited to:**
 - a. **List of projects performed involving public input. (May provide samples of how community engagement was achieved and incorporated into design process.)**

2nd Tier:

2. **LETTER OF INTENT, including but not limited to:**
 - a. **Brief statement of the firm's understanding of the tragedy**
 - b. **Familiarity with work of 1 October Memorial Committee**
 - c. **Commitment to community engagement and the process of healing in the design**
 - d. **Interest in designing this memorial**
3. **EXECUTIVE SUMMARY, including but not limited to:**
 - a. **Unique qualifications of firm**
 - b. **Attributes of firm that differentiates team from others**

3rd Tier

7. **BUDGET/SCHEDULE ADHERENCE, including but not limited to:**
 - a. **Substantiate the firm's ability to adhere to budget and time schedules**
8. **PROFESSIONAL LICENSURE/CERTIFICATIONS**
 - a. **Verification to Clark County of all required State of Nevada Professional Licenses, certifications, and registration**
8. **Presentation from Parks and Recreation Public Information Coordinator of website and IT/Vendor of App for Call for Creative Expressions (*not an action item*).**
Navigation of 1 OCT Website by Rich Mueller. Demonstration of mobile app and how to access Call for Evaluators and Call for Creative Expressions by Greg Geller.
[https://www.clarkcountynv.gov/government/departments/parks_recreation/cultural_division/1 october memorial/memorial selection process.php](https://www.clarkcountynv.gov/government/departments/parks_recreation/cultural_division/1_october_memorial/memorial_selection_process.php)
9. **Release Dates (*not an action item*).**
Committee updated on release dates by Mickey Sprott.
10. **Donation report by staff (*not an action item*).**
Current donations: \$50,002.92
11. **Report by staff regarding monthly summary of activities, including survey topics, marketing, research, and financial (*not an action item*).**
None.

12. Identify emerging issues to be addressed by staff or by the Committee at future meetings; receive updates on activities and direct staff accordingly (*not an action item*).

To start addressing and developing recommendations to the Board of County Commissioners plans for a site, design, programming and ongoing maintenance needs for a permanent memorial, as well as funding solutions.

13. Comments by the General Public.

No public comment.

14. Next Meeting Date: **Wednesday, July 27, 2022.**

15. Adjournment.

Meeting adjourned at 10:28 AM.