

## DFS Citizens Advisory Committee Meeting Minutes

<b>Meeting Location:</b>	Clark County Department of Family Services 121 S. Martin Luther King Las Vegas, NV 89106
<b>Date:</b>	August 15, 2019 8:30 am – 10:00 am

<b>Membership:</b>		<b>Present</b>	<b>Absent</b>
Public: Sheila Aldis Joseph Rajchel, DFS	Dr. Tammy Malich		X
	Shelia Parks	X	
	Crystal Bomar	X	
	Judge Frank Sullivan		X
	Andre Bailey	X	
	Matthew Cox		X
	Dashun Jackson	X	
	Donna Smith	X	
	Denise Tanata	Phone	
	Carly Aldis	X	
Vacant			
<b>County/Department Management:</b>	Tim Burch	Administrator	X
	Paula Hammack	Assistant Director	X
	Jill Marano	Assistant Director	X
	Judy Tudor	Assistant Director	X
	Mari Parlade	DFS Strategic Initiatives Manager	X

<b>Agenda Item 1:</b>	<b>Call to order and welcome</b>	
	<ul style="list-style-type: none"> <li>The meeting was called to order at 8:37 am and roll was called by Chair Sheila Parks</li> </ul>	
<b>Agenda Item 2:</b>	<b>Public Comments</b>	
	<ul style="list-style-type: none"> <li>None</li> </ul>	
<b>Agenda Item 3:</b>	<b>Approval of June 20, 2019 Minutes (For Possible Action)</b>	<b>CAC Members</b>
	<ul style="list-style-type: none"> <li>Approved – motioned by Donna and seconded by Dashun</li> </ul>	
<b>Agenda Item 4:</b>	<b>Department of Family Services Report Out (Information only)</b>	<b>DFS Management</b>
	<p><b>Prevention: Implementation of the Family First Prevention Services Act (FFPSA)</b></p> <ul style="list-style-type: none"> <li>Judy provided an update on the Title IV-B grant funding</li> <li>Funding was received in collaboration with community partners for prevention efforts and support around adoption and recruitment with an emphasis on the 3 and under population</li> <li>The grant is in partnership with Boys Town and The Adoption Exchange, who also received grant funding from Wendy's Wonderful Kids</li> <li>Meetings will be scheduled to organize how we will be working together</li> <li>The Adoption Exchange will assist with recruitment efforts with finding foster homes, child specific recruitment, and will provide additional training on trauma for adopted families waiting for placement</li> <li>The Adoption Exchange will also assist in Post-Adopt services for adopted families</li> </ul>	

- DFS and Boys Town will be attending a convening through Casey Family Programs on August 25<sup>th</sup> and 26<sup>th</sup> in Austin, TX on early intervention services, including prevention services for 3 and under
- Received funding for several DA positions and other agencies/contractors to assist with Social Summaries
- DFS has been working with Department of Public and Behavioral Health (DPBH) and Department of Health and Human Services (DHHS) on implementing the requirements for the Comprehensive Addiction Recovery Act (CARA). It is a “Plan of Safe” care for a child born substance exposed
- DFS is working with local hospitals to create “Plans of Care” that require additional reporting to the child welfare agency for tracking purposes to report the number of children substance exposed to the FEDS. Hospitals are taking the initiative to provide interventions with these parents
- DFS is working with the Positively Kids Foundation to get a grant for “Medical Wrap” services for families
- A pilot program was started where children who are marijuana exposed, will automatically get referrals to Positively Kids for services
- DFS will continue on working to build up these services for the families

**Intervention & Accountability (Internal & External Communication)**

- Judy provided an update on the satisfaction survey for community providers, but only received questions from one Committee member.
- A survey will be created from those questions to be sent out to community partners for feedback
- All committee members were encouraged to submit survey questions to Linda by tomorrow morning
- DFS is taking a different approach for the quarterly Site Visits which will be in smaller groups and staff will have to sign up
- This will be more of a “Listening Session” with the Executive Leadership on what is working , and not working, what things they would like done differently, etc. The information will be compiled and reviewed for follow up
- Jill provided an update on recruitment for foster parents focusing on retention efforts
- AEC developed an assessment tool to measure where you are with your retention efforts and system of improvements. This process involves convening stakeholders groups and we are looking to get started with this process in the next few months

**Youth Supports: Independent Living and Transitional Aged Youth Supports**

- Judy provided an update on the new Foster Youth Ambassador for the Nevada System of Higher Education – her name is Laura Orbist
- DFS will be working with various agencies in regards to the tuition waiver program and how to develop support for youth moving on to post-secondary education
- DFS is planning an educational summit looking at options for younger youth to ensure their educational opportunities
- DFS is applying for a grant with Youth Villages to bring an evidenced-based research program called YVLifeSet for youth ages 17 – 21. It is a successful case management model for Independent Living and will be on a pilot basis for the 17 – 18 youth population when looking at extending foster care in Nevada
- Eight of our youth will be attending the Daniel Memorial Conference at the end of the month. We will provide an update on how it went for the youth attending
- Mari shared draft of a handout called, Children in Foster Care Sensitivity for School Staff. If the committee members have comments or feedback, please send them to Linda within the week

	<ul style="list-style-type: none"> <li>• Mari will follow up on the question regarding Restorative Justice</li> <li>• Denise Tanata agreed to take the lead to coordinate meetings with school principals. A list of the educational stakeholders will be provided at the next meeting</li> <li>• Sheila suggested that Denise take the lead through the Children’s Advocacy Alliance Roundtable, which would be a good place for discussion and to form a team. Denise, Dashun, and Andre will be member of the team</li> </ul> <p><b>Ombudsman Report</b></p> <ul style="list-style-type: none"> <li>• Members reviewed the report from May</li> <li>• DFS is working on creating more access for the public in regards to complaints</li> <li>• A complaint form was created and will be placed on the Clark County website. Judy will provide a follow up at the next meeting</li> <li>• DFS is working with the Business Centers to forward all complaints to the Ombudsman office</li> <li>• DFS receives a detailed monthly report from the Ombudsman office of all complaints submitted</li> <li>• The Ombudsmen provides an update quarterly at the DFS Team Leadership meetings on any trends and issues</li> <li>• On an internal basis, if a supervisor addresses a complaint they will forward their response and/or resolution to the Ombudsman for record purposes. If no one is available to address the complaint, the person will be referred directly to the Ombudsman office</li> </ul> <p><b>Policies and Procedures</b></p> <ul style="list-style-type: none"> <li>• There are no new policies at this time</li> <li>• DFS is following up with the implementation process on previous policies that went out in June and July</li> <li>• DFS will be doing video formats on new policies and have staff doing OJT</li> <li>• FAQ’s are being created for new policies</li> <li>• DFS is working on how to engage the youth in the development process of new polices through FAAYT</li> </ul>	
<b>Agenda Item 5:</b>	<b>CAC Discussion &amp;/or Recommendations on the Top 5 Priorities (delineated in Section IV)</b>	<b>For Possible Action</b>
	<ul style="list-style-type: none"> <li>• Please see information in Section IV</li> </ul>	
<b>Agenda Item 6:</b>	<b>CAC Membership Terms, Attendance and Recommendations for Vacant Co-Chair Position</b>	
	<ul style="list-style-type: none"> <li>• There was discussion on the vacancy of the Co-Chair position</li> <li>• It was suggested that Donna Smith move up to the Co-Chair position, from the Deputy Chair position</li> <li>• There will be further discussion and action at the next meeting to nominate a Deputy-Chair</li> <li>• Members will look at the CAC election process</li> <li>• Members were asked to provide nominations for the Deputy Chair position and email them to Linda</li> <li>• Sheila will be following up with Dr. Tammy Malich regarding her position on the committee</li> </ul>	
<b>Agenda Item 7:</b>	<b>Informational Items/ Announcements</b>	<b>(Information Only)</b>
	<ul style="list-style-type: none"> <li>• There will be a statewide Educational Summit next June focusing on addressing educational needs of youth in foster care</li> <li>• Rumors were addressed regarding Child Haven closing in October. It was clarified that this was related to FFPSA and the department’s goal is to create a system that upon a</li> </ul>	

	<p>removal, children are immediately placed with family members and are provided with services and support at the time of removal</p> <ul style="list-style-type: none"> <li>• Denise stated that there is a Family First Prevention Services Act meeting on September 5, 2019 at 11:00 am at the Grant Sawyer Building</li> <li>• CASA Foundation partnered with Square Salon in Summerlin every year for a Back-To-School program by providing grooming needs, backpacks, shoes and fun activities for foster youths</li> <li>• CASA is getting ready for preparation of the Angel Tree event</li> </ul>
<b>Agenda Item 8:</b>	<b>Comments by General Public</b>
	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Agenda Item 9:</b>	<b>Adjournment – 9:50 am</b>
	Next meeting will be Thursday, September 19, 2019 @ 8:30 am