

## DFS Citizens Advisory Committee Meeting Minutes

<b>Meeting Location:</b>	VIA: WebEx - Clark County Department of Family Services 121 S. Martin Luther King Las Vegas, NV 89106
<b>Date:</b>	October 15, 2020 8:30 am – 10:00 am

<b>Membership:</b>		<b>Present</b>	<b>Absent</b>
<b>Public:</b> None	Brian Adams	X	
	Shelia Parks	X	
	Crystal Bomar		X
	Judge Frank Sullivan	X	
	Andre Bailey	X	
	Matthew Cox	X	
	Dashun Jackson	X	
	Donna Smith	X	
	Carly Aldis		X
	Rhiannon Foreman	X	
	Ron Harris		X
<b>County/Department Management:</b>	Tim Burch, Administrator		X
	Debbie Croshaw, Assistant Director	X	
	Abigail Frierson, Assistant Director	X	
	Margaret LeBlanc, Assistant Director	X	
	Jill Marano, Assistant Director	X	
	Judy Tudor, Assistant Director	X	
	Mari Parlade, DFS Legal & Strategic Initiatives Manager	X	

<b>Agenda Item I:</b>	<b>Call to order and welcome</b>	
	<ul style="list-style-type: none"> <li>The meeting was called to order at 8:37 am and roll was called by Chair Shelia Parks</li> </ul>	
<b>Agenda Item II:</b>	<b>Public Comments</b>	
	None	
<b>Agenda Item III:</b>	<b>Approval of September 17, 2020 Minutes</b>	<b>(For Possible Action)</b>
	<ul style="list-style-type: none"> <li>September 17, 2020 minutes were approved</li> </ul>	
<b>Agenda Item IV:</b>	<b>CACs and CRPS – How they inter-relate</b>	<b>(Information Only)</b>
	<ul style="list-style-type: none"> <li>Guest speaker Beverly Mason, Program Specialist, Division of Child and Family Services, with the State provided an overview describing how Citizen’s Review Panels (CRPs) intersects with the CAC. Beverly will send some resources and information on CRPs to Mari to share with CAC members.</li> </ul>	
<b>Agenda Item V:</b>	<b>CAC Bylaws</b>	<b>(Information Only)</b>
	<ul style="list-style-type: none"> <li>Deputy District Attorney Catherine Jorgensen provided a brief overview of the CAC Bylaws and Open meeting law. The Bylaws are set forth from Clark County Code, Section 2.07.040 – regards to membership, term and functions of the CAC. Must have 11 CAC members, 6 makes quorum and majority acts on an item. Attendance is very important; please ensure that you</li> </ul>	

notify when you are unable to attend; 3 or 4 unexcused absences is removal from the committee. Open meeting law, follow agenda, proper posting/notice, quorum, etc.

**Agenda Item VI: Department of Family Services Report Out (Information Only)**

- 1) Prevention: Implementation of the Family First Prevention Services Act (FFPSA)**
  - Judy Tudor stated regarding the FFPSA, the DFS Executive Team is meeting monthly with the State to review and update our proposal. Revisiting our issues with congregate care. We will be opting to Family First by October of next year.
  - Judge Sullivan inquired if the IV E waiver is still available for the Safe@Home program. Judy stated that Federal Government gave us 90% of what we spent the previous year to continue our IV E programing while we make decisions to opt into Family First. Some of the funding for Safe@Home program has moved from our General County Funding.
  - Shelia inquired on how many families are receiving the benefits, used to get stats. Judy will provide the updated stats for the next meeting
  
- 2) Intervention & Accountability (Internal & External Communication)**
  - Judy Tudor shared and provided a copy of the Community partners survey; only 50 responded. Some of the feedback received confirmed the challenges of reaching staff, how we interact with our community partners and the unfamiliarity of the Ombudsman program.
  - Shelia inquired about possibly having Tisa provide training for CASA volunteers, about the Ombudsman process.
  - DFS acknowledged the community partner’s concerns and Shelia’s suggestions . DFS will work with Tisa to provide information and educate the public, our community partners and CASA on the role of the Ombudsman office.
  
- 3) Youth Supports: Independent Living and Transitional Aged Youth Supports**
  - Judy Tudor described the developments of the “LifeSet” model; it will serve 17-18-year-old youth. Staff are going through training. Plans are to launch this intensive program in November 2. Anticipate to initially enroll about 80 youth in the program.
  - Partnership with Youth Villages is with Janie’s Fund program developed by Steven Tyler. Program is celebrating their 5-year anniversary in November. Social Media campaign will tie in with the LifeSet program. Judy will share the link to the CAC members.
  - Judge Sullivan inquired since the courts will be starting a new model in January would there be any value with the LifeSet program to put the 17-18 youth on a separate calendar. Judy stated that a conversation outside of CAC would be good.
  - Judy stated DFS was approached by MGM to partner with MGM/UNLV/DFS to create a program for the youth to transition into jobs that MGM offers. This partnership will fit in with the LifeSet program.
  
- 4) Ombudsman Report**
  - Judy stated that Tisa was still finalizing the September report and will provide September and October to CAC members at the next meeting.
  
- 5) Policies and Procedures**
  - Judy stated that the Policy and Procedure team has been very busy pushing out the policies regarding PIP. Reeducating staff on polices. Updating and improving the process of the Statewide policies as part of the PIP on Concurrent and KinGap.
  - Brian Adams, CCSD, stated that an updated Wrap Around referral has been distributed. As a Social Worker department, they were tasked with collecting data by Family Resource Center (FRC). FRC was tasked to help and service families not only with cognitive needs but with other needs, including technology, with regards to social learning.

	<ul style="list-style-type: none"> <li>Brian stated the FRC was an actual location supported by staff from CCSD where families could call in to obtain resources.</li> </ul>	
<b>Agenda Item VII:</b>	<b>CAC Discussion &amp;/or Recommendations on the Top 5 Priorities (delineated in Section VI)</b>	<b>(For Possible Action)</b>
	<ul style="list-style-type: none"> <li>No discussion</li> </ul>	
<b>Agenda Item VIII:</b>	<b>Informational Items/ Announcements</b>	<b>(Information Only)</b>
	<ul style="list-style-type: none"> <li>Donna Smith inquired if a plan was in place for kids who are in residential treatment facilities due to COVID on how safely they can transition to home.</li> <li>Judge Sullivan acknowledged Donna's concerns and invited her to his next quarterly meeting.</li> </ul>	
<b>Agenda Item IX:</b>	<b>Comments by General Public</b>	
	<ul style="list-style-type: none"> <li>None</li> </ul>	
<b>Agenda Item XI</b>	<b>Adjournment – 10:00am</b>	
	Next meeting will be Thursday, November 19, 2020 @ 8:30 am via WebEx	