



# Comprehensive Planning Zoning Letter Confirmation Request

ZL - \_\_\_\_\_  
Due Date: \_\_\_\_\_

FEE

\$ \_\_\_\_\_ Zoning letter – a written confirmation of the current zoning designation of a property.

\_\_\_\_\_ 10-day letter (response in 10 working days) \$45.00

\_\_\_\_\_ 3 -day expedited letter (response in 3 working days) \$75.00

\$ \_\_\_\_\_ PLUS an additional \$5.00 Acreage fee for every acre over the initial 10 (e.g., if the total acreage is 11.1, round up to 12 acres. Your fee would be \$45 or \$75 for the zoning letter you choose, plus an extra \$5.00 each for the two additional acres over 10).

**Note: requests received after 4:00 p.m. will not be processed until the next working day.**

Are Parcels Contiguous Y/N? \_\_\_\_\_

*We are unable to determine conformity/nonconformity of properties. You may obtain information regarding land use applications and approvals on record for the subject parcel, which includes special use permits, waivers to development standards, variances and all other application types, by following the steps below:*

*1. Call a planner at (702) 455-4314 (option 2, option 1), fax a planner at 702-455-3271 or stop by Comprehensive Planning, 1<sup>st</sup> Floor, 500 South Grand Central Parkway, Las Vegas, Nevada to obtain a list of land use applications and approvals on record for the subject parcel. Please have either the parcel number or address with you when requesting the above information. Please note, faxing the request may take up to 3 days for list to be returned.*

*2. Once you have a list of the application numbers you are interested in researching, you can visit the “On-line Documents Image Search” found at <https://docimgsrch.clarkcountynv.gov/CompPlanningDocimgsearch> to obtain the documents you need. If particular interest may be the “Agenda Sheet” (staff report), and Notice of Final Action” or minutes, (includes the action taken on the item as well as any associated conditions placed on the project), please note copyrighted items are not available online.*

\$ \_\_\_\_\_ Total Payment must accompany request.

**Please list Address, Parcel numbers and acreage: (Please put parcel numbers in numerical order.)**

Parcel Number: \_\_\_\_\_ Address: \_\_\_\_\_ Acreage \_\_\_\_\_

Parcel Number: \_\_\_\_\_ Address: \_\_\_\_\_ Acreage \_\_\_\_\_

Parcel Number: \_\_\_\_\_ Address: \_\_\_\_\_ Acreage \_\_\_\_\_

Parcel Number: \_\_\_\_\_ Address: \_\_\_\_\_ Acreage \_\_\_\_\_

Requests for parcels that are not contiguous require a separate letter and fee. Total acreage: \_\_\_\_\_

**NOTE: Zoning information is based on Assessor’s parcel numbers; addresses are used for verification of location.**

**\*\*THE FOLLOWING INFORMATION MUST BE FILLED OUT COMPLETELY BEFORE ANY REQUEST IS PROCESSED\*\*:**

Request made by: \_\_\_\_\_

Phone #: \_\_\_\_\_

Address letter to: Company \_\_\_\_\_

Mail letter to: Company \_\_\_\_\_

Attn: \_\_\_\_\_

Attn: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Fax letter to #: \_\_\_\_\_

\_\_\_\_\_ Hold for pick-up.

E-mail letter to: \_\_\_\_\_

*For building code violations, please direct your questions to the Building Department at 455-3000. Other violations need to be directed to the Clark County Public Response Office at 455-4191. Please be advised specific assessor’s parcel numbers are required for application/form to be accepted. We cannot use attached maps, (i.e., Assessor’s maps, survey maps, or ALTA maps of any type), to determine the parcels within the requested area.*

Please E-mail this completed form to [zoning@clarkcountynv.gov](mailto:zoning@clarkcountynv.gov)

Department of Comprehensive Planning  
500 S. Grand Central Parkway, Box 551741, Las Vegas, NV 89155-1741 • (702) 455-4314  
<http://www.clarkcountynv.gov/comprehensive-planning>

08/26/2025