

## **MINUTES OF THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING**

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HELD AT THE CLARK COUNTY SOCIAL SERVICES BUILDING, ADMIN  
TRAINING ROOM, 3<sup>RD</sup> FLOOR 1600 PINTO LANE COUNTY OF CLARK, NEVADA,  
ON TUESDAY, January 22, 2019.

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### **I. OPENING CEREMONIES**

Ms. Lois Greene, CDAC Chair, called the meeting to order and led the group in the Pledge of Allegiance.

### **II. Public Comment – At this time, the Committee will hear comments from the public regarding items not listed on the agenda as posted.**

No public comments.

### **III. Recognize and introduce 2018/2019 Community Development Advisory Committee (CDAC) members and CRM staff.**

Committee and staff introductions were made.

### **IV. ACTION – Approve minutes for March 6, 2018, meeting.**

A motion was made to approve the minutes from March 6, 2018. Motion was approved.

### **V. Welcome by Kristin Cooper, Manager, Community Resources Management.**

Ms. Kristin Cooper, Manager, Community Resources Management, briefly reviewed the Unit, the projects that are currently being worked on and what has been completed, and welcomed everyone to the meeting. Ms. Cooper then covered the ground rules.

### **VI. General discussion of purpose of CDAC, proposed meeting schedule, and roles and duties of representatives (Jasmine Carr).**

Ms. Jasmine Carr, CRM Grants Coordinator, continued to review procedures and ground rules. She provided the oath of office for those who had not completed it yet. Ms. Carr explained that voting representatives should sit at any of the long tables while alternates should sit alongside the wall unless acting on behalf of the representative. Ms. Carr discussed the nature of non-voting members from the incorporated cities of Mesquite, Boulder City, and North Las Vegas. All meetings are public, she said, and members should disclose any potential conflict of interest regarding the applicants, and covered the travel reimbursement system.

Ms. Carr explained the CDAC process. Applications are made available through ZoomGrants. All related materials are then submitted electronically and reviewed by CRM staff to ensure certain thresholds are met, including project eligibility, completed application, and all requested documents have been provided.

Ms. Carr informed members of the CDAC schedule, that the bus tour will be held on Saturday February 9, 2019. The sign-up sheet is available at the meeting. She also provided the important dates for 2019 and her contact information. Emergency Solutions

Grants (ESG) presentations will be held on Tuesday February 5<sup>th</sup>. The HOME/LIHTF presentations will be February 19<sup>th</sup>. March 5, 2019 will be the CDAC recommendation meeting for both ESG and HOME/LIHTF.

Program contacts:

Jasmine Carr, CDAC, CDBG [Jasmine.Carr@ClarkCountyNV.gov](mailto:Jasmine.Carr@ClarkCountyNV.gov),  
Tameca Ulmer, ESG, at [Tameca.Ulmer@ClarkCountyNV.gov](mailto:Tameca.Ulmer@ClarkCountyNV.gov),  
Shawna Thompson, NSP, at [Shawna.Thompson@ClarkCountyNV.gov](mailto:Shawna.Thompson@ClarkCountyNV.gov)  
Deanna Judkins, HOME/LIHTF at [Deanna.Judkins@ClarkCountyNV.gov](mailto:Deanna.Judkins@ClarkCountyNV.gov)

Ms. Carr provided the address and number for CRM. Ms. Carr provided important website links, for the CRM website, the CRM Program Guide, and the ZoomGrants Website.

**VII. Review of Consolidated Plan and Annual Action Plan (Kristin Cooper).**

Ms. Cooper, Manager, Community Resources Management, speaks on behalf of Deanna Judkins who has recently become the Principal Planner, discussed the HUD Consolidated Plan process, which includes a 5-Year Consolidated Plan, Annual Action Plan, and Consolidated Annual Performance and Evaluation Report (CAPER). The HUD 5-Year Consolidated Plan outlines how Clark County is going to use the funding HUD provides. Clark County uses the funds to meet the objectives of the HUD program, which are: creating and preserving public facilities for low/ moderate income households.

**VIII. Review of Continuum of Care priorities 2018 (Danita Osbourne-Morris)**

Danita Osbourne Morris, Grants Coordinator for Continuum of Care, gives presentation and brief over-view of the Continuum of Care (COC) program.

COC is overseen by the Southern Nevada Homeless Continuum of Care Board that is made up of 31 members from the community which includes North Las Vegas, Las Vegas, Henderson, and Boulder City as well as other providers in the community that are stakeholders concerning homelessness. Danita gave a breakdown of the Org-Chart of Sub-Divisions within the program and briefly described the roles of each Sub-Division.

COC is a competitive grant that has to compete for funding each year. There is a Steering Committee made up of 4 members from within the community to help narrow down focus areas and priorities to determine what types of presentations they need to hear.

**IX. Hear update on the Five Year Community Development Block Grant (CDBG) Capital Improvement Plan (Jasmine Carr).**

Ms. Jasmine Carr, Grants Coordinator, Community Resources Management, provided a brief update on the current Five Year Community Development Block Grant (CDBG) including projects such as Alexander Villas Park improvements, Von Tobel splash pad, Winchester Cultural Center and Cora Coleman Senior Center. Ms. Carr continued her presentation on projects completed and or near completion, showing pictures, cost of improvement projects, and an overview of new and improved amenities that each project has to offer.

**Break**

**X. Provide overview on the Emergency Solutions Grant (ESG) Program and discuss threshold review results (Tameca Ulmer).**

Ms. Tameca Ulmer, ESG Grants Coordinator, Community Resources Management provided an overview on the purpose and functions of ESG as well as a general idea of the distribution of funds.

Ms. Ulmer introduced herself and began to briefly explain the purpose of the ESG funding and how it relates to the CoC. The purpose of the Emergency Solutions Grant (ESG) is to engage individuals and families living on the streets and prevent homelessness when possible. Applicants are non-profit service providers in the community who will provide services to people experiencing homelessness or attempting to avoid homelessness with a variety of services. Allowable activities under the ESG program are Rapid Rehousing, homeless prevention, emergency shelter, HMIS, and street outreach. The current application is limited to two of these allowable activities, emergency shelter and rapid rehousing. The focus areas for these programs are victims of domestic violence, youth, and intact families. Under these two programs additional services will be offered. These services may include case management, work readiness training, and counseling services. There are 13 applicants for the 2019-2020 funding cycle. These applications are accessible on ZoomGrants. Funding has also been set aside for HMIS and administration.

Ms. Ulmer reviewed the ESG funding history and mentioned that she has not received the exact amount of allocation for FY 2019/20, but is anticipating the funding to remain the same. Ms. Ulmer reviewed the evaluation process, noting that applications were submitted December 3 and funding recommendations are scheduled for the CDAC meeting on March 5, 2019.

**XI. Provide overview of HOME Investment Partnerships Program/Low-Income Housing Trust Fund (HOME/LIHTF) Program and discuss threshold review results (Deanna Judkins).**

Ms. Deanna Judkins, HOME/LIHTF Grants Coordinator, Community Resources Management, provided an overview on the HOME Investment Partnerships Act (HOME)/Low Income Housing Trust Fund Grant (LIHTF). HOME funds are provided through the U.S. Department of Housing and Urban Development (HUD). The HOME program was established by Congress in 1990, to provide formula grants to States and local participating jurisdictions (PJ's). These resources are used to strengthen public and private partnerships and are designed to expand the supply of affordable housing for low- and very-low income households. HOME is the largest Federal block grant to state and local governments designed exclusively to create affordable housing for low-income households.

Low Income Housing Trust Fund Grant established by the State of Nevada in 1989 and administered by the State of Nevada, Nevada Housing Division (NHD). These funds are allocated by formula to local governments and are designed to expand the supply of affordable housing for low- and very-low income households. They are used as non-federal match to satisfy HOME requirements.

Major program requirements:

- ❖ All assisted households must be at or below 80% AMI.
- ❖ Rental – 90% of all units developed in a year must be initially occupied by

households at or below 60% AMI.

- ❖ In projects with 5 or more assisted units, a minimum of 20% must be initially occupied by households at or below 50% AMI.

Public funds fill the GAP; public subsidy is used to make up the gap in development budget. The “benefit” is the development of quality housing - that housing becomes available and affordable to lower income households. Other benefits: long term affordability, special needs and community revitalization.

15% of allocated funds are to be set-aside for Community Housing Development Organization (CHDO). A CHDO is a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, and capacity and experience.

**XII. ZoomGrants Scoring Refresher (Deanna Judkins).**

Ms. Judkins, Principal Planner, Community Resources Management provided detailed instructions on how to use ZoomGrants. Ms. Judkins explained that scoring must be done online, but can provide paper templates to be used if necessary for those who do not have adequate internet access. There are two different templates to use, one for ESG funds, and one for HOME funds.

**XIII. Public Comment - At this time, the Committee will hear comments from the public regarding items not listed on the agenda as posted.**

No public comments.

**XIV. Adjourn.**

The meeting was adjourned.

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**ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**

Clark County’s Community Resources Management Division meetings are held in accessible facilities. Citizens requiring an accommodation should notify the Division of specific needs at least five days prior to the date of the event by contacting Jasmine Carr at (702) 455-5025 or TT/TDD Relay Nevada Toll-Free: (800) 326-6868 or TT/TDD Relay Nevada Toll-Free: (800) 877-1219 (Spanish) or [CRMinfo@clarkcountynv.gov](mailto:CRMinfo@clarkcountynv.gov). (Examples of accommodations include interpreter for the deaf, large print materials, and accessible seating arrangements.)

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**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING  
MEMBERS, STAFF, AND GUESTS PRESENT**

Vernon W. Pollock	Bunkerville TAB
Martin Knauss	Laughlin TAB
Carol Peck	Lone Mountain CAC
Grant Robert Lyman	Moapa TAB
Ann Markle	Moapa Valley TAB
Gene Houston	Moapa Valley TAB
Tanya Harrah	Mountain Springs CAC
Kimberly Colton-Bosnos	Searchlight TAB
Angie Heath-Younce	Spring Valley TAB
Dee Gatliff	Spring Valley TAB
Paul Thomas	Sunrise Manor TAB
Max E. Carter II	Sunrise Manor TAB
Karen Miller	Whitney TAB
Bill Dahlquist	Red Rock CAC
Vicky Jersey	Paradise TAB
Steven Makar	Enterprise TAB
Peter Sarles	Enterprise TAB
John Delibos	Winchester TAB
Roxana Valladares	Winchester TAB
Lois Greene	Chairperson (Brown)
Jacqueline Ingram	Vice-Chairperson (Weekly)
Donna Darden	Member-at-Large (Kirkpatrick)
Eric Hilbrecht	Member-at-Large (Sisolak)
Carrie Cox	Member-at-Large (Gibson)
Cherina Kleven	Member-at-Large (Guinchigliani)
Robert Torres	Member-at-Large (Brager)
Claudia Bridges	City of Boulder City
Tracy Lewis	City of North Las Vegas
Kristin Cooper	CRM
Deanna Judkins	CRM
Shawna Thompson	CRM
Jasmine Carr	CRM
Tameca Ulmer	CRM
Dontae Scott	Guest
Chris McCraney	Guest
Charles Ellis	Guest