



CLARK COUNTY FIRE DEPARTMENT - FIRE PREVENTION BUREAU

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Permit Submittal Guideline

FIRE PUMP OPERATIONAL PERMIT

This guide is to assist in the permitting processes for fire pump operational permits. An operational permit is required to be maintained for each permanent or temporary fire pump per IFC section 105.5.58. The fire pump operational permit is issued to and maintained by the building owner. A single operational permit may serve multiple fire pumps where fire pumps are located at a single street address. Annual submittals are required to provide the results of the annual pump flow test. Where information contained in the permit documentation is changed, a revision to the operational permit is required to be submitted.

APPLICABLE CODES:

The following code(s) and standard(s) apply to this permit.

- *International Fire Code, 2024 edition (IFC)*
- *Clark County Fire Code Amendments, 2024 edition (CCFC)*
- *Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems, NFPA 25, 2023 edition*

INITIAL SUBMITTAL REQUIREMENTS:

Where multiple fire pumps are contained in a single operational permit, each fire pump must be uniquely identified in the submittal. Information required by items 2-5 must be provided for each fire pump. All information shall be provided as pdf's, submitted as "plan" type documents:

1. Building and fire pump information. The "Fire Pump Information Form" attached may be used to provide this information.
 - a. Building name and street address.
 - b. Location of fire pump(s).
 - c. Where a fire pump(s) serves multiple buildings, all addresses served by the fire pump(s).
 - d. Where a fire pump(s) serves a portion of a building, a sufficiently detailed description of the building area served by the fire pump(s).
2. Most recent annual fire pump flow test report(s). For a newly commissioned fire pump(s), provide the flow test report(s) generated from the initial acceptance test(s).
3. Legible picture of the fire pump nameplate(s).
4. Legible picture the of driver nameplate(s).
5. Legible picture of the fire pump controller(s) including the make, model, and serial number.

ANNUAL SUBMITTAL REQUIREMENTS:

Annual fire pump flow test report(s) are required to be submitted for approval after testing has concluded. The report(s) shall be provided as pdf's, submitted as "plan" type documents.

Fire Pump Information Form

For multiple fire pumps on a single operational permit, this form is required for each fire pump

Building name

Street address

City

State

Zip

Description of the pump location

Operational permit includes more than one fire pump: Y* N

*If yes, provide a name or descriptor for the fire pump described by this Fire Pump Information Form.

Pump name/descriptor

This fire pump serves multiple addresses: Y* N

*If yes, provide all additional addresses served by this fire pump.

Street address, city, state zip

Street address, city, state zip

Street address, city, state zip

Street address, city, state zip

Street address, city, state zip

Street address, city, state zip

Street address, city, state zip

Street address, city, state zip

This fire pump serves only a portion of this building: Y* N
(Commonly marked "No" where the fire pump serves the entire building)

*If yes, describe areas of the building served by this fire pump.

Fire Pump Information Form

Building name

Street address

City

State

Zip

Operational permit includes multiple fire pumps: Y N

Describe the fire pump location. For multiple fire pumps, describe the location of each fire pump.

Fire pump(s) serves multiple, separate buildings: Y N

If yes, provide all street addresses served by the fire pump(s). If no, leave blank.

Fire pump(s) serves a portion of the building: Y N

If yes, describe areas served by the fire pump. For multiple fire pumps, areas served by each fire pump. If no, leave blank.
