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JUSTICE COURT  
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IN THE JUSTICE COURT OF THE SEARCHLIGHT TOWNSHIP  
COUNTY OF CLARK, STATE OF NEVADA

In re:

Access to Judicial Records of the  
Searchlight Justice Court

Order No. AO-1-2025

**WHEREAS** NRS 239.010 declares that all public records of a governmental entity, “the contents of which are not otherwise declared by law to be confidential,” must be open at all times during office hours to inspection by any person, and may be fully copied or an abstract or memorandum may be prepared from those public books and public records; and

**WHEREAS**, in the case of DR Partners v. Board of County Commissioner, 116 Nev. 616 (2000), the Nevada Supreme requirements of NRS 239.010 must be based upon a balancing or “weighing” of the interest of non-disclosure against the general policy in favor of open government” and

**WHEREAS**, the Court has determined that specific documents are sufficiently sensitive that access to those documents should only be provided upon approval by a justice of the peace,

**IT IS HEREBY ORDERED** that court staff is to stamp as “confidential,” and treat as “non-public” the following specific documents:

- 1) Court-ordered counselling reports.
- 2) Medical records, mental health records, or treatment records for a criminal defendant (for example, HIV Toxicology reports and evaluation reports);
- 3) Any reports or printouts generated from NCIC, NCJIS, or Scope (for example, an “Electronic Warrant Descriptor”)
- 4) Mark-up sheets or memos generated by court clerks or other court staff (including legal memoranda prepared by law clerks or contracted or staff

1 attorneys);

- 2 5) Pre-Trial Questionnaire/Financial Affidavit;
- 3 6) Pre-Trial Information Sheets generated by staff of the Pretrial Service
- 4 Division;
- 5 7) Temporary Custody Records;
- 6 8) Defendant Information Sheets and Victim Information Sheets in TPO Cases;
- 7 9) Bench Warrant paperwork (except the coversheet signed by a judge);
- 8 10) Own Recognizance Release Forms;
- 9 11) Judges' Notes that are included in a case file as distinct documents;
- 10 12) Any document that is sealed pursuant to statute (for example, a sealed affidavit
- 11 in support of a search warrant)
- 12 13) All warrants of arrest and/or summonses and /or declarations in support
- 13 thereof filed by the State of Nevada shall be filed under seal until further order
- 14 of the Court (NRS 239B.030)
- 15 14) JAVS recordings are not available at the Searchlight Justice Court. JAVS recordings
- 16 are maintained, and the recordings are intended to be used for reference purposes for
- 17 judges and other court staff. JAVS recordings of court proceedings are not
- 18 considered the official record at the Searchlight Justice Court. Transcripts of court
- 19 proceedings are deemed to be the official record.

20 **IT IS FURTHER ORDERED** that if access to any of these enumerated

21 documents is requested, court staff will instruct the requester to fill out the Court's

22 "Motion for Disclosure of Non-Public information," and the justice of the peace in the

23 underlying case will then take appropriate action depending on the nature of the request.

24 **IT IS FURTHER ORDERED** that the following rules will apply to access to

25 criminal case files in the Searchlight Justice court:

26 The Justice of the Peace in the underlying case will consider the Motion and may do

27 any of the following:

- 28 1) Set for the matter for hearing to consider whether access should be

1 granted;

2 2) Deny the request in its entirety, or as to specific documents, for stated  
3 reasons;

4 3) Grant the request in its entirety;

5 4) Grant the request under specified conditions, including but not limited to,  
6 the redaction of specific sensitive information before access will be  
7 allowed; and

8 5) Take any other action deemed appropriate to balance the privacy interest  
9 in non-disclosure and the general policy in favor of open government.

10 **IT IS FURTHER ORDERED** that this Order shall become effective \_\_\_\_\_,

11 2025.

12 DATED this 20 day of March, 2025

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16 Justice of the Peace  
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