

## CCFS Citizens Advisory Committee Meeting Minutes

<b>Meeting Location:</b>	VIA: Microsoft Teams - Clark County Family Services <b>Join on your computer, mobile app, or room device.</b> <a href="#">Click here to join the meeting</a> Meeting ID: 211 703 055 261 Passcode: wTDtGZ <a href="#">Download Teams</a>   <a href="#">Join on the web</a> <b>Or call in (audio only)</b> <a href="#">+1 725-696-5982,571411262#</a> United States, Las Vegas Phone Conference ID: 571 411 262#
<b>Date:</b>	April 17, 2025 8:30 am – 10:00 am

Membership		Present	Absent
<b>CAC Members:</b>	Alison (Ali) Caliendo	X	
	Christopher Merritt	X	
	David (Dave) Johnson	X	
	Dashun Jackson	X	
	Donna Smith	X	
	Kimberly Abbott	X	
	Judge Margaret Pickard	X	
	Shelia Parks	X	
<b>County/Department Management:</b>	Frank Prado, CCFS Director	X	
	Wonswayla Mackey, CCFS Deputy Director	X	
	Lisa Martinez, CCFS Deputy Director	X	
	Stacie Dastrup, CCFS Deputy Director	X	
<b>Public:</b>	Sarah Schaerrer, Deputy DA	X	

<b>Agenda Item I:</b>	<b>Call to Order and Roll Call</b>	
	<ul style="list-style-type: none"> <li>The meeting was called to order at 8:32 am by Chair Donna Smith and roll was called.</li> </ul>	
<b>Agenda Item II:</b>	<b>Comments by General Public</b>	
	<ul style="list-style-type: none"> <li>None</li> </ul>	
<b>Agenda Item III:</b>	<b>Approval of November 21, 2024, Minutes</b>	<b>(For Possible Action)</b>
	<ul style="list-style-type: none"> <li>CAC November 21, 2024, Minutes - Approved</li> </ul>	
<b>Agenda Item IV:</b>	<b>Vote and appoint CAC Chair, Vice Chair, and Deputy Chair</b>	<b>(For Possible Action)</b>
	<ul style="list-style-type: none"> <li>Dave Johnson nominated self for Chair</li> <li>Ali Caliendo nominated self for Vice-Chair</li> <li>Donna Smith volunteered to move from Chair to Deputy Chair</li> <li>Sheila Parks motioned the approval of Dave Johnson as Chair, Ali Caliendo as Vice-Chair and Donna Smith as Deputy Chair. DaShun Jackson seconded the motion.</li> <li>The committee voted and approved to appoint Dave as Chair, Ali as Vice-Chair and Donna as Deputy Chair.</li> <li>Donna turned the agenda over to Dave Johnson.</li> </ul>	
<b>Agenda Item V:</b>	<b>Clark County Family Services Director's Report Out</b>	<b>(Information only)</b>
	<p>Frank Prado shared our census on campus has been going up.</p> <p>Working with partners in legislative issues to reduce the caseloads/children that case workers have.</p>	

	<p>Sway added working with the contractor on balancing the caseloads in the agency as it relates to the workload across the zones of the permanency and NIA case workers. The agency started round tables screening reports in Intake as it relates to the census. We are seeing some of the kids leave the campus and more coming in on the intake side we are reviewing our screening processes ensuring they should have been screened in and making sure we are serving families that need to be served.</p> <p>Frank stated CCFS has been able to decrease the census on Child Haven campus which is now down to 70; however, due to spring break the census has increased. Looking into other providers in the community for additional beds to hold some of these children.</p> <p>Dave requested a report out data to be in the form visual of charts to better understand longitudinal trends over the years. Directors report Data should include CH stays and duration, as well as average caseload by caseworker type (permanency, IL, etc.)</p> <p>Sheila added if the Data statistic report out could be added again.</p> <p>Kim stated it's the same report that goes out to Policy and Fiscal Affairs. CCSS will implement on including the Data Statistical Overview to the committee.</p>	
<b>Agenda Item VI:</b>	<b>Clark County Family Services Report Out</b>	<b>(Information only)</b>
	<ol style="list-style-type: none"> <li><b>1. INTAKE/PLACEMENT:</b> <ul style="list-style-type: none"> <li>• No additional report out from previously stated.</li> </ul> </li> <li><b>2. PREVENTION:</b> <ul style="list-style-type: none"> <li>• Frank announced that Prevention is now housed in the new department of Office of Clinical and Community Services (OCCS).</li> <li>• Sheila inquired if Family First Prevention Services Act moved under OCCS. Frank confirmed.</li> <li>• The committee requested Jill to report on Family First.</li> </ul> </li> <li><b>3. INTERVENTION, ACCOUNTABILITY, POLICIES AND PROCEDURES:</b> <ul style="list-style-type: none"> <li>• Lisa re-iterated there is a process in place to expedite relatives and fictive kin to get them processed and licensed with a stability payment while going through the process. Still waiting on State for the final policy before approving a Clark County policy. All jurisdictions have provided their feedback to the State.</li> <li>• Kim inquired if an outline breakdown of how the incentive/stability payments occur could be obtained to the committee. Lisa replied she would have it distributed.</li> </ul> </li> <li><b>4. TRANSITIONAL AGED YOUTH SUPPORTS &amp; INDEPENDENT LIVING:</b> <ul style="list-style-type: none"> <li>• Stacie shared Foster Care takes affect July 1<sup>st</sup>. Working closely with Social Services putting the policies and processes together to ensure the kids get over to Social Services when they turn 18.</li> <li>• Wait list of 100 kids assigned to Independent Living (IL) workers, 15 kids being serviced through LifeSet.</li> <li>• Dave inquired about the process for an additional partner to assist with backlog. Stacie stated not but hopefully Social Services can take Life Set on and that would allow CCFS to handle Independent Living (IL) and improve the wait list.</li> <li>• A discussion clarified that referrals for Independent Living services, classes provided by Shining Star, do not require an IL worker to file the referral. Permanency workers can put in a referral for Shining Star for children who are of appropriate age. Communication to foster parents clarifying this will be arranged between Foster Change Leah Dodds and CCFS PIO.</li> <li>• Life Set likely moving to Social Service.</li> </ul> </li> <li><b>5. Overview of 2025 NV Legislative priorities:</b> <p>Frank stated CCFS is tracking several bills:</p> </li> </ol>	

	<p>Adoption Behavioral Health Services No reject eject policy -implementing a process if a child needs a certain level of care that the child has access to a provider who can find a proper facility for child. 90 Bills currently being tracked.</p>	
<b>Agenda Item VII:</b>	<b>Emerging Issues</b>	<b>(Information Only)</b>
	<p>1. Help ticket system tracking issue time for a resolution is needed: Discussion was made regarding new foster parents not being fully informed on various issues; case workers responses are not consistent. Suggested to create a tracking system that would record questions/concerns, it would provide data, track responses made in a timely manner, track foster parents/parents' experiences. Have the system tied to the on-call line which could provide a system with all the answers.</p> <p>Lisa shared Foster Parent Champions assist with providing foster parents with information along with NIA and Permanency workers.</p> <p>Kim stated she agrees with concerns, and this issue needs to be worked on. However, a ticket tracking system may not be the solution due to case-by-case scenarios. A lot of thought needs to go into this due to who will be providing answers and are they capable of providing the correct answer.</p> <p>Lisa stated she can assist scheduling a meeting with Jennifer Erbes to discuss Foster Parent Champions concerns and then she can present at a future CAC meeting.</p> <p>2. Transparent process for authorization of community partners:</p> <p>Judge Pickard will meet with other judges to discuss having more community visits as appropriate. A discussion roughly clarified 3 classes of visits: Supervised visitation center visits, observed community visits, and drop and go visits.</p> <p>Should an observed community visit be allowed, CCFS will review due diligence contact with kin / fictive kin to identify candidates for participating in these community visits. CCFS to consider documenting visitation plans with case notes. CASA requested to review policy to see if they can observe community visits.</p> <p>CCFS needs to clarify if there is an opportunity for non-profit community partners to host visits, either at visitation centers or other locations– at no cost to CCFS or participants. If possible, clarify what this process will look like.</p>	
<b>Agenda Item VIII:</b>	<b>Review Priorities</b>	<b>(For possible action)</b>
	Agreed to move items to the next meeting, May 15, 2025	
<b>Agenda Item IX:</b>	<b>Information Items/Announcements</b>	<b>(Information only)</b>
	<ul style="list-style-type: none"> <li>None</li> </ul>	
<b>Agenda Item X:</b>	<b>Next Meeting Date</b>	
	<ul style="list-style-type: none"> <li>Next meeting will be Thursday, May 15, 2025 @ 8:30am via Microsoft Teams.</li> </ul>	
<b>Agenda Item XI:</b>	<b>Comments by General Public</b>	
	<ul style="list-style-type: none"> <li>None</li> </ul>	
<b>Agenda Item XII:</b>	<b>Adjournment</b>	
	Meeting adjourned at 9:56am	