

DFS Citizens Advisory Committee Meeting Minutes

Meeting Location:	Clark County Department of Family Services 121 S. Martin Luther King Las Vegas, NV 89106
Date:	September 19, 2019 8:30 am – 10:00 am

Membership:		Present	Absent
Public: Tisa Evans, Ombudsman Anna Villatoro, Children's Advocacy Alliance, Communication Coordinator Jerad Weiss, Foster Parent	Dr. Tammy Malich		X
	Shelia Parks	X	
	Crystal Bomar	Phone	
	Judge Frank Sullivan		X
	Andre Bailey	Phone	
	Matthew Cox	Phone	
	Dashun Jackson	X	
	Donna Smith	Phone	
	Denise Tanata		X
	Carly Aldis	Phone	
Vacant			
County/Department Management:	Tim Burch	Administrator	X
	Paula Hammack	Assistant Director	X
	Jill Marano	Assistant Director	X
	Judy Tudor	Assistant Director	X
	Mari Parlade	DFS Strategic Initiatives Manager	X

Agenda Item 1:	Call to order and welcome	
	<ul style="list-style-type: none"> The meeting was called to order at 8:35 am and roll was called by Chair Sheila Parks 	
Agenda Item 2:	Public Comments	
	<ul style="list-style-type: none"> None 	
Agenda Item 3:	Approval of August 15, 2019 Minutes (For Possible Action)	CAC Members
	<ul style="list-style-type: none"> Approved – motioned by Donna and seconded by Dashun 	
Agenda Item 4:	CAC Membership Terms, Attendance and Vote of Officer Positions: Co-Chair & Deputy Chair (For Possible Action)	CAC Members
	<ul style="list-style-type: none"> Members reviewed the attendance log Attendance of Dr. Tammy Malich and Judge Sullivan were discussed. Mari will follow up Members were asked for nominations to fill a vacancy on the board for a Parent Advocate Linda will forward two applications submitted at the beginning of the year to Mari for review It was motioned by Sheila that Donna Smith be nominated for the Co-Chair position. It was seconded by Dashun and motion was approved 	

	<ul style="list-style-type: none"> It was motioned by Donna that Crystal Bomar be nominated for the Deputy-Chair position. It was seconded by Sheila, and motion was approved 	
Agenda Item 5:	Department of Family Services Report Out (Information only)	DFS Management
	<p>Prevention: Implementation of the Family First Prevention Services Act (FFPSA)</p> <ul style="list-style-type: none"> Jill provided an update on the FFPSA implementation process DFS is continuing to work on the implementation process with the State with a goal to fully Opt in by next May DFS provided feedback to the Feds on services to add to the clearinghouse DFS is still working on their SAFE@HOME program Clinical and some Child Haven staff are being trained on DBT (Dialectical Behavior Therapy) DFS is continuing to work with providers that has congregate care homes to be eligible to continue to claim federal funds Child Haven will not close until there is emergency placement resources for youth that are hard to place DFS has an Interim Care Home (ICARE) program. The requirements were changed to get more homes interested in the program DFS is developing partnerships with providers who will be able to respond to the 0-3 population, such as Boys Town, Southern Nevada Health District and the Differential Response agencies. There is already a contract with Boys Town. <p>Intervention & Accountability (Internal & External Communication)</p> <ul style="list-style-type: none"> Judy provided an update on the satisfaction survey questions for community partners The questions will be reviewed and then sent out to the community partners for feedback For internal communication, DFS is implementing a new approach on how employees will work with one another (executive leadership, managers and supervisors) in terms of developing a coaching approach on how to communicate with each other – more information will be provided as it is rolled out DFS will be appreciating employees during the month of September, National Workforce Development Month. The appreciation will be on Wednesday, September 25 at the Government Center in the Commissioner’s Chambers. DFS will show various videos of child welfare leaders around the nation appreciating the work performed in child welfare. Light refreshments will be provided to employees afterwards <p>Youth Supports: Independent Living and Transitional Aged Youth Supports</p> <ul style="list-style-type: none"> Judy and Dashun provided an update on the youth that attended the Daniel Memorial conference The youth did an excellent job on their presentation, “Groups and Sustainability” Lisa Martinez is the Manager and Shuuanndy Alvarez is the supervisor of the IL Unit Dashun was recognized for his work with the youth and influence in FAAYT Mari provided a list of CCSD School principals and office managers to the committee, and stated that the next Educational Stakeholders meeting is Wednesday, September 25th at the central site Final changes were made to the DFS Sensitivity document – if committee members want to provide their agency logo to establish a partnership with DFS, send them to Mari The grant for Youth Villages is due by October 15th – more information will be provided at November’s meeting <p>Ombudsman Report</p> <ul style="list-style-type: none"> Tisa provided an update on the processes of the Ombudsman’s office 	

	<ul style="list-style-type: none"> • It was suggested that the CAC committee provide a list of specific items they would like to receive an update on at future meetings and to contact the office at anytime • Several processes were implemented and revamped to have the office more accessible to the public and to track the trends of complaints received • The Ombudsman’s office is working with the IT department on an interactive complaint form linked to their office • Due to the implementation of the new processes, there has been an increase of monthly complaints • The Ombudsman’s office will be hiring PTH Assistants to assist in the office • Tisa provided clarification on the processes of investigating complaints, and information and referral calls • A youth friendly flyer was created on how the youth can access the Ombudsman’s office – Linda will forward the flyer to the CAC members to help with disseminating throughout the community – Judy will ensure that the IL unit has it for their meetings with the youth • The goal of the Ombudsman’s office is to eliminate the frustration between all parties contacting the Ombudsman’s office and to provide information quickly <p>Policies and Procedures</p> <ul style="list-style-type: none"> • Judy provided an update on the approved Sibling Placement policy • DFS training team will be reaching out to CASA and CAP to do a video with the DFS Administrator of an overview and introduction of the collaboration on the policy for training purposes • The video will be shared with the committee members when it is completed 	
Agenda Item 6:	CAC Discussion &/or Recommendations on the Top 5 Priorities (delineated in Section V)	For Possible Action
	<ul style="list-style-type: none"> • Please see information in Section V 	
Agenda Item 7:	Informational Items/ Announcements	(Information Only)
	<ul style="list-style-type: none"> • There will be a Halloween Carnival on October 19th for the foster, adopted, and kinship kids • DFS, Through the Eyes of a Child, Foster Change, and Foster Kinship are all partners of the event • DFS will provide a point of contact for the Halloween Carnival and the Angel Tree event • An announcement for registration for the Angel Tree event will go out in the Caregiver Courier – the event is on Saturday, December 14, 2019 	
Agenda Item 8:	Comments by General Public	
	<ul style="list-style-type: none"> • None 	
Agenda Item 9:	Adjournment – 9:42 am	
	Next meeting will be Thursday, October 17, 2019 @ 8:30 am	