



## **THE HARBOR – EXECUTIVE STEERING COMMITTEE**

### **Juvenile Assessment Center Minutes**

**October 26, 2016 - 1:00 PM**

DJJS Zenoff Conference Room

Las Vegas, NV 89101

*Minutes taken by Satonya Patton*

#### **Present in Person**

##### **Clark County Department of Juvenile Justice Services**

John M. Martin, Director

Steve Morris, Manager

Cheryl Wright, Clinical Services Manager / Executive Director

Cesar Lemos, Manager

Satonya Patton, Executive Assistant

Evelyn Grippaldi, Management Analyst

##### **Clark County**

Brigid Duffy, Deputy Juvenile District Attorney

Catherine Jorgenson, Deputy Civil District Attorney

Magann Jordan, DA/UNLV

##### **Clark County Law Enforcement**

Kevin McMahill, Undersheriff LVMPD

Shawn Anderson, LVMPD

##### **Clark County School District**

Patrick Murch, Office of the General Counsel

Tammy Malich, CCSD

##### **Clark County School District Police**

Jim Ketsaa, Chief CCSD

Mike Blackeye, Lieutenant

##### **Division of Public and Behavioral Health**

Ellen Richardson-Adams, Outpatient Administrator

##### **Clark County Family Court**

Judge William Voy

##### **Community**

Punam Mathur, Parent

**I. Call to Order**

Cesar Lemos, Executive Director for The Harbor called the meeting to order there was a quorum.

**II. Introductions**

Everyone introduced themselves. Mr. Lemos welcomed and thanked everyone for participating today.

**III. Public Comment**

Catherine Jorgenson stated that Officers will not be elected at this meeting. The Officers will be elected at the next meeting, as she will work with Mr. Lemos to ensure that the agenda meets the open meeting laws. Ms. Jorgenson stated that both of the inter-local agreements need to be on the next agenda.

**IV. Hours of Operation**

- a. October 17, 2016 Opening date
- b. 8am – 8pm (*last drop off at 6pm*)

The soft opening for The Harbor was held on October 17, 2016. The hours of operation will be 8 am to 8 pm; Monday through Friday; and on holidays. Each youth interview will take approximately two hours to process. Surveys are being done to get feedback from the youth.

**V. Location**

The temporary location is on the Campus of Juvenile Justice Services inside the Detention Rotunda, 651 North Pecos Road, Building F, Las Vegas, NV 89101. It is near the corner of Pecos Road and Bonanza Road, next to Family Court. Phone number is 702-455-6912. The current setting for The Harbor is relaxing and comfortable. There are a couple of coaches and a flat screen television for the youth to enjoy. Mr. Lemos stated that it is not a locked down facility.

**VI. Budget/Personnel**

Staffing will consists of employees from several partnering agencies. They are as follows:

- Department of Juvenile Justice Services (DJJS)
- Department of Family Services (DFS)
- Department of Child & Family Services (DCFS)
- Division of Welfare & Supportive Services (DWSS)
- Division of Public & Behavioral Health (DPBH)
- Clark County District Attorney's Office (DA)
- Clark County School District (CCSD)
- Las Vegas Metropolitan Police Department (LVMPD)
- City of Las Vegas
- City of North Las Vegas

Water and snacks have been donated by 3 Square. Furniture has been donated by the Division of Public and Behavioral Health (DPBH).

## **VII. Performance Measurement**

Cesar Lemos, Executive Director went over handouts. Several members agreed that by keeping kids engaged in school there would be an overall reduction in juvenile crime. Members briefly discussed geographic expansion. There was a suggestion to do pilot testing for the first six months at The Harbor. One aspect of the pilot test would be to ask the youth to do an exit survey when leaving The Harbor. This will assist The Harbor team members with engaging the youth to establish a better relationship with law enforcement. The survey will also establish some short-term milestone achievements. By the next meeting Mr. Martin stated that Cheryl Wright and Cesar Lemos will need to do a weekly assessment to ensure services are being captured that the youth are receiving from The Harbor.

**Dog Therapy** - Magann Jordan suggested a nice method, which is to have dog therapy at The Harbor. Ms. Jordan has offered to assist with writing the grant and facilitating the process. It will take approximately a year to get a dog. In Oceanside they are doing this to help the hearing impaired, etc.

**Inspiration** - Punam Mathur stated that The Harbor process is remarkable, in that all of these entities are coming together to help the youth and the community. Secondly, this is the kind of thinking we need more of. This is a bright spot of inspiration. She told Mr. Lemos and Mr. Martin to let her know when it is time to get corporate executives to come in. She is happy to help.

## **VIII. Case Flow**

Cesar Lemos, Executive Director briefly went over handouts in the areas listed below:

- a. Law enforcement intake
- b. Youth intake
- c. Assessment tools that The Harbor will utilize
  - 1) Pediatric System Checklist
  - 2) CRAFFT
- d. Needs Summary
- e. Discharge Summary
- f. Case Management

## **IX. Staff Work flow**

Ellen Richardson-Adams stated that the atmosphere is phenomenal at The Harbor. She observed that there was a lot of teamwork going on amongst the staff and youth that were coming in. The employees that are working there are excited about working there.

Brigid Duffy stated that it is really a wonderful atmosphere. The first girl that came to The Harbor was a felon, but law enforcement stated that they were happy to have the option to bring the youth there instead of the Booking Division. The youth had a substance abuse problem due to The Harbor helping her she was able to get a bed at Montevista Hospital. Services were provided to her right away. With regards to the 2017 legislation there will be some revisions to bills to help divert youth from the juvenile justice system. Ms. Duffy has someone that will hold bills for The Harbor.

**Community Problem** – A representative with the Metropolitan Police Department stated that there is a heroin problem in our community.

**Referrals** – A representative with the Clark County School District Police stated that all of the Officers have been advised when to use The Harbor. Officers are required to send in fax referrals and citations to ensure that youth are going to the correct place.

**X. Service Providers**

There is currently a service providers list. The list will be expanding to Nevada Partners, Purple W.I.N.G.S. Organization, and others.

Tammy Malich stated that she will be reaching out to different service providers to come and do presentations at The Harbor.

Ellen Richardson-Adams stated that she can have someone come out to do free flu shots, and she can also have a doctor come out to see the youth.

Mr. Martin stated that he would like to see some of our partners on here. Maybe the committee can come up with two or three performance measures.

**XI. Forms**

Mr. Lemos stated that they are stream lining forms and collapsing them into one form to be more efficient.

**XII. Informational Items**

Announcements

- a. Next meeting November 30, 2016 at 1 pm, Zenoff Conference Room, 601 N. Pecos Road, Las Vegas, NV 89101
- b. Identify emerging issues to be addressed by the Committee at future meetings  
Mr. Martin stated that he wants to know what emerging issues do the employees have, or what are some of their needs. Mr. Lemos stated that he is not sure, and that they are trying to streamline everything to ensure that the experience for the youth is a good one and that it is efficient.

**XIII. Public Comments**

Magann Jordan stated that she has a class that she can teach from the UNLV Criminal Justice Department at The Harbor if needed. She has undergraduate students that would be happy to assist you.

Cheryl Wright stated that The Harbor will have an opportunity to get some Social Work undergraduates to provide assistance.

**XIV. Adjournment**