

Election Office Workers Needed!

The Clark County Election Department is looking for office workers to help with data entry, answering phones, and other administrative tasks that support smooth election operations. Spanish, Filipino, and Mandarin language skills are desirable. **Apply now to join our team!**

When:

- **Starting February 2026**
- Mon-Thu, 6:30am-5:30pm, PLUS required overtime as needed, including some weekends

Where:

Clark County Election Dept.
965 Trade Drive
North Las Vegas, 89030

How to Apply:

Get an Application:

- **Online:** Download the fillable PDF at: <https://bit.ly/47Glzzc> or scan the QR code below.
- **Phone:** Call (702) 455-2944 or (702) 455-8683 to request a paper application

Fill Out the Application:

- For *Position You Are Applying For*, enter: CCED Part-Time Hourly Temp
- Leave Exam # blank

Submit Your Application:

- **Email:** ELINFO@ClarkCountyNV.gov
- **Mail/In-Person:**
Clark County Election Dept., Admin. Div.
965 Trade Dr., Suite A
North Las Vegas, NV 89030-7802
- **Fax:** (702) 455-2793

Requirements:

Skills:

- Data entry
- Customer service
- Phone communication

Flexibility with:

- Job duties
- Work hours and days, especially overtime

Must pass:

- Interview
- Drug test
- Background check

Must not be a candidate, candidate's close relative, or campaign group member in 2026

Pay:

\$17/hour, PLUS overtime



**Scan the QR code for
the application!**

