

Dear Parent/Guardian,

Please don't wait for processing to make a payment!! We are now accepting payments for our yearly registration fee and dates/sessions selections for the 2025-2026 school year.

This year's payment steps go as follows:

1. If you have not done so yet please create an account or log in ([HERE](#)) to update/add members to your household.
 - **if your child has not been added to your account please do so under “My Account” settings then “Household & Member” once you have logged in/created an account.**


**** When creating a new account, it may take up to 24 hours to approve. ****



 - Once added/updated, you can now apply your child(ren)'s registration/participation fee (Safekey Participation B) under “Safekey”.
2. Click on “Safekey” tile & find your child(ren)'s school amongst the tiles.
They are listed by the school's last name.
 3. Then, select & toggle the participation/registration fee.

WebTrac Activity Search





Search Results Showing results 1-3 of 3

Display Option: Detail ▾

Safekey Participation - Safekey Participation B 
1 Sections

Availability	Activity #	Description	Dates	Days	Times	Location	Cost	Ages
  Available	Safekey Participation B-Adams	Safekey Participation	08/08/2022 - 05/22/2023	M, Tu, W, Th, F	5:00 am - 5:01 am	Adams Safekey	\$10.00	5-14

SAFEKEY ADAMS - SKADAMS
2 Sections

Availability	Activity #	Description	Dates	Days	Times	Location	Cost	Ages
  Check Availability	SKADAMS-AM	SK ADAMS AM	08/08/2022 - 10/07/2022*	M, Tu, W, Th, F	7:00 am - 9:00 am	Adams Safekey	\$5.00	5-14
  Check Availability	SKADAMS-PM	SK ADAMS PM	08/08/2022 - 10/07/2022*	M, Tu, W, Th, F	3:00 pm - 6:00 pm	Adams Safekey	\$9.00	5-14

4. Then select either the AM (*top*) or PM (*bottom*) session to add to your cart.



Selected Items

Safekey Participation (Safekey Participation B-Adams)

Clear Selection

Add To Cart

5. Our calendar will pop up with all dates/sessions available for purchase. Select *all* the dates you need your child(ren) to attend our program.

**** Unfortunately, when a date/session reads as “Unavailable”, that school site has reached its capacity for the day and additional children cannot and will not be accepted. We cannot add additional children past the capacity due to liability, staff-to-participant ratios, and safety protocols. ****

6. Once you have selected all dates needed, please click “Add to Cart” at the bottom of the screen. Your child(ren)’s registration/participation fee will also be listed here.

7. The next screen will have you select on the family members to assign the dates/sessions to, please select only the **children AND their Safekey Participation**.
8. Click Continue
9. A “tickler” will be shown reminding you of our NO credit, refunds, or transfer policy for each of the dates/sessions you have selected.

****“Copy Tickler” can be toggled to only see this once per session****

SK ADAMS AM (SKADAMS-AM) On 08/08/22 for Fake Child 1 (Purchase)

SK ADAMS AM (SKADAMS-AM) On 08/08/22 for Fake Child 1 Espinoza Ganir (Purchase)

Ticklers

☐ Copy Tickler

ONLY PAY FOR THE DATES & SESSIONS YOUR CHILD(REN) WILL BE ATTENDING SCHOOL & SAFEKEY
During the 2022-2023 school year, **NO CREDITS, REFUNDS, or TRANSFERS** will be offered for Safekey days/sessions that are not used. Spots are limited and on a first-come-first-served basis.

SOLO PAGUE POR LAS FECHAS Y SESIONES EN QUE SU HIJO/A(S) ASISTIRÁ A LA ESCUELA Y SAFEKEY
Durante el año escolar 2022-2023, **NO** se ofrecerán **CRÉDITOS NI REEMBOLSOS, NI TRANSFERENCIAS** para los días/sesiones de Safekey que no se utilicen. Los lugares son limitados y se asignan por orden de llegada.

Continue

Cancel

10. A preview of your Shopping Cart will be shown. Please review the dates/sessions here and the total amount owed.

Shopping Cart

Shopping Cart

	Description	Name	Total Fees	
Remove	Safekey Participation (Safekey Participation B-ADAMS) (Enrolled)	Fake Child 1	\$ 10.00	⋮
Remove	SK ADAMS AM (SKADAMS-AM) On 08/08/22 (Enrolled)	Fake Child 1	\$ 5.00	⋮
Remove	SK ADAMS AM (SKADAMS-AM) On 08/09/22 (Enrolled)	Fake Child 1	\$ 5.00	⋮
Grand Total Fees Due			\$ 20.00	
Total Old Balances Not in Shopping Cart			\$ 0.00	

Proceed To Checkout

Continue Shopping

Pay Old Balances

Make A Donation

Empty Cart

11. Then you can either “Continue Shopping” to add any remaining sessions you need your child(ren) to attend our program or finish your transaction here and “Proceed to Checkout”.

**** The system will have you start over from the beginning if you need to select a different AM/PM session after hitting "Continue Shopping****

- The steps are the same as previous (1-12). Go through the list again to find your child's school & select any remaining AM/PM sessions you need.
- "Proceed to Checkout" will ask for your debit/credit card information to complete your transaction. **** We do not accept American Express****
- A copy of your receipt will then be emailed to the email we have on file with your child(ren)'s registration form.

Please be advised, that we **will not** be issuing any credits, refunds, or transfers of dates/sessions already purchased but not attended.

Our calendaring system is open on a quarterly basis this school year giving the fair and equal opportunity for parents/guardians to select dates/sessions before they are maxed out. The quarterly opening will be based on the CCSD calendar for uniformity.

Childcare Subsidy parents, if you have not done so, please forward your child(ren)'s valid U.L. certificates to CCSafekeyUL@ClarkCountyNV.Gov for processing. U.L. certificates need to be submitted every new school year with the correct school listed.

If you have additional questions, concerns, or need your username &/or password reset, please email **CCSafekey@ClarkCountyNV.Gov**, or call **702-455-8251**.

Please visit our Safekey webpage for more information on our program and to view our 2025-2026 Parent/Guardian Handbook (click [here](#) - information is subject to change).

We appreciate your patience!