

**Clark County Family and Juvenile Justice Services  
Policy and Fiscal Affairs Board Minutes  
Thursday, February 22, 2024 @ 12:30 p.m.**

- I. Called to order at 12:31 PM
- II. Public Comments –
  - i. None
- III. Announcements – None
- IV. Approve August 24, 2023, minutes – approved.
- V. Review investigation findings of the outlying courts and make recommendation to the Board of County Commissioners regarding the adjudication process.
  - i. Judge Gibson stated to take before the courts. Remove from agenda for now.
- VI. Direct DJJS to develop a policy for third party audits of DJJS and the YLS/CMI 2.0.
  - i. Michael Whelihan announced DJJS has obtained the same Master Trainers/vendor that the State chose for YLS training. Staff will be retrained in June.
  - ii. Eboni Washington announced they are still waiting on the quote to conduct the audit.
  - iii. Judge Gibson stated with respect to this action item to revisit once DJJS staff is retrained and discusses whether a written policy is needed. Bring back as a possible action item if needed.
  - iv. Michael Whelihan stated DJJS will look at the SOP and forward to the Judges for review.
  - v. Judge Wiese questioned the quality assurance status.
  - vi. Judge Gibson requested that DJJS report back on how the re-training went and if any want policies have been looked at.
- VII. Receive report from County management regarding DFS/DJJS budgets for fiscal year 2023-2024
  - i. Deputy County Manager, Abigail Frierson shared that Fiscal, Jessica Colvin, are building the budget. The Budget gets finalized in May.
  - ii. The Departments are finalizing their requests.
  - iii. DJJS requested funding for Mental Health Assessment
- VIII. Receive the Director’s Report on the activities of the Department of Juvenile Justice Services (DJJS). *Michael Whelihan, Deputy Director*
  - i. Judge Gibson confirmed that the board members received the report .
  - ii. There were no questions or comments regarding the report.
- IX. Receive DJJS Citizens Advisory Report. *David Doyle, Chair*
  - i. Dave Doyle stated CAC is advocating for a Post Transitional Program for the youth exiting the system, similar to DFS’s AB350.
  - ii. Advocating for a positive media campaign that highlights the Juvenile Justice system.
  - iii. Dave stated in the future, will prepare a written report.
  - iv. Brigid Duffy stated that the AB350 program is a needed program for JJS. She cautions that there should be great thoughtfulness in the numbers and creating criteria and perimeters are tight on who receives the funds.
  - v. Eboni Washington stated they are working closely with Social Service to develop that criteria and would like Brigid’s feedback on the criteria developed.

- X. Receive the Director's Report on the activities of the Department of Family Services (DFS). *Jill Marano, Director*
- i. Judge Gibson confirmed that the board members received the report.
  - ii. There were no questions or comments regarding the report.
- XI. Receive the DFS Citizens Advisory Report. *DaShun Jackson, Chair or Representative*
- i. DaShun reported have been recruiting to fill member vacancies and will soon have quorum to act on items.
  - ii. Working closely with DFS on six priority areas.
  - iii. DaShun stated hopefully next meeting will have more to report.
- XII. Follow Up Items:
- Review the vacancies at DJJS and DFS and receive updates from Director's.
    - Jill Marano announced 98 vacancies, 25% are now in background process.
    - Michael Whelihan announced 8 in post academy, 36 are pending psych and background, 7 in the first round of the critical labor shortage (previous employees who worked for JJS), will have another round of interviews and then an academy in May and September.
  - Youth Level of Services (YLS): Update on the Court receiving the YLS reports
    - DeNeese Parker stated that some Judges are receiving the disposition reports, and some are not.
    - Michael Whelihan stated that there is an issue with one of the buttons, he's waiting on an estimated repair date and will report back.
  - Mental Health Screening Tool/Assessments
    - Michael Whelihan announced PSC started in September - 338 kids were screened, 88 received 28+ score which determined the kids need full assessment.
  - Violation Of Probation (VOP): Update on SOP with a matrix
    - Michael Whelihan stated the SOP was submitted to Ms. Parker on 2/12 for court input.
    - DeNeese Parker stated sending the SOP to Interim Director, Abbie Frierson for her review/approval.
- XIII. Identify emerging issues for the next meeting:
- National Crim Information Center (NCIC)
    - Judge Gibson inquired if kids entering from out-of-state if JJS has the access to be entered into NCIC.
    - Eboni Washington stated JJS is not an approved entering agency for NCIC, they are being entered in SCOPE. JJS just completed their audit with Public Safety and are continuing to become an approved entering. JJS will enter a MOU with another law enforcement agency to obtain approval. NCIC is in the process of a system update and will bring new agencies on after the update. Eboni will report back with an update.
  - Global Positional System (GPS) Unit waitlist
    - Michael Whelihan shared 25 kids are currently in the waitlist for GPS before court today, 112 kids are on GPS and 7 devices were broken/missing. JJS will be replacing the 7 devices.
    - Brigid Duffy shared JJS shared a list of kids that have been on GPS for extended periods of times. Brigid returned the list back JJS after review, of kids that need to make a case to ensure they are compliant.

- Judge Gibson shared if both departments, oversight committees and court administration meet and come across any issues for Policy & Fiscal discussion. If there are any items, they can be placed under Identify emerging issues section for possible action. Please send all Agenda items for the next meeting to Flor Molina.

XIV. Public Comment

- i. None

XV. Next Meeting

- i. Thursday, May 16, 2024 @ 12:30 PM

XVI. Adjournment – 1:30 PM