

CLARK COUNTY 9-1-1 EMERGENCY RESPONSE ADVISORY COMMITTEE

08/19/2026 MEETING MINUTES **DRAFT**

MEMBERS ATTENDANCE:

Tim Shea, Joel Guerrero, Chris Wardlaw, Billy Samuels, Miranda Ramos, Fernando Gray, Tim Hacker, Joseph Calhoun, Adam Hyde, Damon Harris, Tracy Falls, Heather Law.

ALTERNATES ATTENDANCE:

Aaron Johnson, Imad Bachir, Will Riggs.

The Clark County 9-1-1 Emergency Response Advisory Committee was called to order at 2:31 PM by the Chairman Billy Samuels. Meeting was held at the Clark County Fire Department Administration, 575 E. Flamingo Rd., Las Vegas, NV 89119. Quorum was present.

Public Comments: Tim Baldwin reminded Chief Billy Samuels to formally open and close the public comment period before proceeding to the next agenda item. Chief Samuels acknowledged the reminder and explained that the public comment period had not occurred because the item did not have an agenda item number, resulting in an unusual format for the meeting. Mr. Baldwin acknowledged the explanation and reiterated that the public comment period should be formally closed before moving forward.

1. Review and approve the meeting minutes from the June 8, 2026, meeting. Chris Wardlaw **motion to approve the 06/08/2026 meeting minutes.** Seconded by Joseph Calhoun, no discussion. **Motion carried.**
2. Jurisdiction priorities.
The Chair asked the jurisdictions to provide an update on the status of their workbooks and identify priorities. The discussion focused on current

priorities, with additional input to be provided as the workbooks are completed.

- City of North Las Vegas, Adam Hyde, Assistant Fire Chief, no update provided.
- City of Henderson, Miranda Ramos, Communications Administrator, reported that its workbook had been completed and submitted. The jurisdiction identified radio replacements as a primary priority, with approximately 400 radio pack sets planned for replacement over a four-year period. Henderson also identified recurring costs associated with the dispatch center, radio-related expenses, and radio/mobile data needs. For Year 1, Henderson identified an estimated request of approximately \$3 million for the initial radio replacements.

The Committee discussed the level of detail needed for the current update. It was determined that the individual line items did not need to be reviewed in depth at this time. The completed workbooks will be combined and presented at a future meeting to allow the Committee to review the jurisdictions' priorities and compare the anticipated project costs. Jurisdictions may also submit their completed surcharge forms to assist with the compilation. Committee members will receive the consolidated information in advance of the meeting to allow sufficient time for review. Margie Yatson offered to help compile and organize the submissions.

The Committee also clarified that priority rankings are intended to apply across the jurisdiction's entire workbook, rather than ranking projects separately within each individual tab or category. Staff will develop written instructions to clarify how jurisdictions should complete the workbook and assign priority rankings.

It was noted that the workbooks are currently being collected and reviewed for completeness and consistency. No project priorities or funding requests will be voted on at this meeting. The completed and consolidated workbooks will be brought back to the Committee at a future meeting for review and eventual prioritization.

- Las Vegas then provided an initial overview of its priorities, identifying the Joint Communications Center furniture, fixtures, and equipment as a

primary priority. The estimated cost was approximately \$17 million, although the estimate is nearly two years old and may need to be updated due to increased costs. The Committee began discussing whether the request applies specifically to the Las Vegas Metropolitan Police Department portion of the Joint Communications Center or the entire facility.

- City of Mesquite, Police Department, reported that it submitted a working draft of its workbook and is approximately 75% complete. Current recurring costs total approximately \$288,000. Mesquite also identified a planned capital request of just under \$1 million for the replacement of four dispatch consoles that are expected to reach end-of-life in 2029, along with associated equipment. The jurisdiction is still awaiting GIS information and additional quotes for Motorola-related equipment before completing its workbook.
- City of Boulder City, Tim Shea, Police Chief; reported difficulty using the workbook, including an issue with the requesting agency drop-down menu, which did not include all applicable jurisdictional options. It was clarified that requests should be identified by jurisdiction rather than separated by fire and police departments, as the funding applies to the jurisdiction's 911/PSAP-related priorities. Boulder City reported estimated recurring costs of approximately \$171,000 and planned capital costs of approximately \$786,000. The jurisdiction also noted that additional instructions would have been helpful, particularly regarding the distinctions between planned capital, possible capital, recurring costs, and the various workbook tabs.

The Committee acknowledged the feedback and indicated that additional instructions and clarification would be provided with the workbook. It was also confirmed that the requesting agency drop-down options would be corrected to reflect the appropriate jurisdictions.

- City of Las Vegas, Tim Hacker, Deputy City Manager; discussed using existing regional funding models, such as those used by RTC and regional flood programs, as potential examples for developing a fair allocation process. The possibility of using a percentage-based or population-based formula to provide jurisdictions with a general

estimate of their share of available funding was discussed. Members noted that funding may not be distributed equally each year due to differences in project size and timing, but a multi-year review could be used to evaluate whether funding is being distributed equitably among jurisdictions.

The Committee also discussed the potential for bonding or other financing options for large regional projects that may exceed annual surcharge revenues. This was identified as a potential future discussion with County finance staff. Staff clarified that the previously discussed \$17 million estimate for the Joint Communications Center did not include fire station costs and will need to be revised. The Committee also discussed additional costs associated with the Red Rock Communications Center, including a potential new CAD system.

3. Surcharges received.

The Chair updated on 911 telephone surcharge revenues collected and the tracking and monitoring of surcharge funds.

Approximately \$4,266,065.08 had been received over the three-month period, with average monthly receipts of approximately \$1,476,019.07. Staff noted that monthly collections may fluctuate. The Committee discussed the statutory \$15 million uncommitted fund balance limit applicable at the end of the fiscal year. Members discussed the importance of identifying and approving projects in advance of reaching the limit and maintaining a running total of funds collected, committed, and spent. It was clarified that funds are considered committed once a project has been approved by the Board of County Commissioners for a specific purpose, even if the project has not yet been completed or the funds have not yet been spent. The Committee discussed the distinction between committed funds and actual expenditures. Members also discussed the potential development of a regional funding formula based on factors such as jurisdictional population. The formula would provide a general reference for anticipated funding allocations while allowing the Committee flexibility to prioritize projects based on need and project readiness.

The Committee agreed that a multi-year review, potentially over a five-year period, would be useful in determining whether funding has been distributed equitably among participating jurisdictions.

4. 5 Year-Plan review.

The Committee reviewed the revised workflow chart on Page 41 of the Five-Year Plan, reflecting the updated reimbursement process for projects submitted for Committee and Board approval.

Chris Wardlaw explained the proposed process:

1. Jurisdictions submit staff reports and project quotes for requested projects.
2. The 911 Advisory Committee reviews the request and recommends approval or denial to the Board of County Commissioners.
3. If the Committee does not recommend approval, the request returns to the planning process for further consideration.
4. If recommended for approval, County staff prepares a staff report for the Board of County Commissioners.
5. The Board of County Commissioners approves or denies the project.
6. If approved, the County issues the appropriate purchase authorization to the requesting jurisdiction.
7. After the jurisdiction purchases the approved goods or services, it submits a reimbursement request to the County from the surcharge fund.

The Committee discussed the difference between committed funds and expenditures. Once a project has been approved by the Board of County Commissioners, the funds are considered committed to that project even though the actual expenditure and reimbursement may occur later. Members emphasized the importance of maintaining a running balance of collected funds, committed funds, and actual expenditures to monitor the \$15 million statutory threshold. It was further clarified that the \$15 million limit is evaluated at the end of the fiscal year, meaning the uncommitted balance may temporarily exceed \$15 million during the fiscal year as long as the applicable year-end requirements are met.

The Committee reviewed the workflow chart and indicated that the revised version accurately reflected the intended reimbursement process.

A motion was made **to approve the workflow chart** by Damon Harris, seconded by Adam Hyde, no discussion. **Motion carried.**

Public Comments:

Damon Harris with Las Vegas Metropolitan Police Department expressed appreciation to the participating agencies for their support and assistance over the previous two weeks during a challenging period. Appreciation was extended to all agencies for their cooperation and support.

The Chair advised that the next meeting will be scheduled posted accordingly. Additional details regarding the meeting will be provided.

5. Adjournment

Tim Hacker encouraged the Chief Financial Officer and other finance representatives to begin discussions regarding the collection and annual accounting of surcharge revenues, potential bonding options, and other financial strategies. He recommended reviewing existing regional funding models, including RTC and regional flood programs, as potential examples. It was suggested that these discussions begin early so the Committee can establish a clear financial framework as the program develops. Members also discussed potentially moving to an every-other-month meeting schedule once the initial planning and administrative processes are established.

Tim Hacker **motion to adjourn the meeting.** Seconded by Damon Harris. No discussion, **meeting adjourned.**