

**Clark County Family and Juvenile Justice Services  
Policy and Fiscal Affairs Board Minutes  
Thursday, May 16<sup>th</sup>, 2024 @ 12:30 p.m.**

- I. Called to order at 12:35 PM
- II. Public Comments –
  - a. None
- III. Announcements – None
- IV. Approve February 22, 2024, minutes – approved.
- V. Review investigation findings of the outlying courts and make recommendation to the Board of County Commissioners regarding the adjudication process.
  - a. Judge Gibson stated to take before the courts. Remove from agenda for now.
- VI. Direct DJJS to develop a policy for third party audits of DJJS and the YLS/CMI 2.0.
  - a. Abigail Frierson shared there's an internal discussion and internal quality control.
  - b. Eboni Washington shared for the record we would have to pay for a third-party audit and so we don't currently have a mechanism. We would need to submit a request for funding for a third-party audit.
  - c. Judge Gibson stated he can hold off on making a motion on this and allow for some further discussion between the court administration, the county admin and DJJS.
- VII. Receive report from County management regarding CCFS/DJJS budgets for fiscal year 2024-2025.
  - a. Deputy County Manager, Abigail Frierson shared that the Budget has not got finalized yet. They will have an update next meeting.
- VIII. Receive the Director's Report on the activities of the Department of Juvenile Justice Services (DJJS). *John Munoz, Director*
  - a. Judge Gibson confirmed that the board members received the report.
  - b. There were no questions or comments regarding the report.
  - c. John Munoz introduce himself as the new director of Clack County Juvenile Justice Services.
- IX. Receive DJJS Citizens Advisory Report. *David Doyle, Chair*
  - a. Dave Doyle stated they have not been able to meet monthly due to the transition with the leadership team. Once they do meet, he can create a report for the board members to review.
- X. Receive the Director's Report on the activities of the Clark County of Family Services (CCFS). *Jill Marano, Director*
  - a. Judge Gibson confirmed that the board members received the report.
  - b. There were no questions or comments regarding the report.
- XI. Receive the CCFS Citizens Advisory Report. *Donna Smith, Chair*
  - a. Donna created a report and will provide it after this meeting.
  - b. The committee has 10 out of the 11-members filled.
  - c. The areas of focus for the committee for CCFS to report out on at each meeting priority items  
1. Mental Health Access to Services, 2. Prevention and Intervention, 3. CCFS Accountability and Policies and Procedures 4. Transisitional Aged Youth Supports & Independent Living 5. Education Support.

- d. DCFS was participating and providing updates on statewide initiatives. They awarded a \$22 million contract with Magellan,
- e. The committee has reviewed Open meeting law requirements with county DA to ensure compliance.
- f. The CAC committee used to meet twelve meetings a year, now they will meet eight meetings a year.

XII. Follow Up Items:

- Review the vacancies at DJJS and DFS and receive updates from Director's.
  - Jill Marano announced 59 vacancies, back in February we had 98 and in August last year we had 143. 26 workers are currently in academy.
  - John Munoz announced that DJJS has a total of 97 full time vacancies throughout the department. 50 of those come from Juvenile probation officers, 10 from Juvenile detention assistants and booking at Spring Mountain Youth Camp and detention. 4 Family Services Specialists, Clinicians and Health Care Services. There is a current academy in progress, it just started this week.
- Youth Level of Services (YLS): Update on the Court receiving the YLS reports
  - DeNeese Parker stated that some Judges are receiving the disposition reports, and some are not.
  - Judge Gibson stated to take before the courts. Remove from agenda for now.
- Mental Health Screening Tool/Assessments
  - Eboni Washington stated that Mental Health Assessments did make it into the budget request, but they have not seen the details on the tentative budget yet.
  - John Munoz shared they are being screened and if they're a trigger that they need an assessment they're being referred out into the community. We can keep this item on the follow up items until we know more details on the budget.
- Violation Of Probation (VOP): Update on SOP with a matrix
  - Judge Gibson stated that issue was resolve, remove from agenda for now.

XIII. Identify emerging issues for the next meeting:

- National Crim Information Center (NCIC)
  - Judge Gibson shared DJJS does not have a subscription to NCIC.
  - John Munoz shared DJJS is in communication with administrator for LVMPD for a TAC terminal. They are also exploring other options through CCDS and the office of public safety for the county for options.
- Global Positional System (GPS) Unit waitlist
  - Judge Gibson stated this was taken care of.
- Judge Gibson shared they was a recent decision regarding competency evaluations for youth. The court is being proactive taking some action to get some individuals in the community trained.
  - DeNeese Parker shared the court approved to use fund to pay for a two-day training on Best Practices for Adolescents Competency Evaluations. She has been appointed to be an expert evaluator; she will be taking a 2-day training on August 12-15, 2024.
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- Judge Gibson shared if both departments, oversight committees and court administration meet and come across any issues for Policy & Fiscal discussion. If there are any items, they can be

placed under Identify emerging issues section for possible action. Please send all Agenda items for the next meeting to Flor Molina.

XIV. Public Comment

- a. None

XV. Next Meeting

- a. Thursday, August 15, 2024 @ 12:30 PM

XVI. Adjournment – 1:30 PM