



# Comprehensive Planning

## Administrative Design Review Submittal Requirements

GENERAL PROCESSING			
• Application Pre-review (APR) and appointment required <a href="#">Citizen Access Portal</a> .		Administrative Design Review	Staff Use Only (Y/N)
<b>REQUIREMENTS</b>			
<b>Application Form</b>		PDF	
<b>Administrative Design Review Declaration Form</b>		PDF	
<b>Assessor's Parcel Map</b>		PDF	
<b>Certified Separation (Adult Use)</b>		PDF	
<b>Deed</b> – Most current required.		PDF	
<b>Disclosure Form</b> – (for ADR – only if appealed)		PDF	
<b>Department of Aviation</b> – CMA Deed Modification Eligibility Review Form for DOA deed restricted properties. <a href="https://www.harryreidairport.com/Business/RealEstate/Deed">https://www.harryreidairport.com/Business/RealEstate/Deed</a>		PDF	
<b>Justification Letter</b>		PDF	
<b>Las Vegas Boulevard South Survey</b> (If not previously submitted) – Provide evidence that the Survey was submitted to Public Works		PDF	
<b>Legal Description</b> – Typed		PDF	
<b>Ownership Authority/Signer</b>		PDF	
<b>Plan – Elevations</b>		PDF	
<b>Plan – Floor Plan</b>		PDF	
<b>Plan – Grading Cross Section</b>		PDF	
<b>Plan – Landscape Plan</b>		PDF	
<b>Plan – Site Plan</b>		PDF	
<b>Sustainability Form</b>		PDF	
<b>Fees</b>		✓	