



Clark County Comprehensive Planning

Public Records Request Form

Department records can be found on our website for viewing and/or download, seven days a week, 24 hours a day. For easy access and more information, please visit https://www.clarkcountynv.gov/government/departments/comprehensive_planning_department/services/land_use_documents.php. After reviewing on-line records if you still need assistance please fill out the below and submit to cpadmin@clarkcountynv.gov.

Name: _____ **Date:** _____
E-mail: _____ **Telephone:** _____

I hereby request the following Clark County public record(s):

Records are to be (Check one): *Copied or Copied and certified.*

Copies are to be provided in one of the following formats (Check one):
Paper copy DVD or USB.

Please list your Application Number and/or Address/Parcel Number below and indicate the type of Record(s) Requested:

Fee Schedule

TYPE	FEE
Paper Copies	Up to 11" X 17"- \$0.05 per page
DVD	\$0.25 per DVD
USB	\$6.00 per USB
Certified Copies	\$2.00 per request

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Please note that if your request requires payment, this form must be submitted in person at our office.

By signing below, I hereby declare that I intend to use the requested records described above for non-commercial purpose(s).

Signature _____ **Date** _____
Accepted by _____

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