**CODE**

NAME

ADDRESS

CITY, STATE ZIP CODE

TELEPHONE NUMBER

PLAINTIFF/DEFENDANT IN PROPER PERSON

DISTRICT COURT

CLARK COUNTY, NEVADA

|  |  |
| --- | --- |
| NAME, Plaintiff(s),-vs-NAME, Defendant(s). | CASE NO.DEPT. NO. |

**TITLE OF DOCUMENT**

HEARING DATE:

HEARING TIME:

BEGIN DOCUMENT…………………………………………………………………….

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|  | SIGNATURENAMEADDRESSCITY, STATE ZIP CODE |

Document Preparation

The Clerk of the Court has provided *Instructions for Preparing Documents for Filing with the Eighth Judicial District Court*. These instructions may be downloaded from the Internet at [www.clarkcountycourts.us/res/clerk/civil-criminal-library/legal-forms/DOCPREPGUIDE4-25-11.pdf.](http://www.clarkcountycourts.us/res/clerk/civil-criminal-library/legal-forms/DOCPREPGUIDE4-25-11.pdf.)

Civil Cover Sheet

According to the Clerk of the Court “A completed Civil Cover Sheet must be present at the time of filing any new Civil or Family Law Case.” These forms may be completed online and are available on the Clark County Courts website at [www.clarkcountycourts.us/departments/clerk/common-forms/](http://www.clarkcountycourts.us/departments/clerk/common-forms/).

