



Clark County Building Department

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Division:	Building Division – Plans Exam	Policy & Procedure:	BD-PP-247
Subject:	Fire Protection Reports for Tenant Improvements	Effective Date:	05/01/2007
Code:	N/A	Revised Date:	08/20/2025

A. POLICY

Clark County Building Department and Clark County Fire Department requires a written submittal describing the fire protection aspects of all additions and renovations of major structures. This report *shall* be required for all facilities with complex fire protection aspects, including high-rise buildings, covered mall buildings, atriums, hospitals, some amusement buildings, facilities with fire effects, aircraft-related occupancies including airport traffic control towers, aircraft hangars, heliports and helistops, marijuana cultivation, extraction, and production facilities, and other facilities as determined by the *building official*.

The written submittal, frequently termed Tenant Improvement FPR, is to completely describe the extent of work along with the associated impact to the existing fire protection and Life Safety approach for the major structure, and how the affected fire protection aspects will meet the applicable code requirements.

B. PROCEDURE

Tenant improvement fire protections reports are to be prepared by a design professional licensed in the State of Nevada working within the area of their expertise. Fire Protection Engineers, Mechanical Engineers and Architects may be able to fill this role.

The reports are to be submitted to CCBBD along with all permit applications that include demolition, architectural, structural or mechanical work. A report will also be required when any portion of the fire alarm system is being modified or reprogrammed.

Permit applications not requiring a Fire Protection Report include:

- Electrical only permits;
- Plumbing only permits;
- Entirely non-combustible signs; and
- Light transmitting plastic interior signs less than 100 square feet.
- LED signs less than 500 square feet

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Revision History:					
Title		Revision/Approved Date		Effective Date	
PE-PP-OPS-009 Fire Protection Reports for Tenant Improvements				May 1, 2008	
BP-PP-064 Fire Protection Reports for Tenant Improvements		August 15, 2008			
BP-PP-064 Fire Protection Reports for Tenant Improvements		March 15, 2010			
BP-PP-064 Fire Protection Reports for Tenant Improvements		December 30, 2013			
BD-PP-247 Fire Protection Reports for Tenant Improvements		August 20, 2025			
Reviewed by:					
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