

## DFS Citizens Advisory Committee Meeting Minutes

<b>Meeting Location:</b>	VIA: WebEx - Clark County Department of Family Services <a href="https://clarkcountynv.webex.com/clarkcountynv/j.php?MTID=medfb9a0b779196d4ea251cfad1dd00fc">https://clarkcountynv.webex.com/clarkcountynv/j.php?MTID=medfb9a0b779196d4ea251cfad1dd00fc</a> Meeting number (access code): 2499 239 8177 Meeting password: Hvupym7jW85
<b>Date:</b>	July 21, 2022 8:30 am – 10:00 am

Membership		Present	Absent
<b>CAC Members:</b>	Shelia Parks	X	
	Judge Frank Sullivan		X
	Andre Bailey	X	
	Matthew Cox		X
	Dashun Jackson	X	
	Donna Smith	X	
	Rhiannon Foreman - <i>Resigned</i>		X
	Ali Caliendo	X	
	Pamela Roberts		X
<b>County/Department Management:</b>	Tim Burch, Administrator		X
	Abigail Frierson, Assistant Director	X	
	Margaret LeBlanc, Assistant Director		X
	Jill Marano, Assistant Director	X	
	Judy Tudor, Assistant Director	X	
	Mari Parlade, DFS Legal & Strategic Initiatives Manager	X	
<b>Public:</b>	Gwynneth Smith, Chief Deputy District Attorney	X	
	Vanessa Dunn, Belz & Case Government Affairs	X	

<b>Agenda Item I:</b>	<b>Call to order and welcome</b>	
	<ul style="list-style-type: none"> <li>The meeting was called to order at 8:33 am by Co-Chair Andre Bailey and roll was called.</li> </ul>	
<b>Agenda Item II:</b>	<b>General Public Comments</b>	
	<ul style="list-style-type: none"> <li>None</li> </ul>	
<b>Agenda Item III:</b>	<b>Approval of May 19, 2022, Minutes</b>	<b>(For Possible Action)</b>
	<ul style="list-style-type: none"> <li>CAC June 16, 2022, Minutes – No Quorum.</li> </ul>	
<b>Agenda Item IV:</b>	<b>Mental Health Crisis in Foster Care:</b>	<b>(For Possible Action)</b>
	<ul style="list-style-type: none"> <li>DCFS Dr. Megan Freeman, Dr. Cindy Pitlock and assistant were invited. DCFS was not present to report out.</li> <li>Jill shared that we continue to struggle due to the lack of access to resources for children in the mental health system. Internally the two big things the department has been working on are (1) more access to residential services by building our own intermediate care facility and (2) transitioning a foster care group home to become a qualified residential treatment program. Once the state has worked out all the requirements and all the necessary statute changes are in place at the Oasis Campus. Doing this will help increase bed capacity to twelve for children with higher level of care.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The state going forward with submitting the ARPA request in August to IFC for approximately 100 million dollars to enhance the system of care for mental health array.</li> <li>• If the state had all four building up and running the capacity of beds would be twenty-eight. Currently the state only has one building which has the capacity of only six beds.</li> </ul>
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<b>Agenda Item V:</b>	<b>Department of Family Services Report Out</b>	<b>(Information only)</b>
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	<p><b>1. Prevention:</b></p> <p>Judy shared the department is still working with the state in reference to Family First Prevention Services Act.</p> <p>The state is scheduling a meeting with all of Child Welfare Agencies in Nevada jurisdictions and District Attorneys to look at how everyone handles informal cases.</p> <p>We have identified one of the services which is Motivational Interviewing as a primary evidence-based interventions. As for that service identified which is motivational interviewing how will we be training and on how fidelity monitoring will be tracked for our community providers and for our internal child welfare staff.</p> <p>Sheila asked how the department will be able to track and serve informal families that are not court involved. When the families agree to be in a volunteer arrangement with the department will the children still count as children in care?</p> <p>Judy responded they will not be considered to be in care. The department could be providing some services, or those community agencies like direct services, but the department might only be providing the case management.</p> <p><b>2. Intervention &amp; Accountability:</b></p> <p>Judy shared the results are in from the survey for approximately 300 staff feedback of various ways we can communicate information to staff. We will be reviewing with our internal staff the results in our August site visit which is at the end of the month. We can share the results with CAC members in the September CAC meeting on how we can improve our internal communication with staff.</p> <p>Sheila asked if the department received about 300 how many staff does DFS have.</p> <p>Judy answered we have about 1,000 staff. We received really good feedback including narrative suggestions.</p> <p><b>3. Transitional Aged Youth Supports &amp; Independent Living</b></p> <p>Judy shared last month the department had a graduation party for foster youth a total of 81 graduated. We put together various types of resources for our youth we even had a contest for our internal staff to compete by putting together gift baskets to be raffled off.</p> <p>We have continued to implement the LifeSet program, and currently have a waitlist. Our two units have met the census goals thru the LifeSet program, tracking when youth are exiting the program and so they can start new youth. We have extended our LifeSet resources to our Step-Up population they have access to the Guidetree program. This program has evidence-based interventions for our youth with more significant needs.</p> <p>Sheila thanked the CAC members who donated money for two gift baskets to be donated for the youth.</p>
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Judy answered DaShun’s question about retention in the LifeSet program for young people. She does not have the exact number as to how many young people drop off the program, but she will find out for next month’s meeting. In reference to staff retention, three staff have left the program due to promotions and one was due to moving away.

**4. Education:**  
 Mari Parlade shared CCSD is back in session Monday, August 8<sup>th</sup>. The Education Stakeholder meetings will reconvene next week on the last Wednesday of the month from 12:30pm-2pm.

This Sunday 7/24 we will be hosting Back to School Carnival in partnership with many of our community providers who donated. The coordinator of this event is Denise Parker from DFS; they can choose from Backpacks, school supplies and variety of brand-new shoes.

**5. Policies and Procedures:**  
 Judy shared there’s no new policies and procedures since our last meeting. We are currently working on policy direction temporary guardianship.

**6. Ombudsman’s Report:**  
 Ombudsman Report was provided for June 2022.

Ali Caliendo asked if there is any data collected for any unresolved issues or to the person’s satisfaction. People have brought to her attention that they feel retaliated against the case worker and or supervisor after they have talked to Tisa. Where would they go for those concerns.

Judy answered we can invite Tisa Evans in the Ombudsman office on a quarterly basis so she can go over the process. Sometimes it is resolved but not be fully satisfied with the decision that has been made. In terms about if a survey has been completed with folks that are involved with Ombudsman office on a regular basis if a complaint does not get resolved thru the supervisor or manager that is when it goes up to Tisa.

Jill answered Ali’s concern that if there are any concerns, they should go up the supervisory chain which is manager and the assistant director.

<b>Agenda Item VI:</b>	<b>CAC Discussion and/or Recommendations on the Top 6 (For Possible Action) Priorities (delineated in Section V)</b>
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|  | <ul style="list-style-type: none"> <li>• None</li> </ul> |
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<b>Agenda Item VI:</b>	<b>Invitation for a joint Meeting: DFS CAC and DJJS CAC (For Possible Action)</b>
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|  | <ul style="list-style-type: none"> <li>• Currently working with DJJS for CAC joint meeting. They will be joining our CAC meeting on October 20<sup>th</sup>.</li> </ul> |
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<b>Agenda Item VIII:</b>	<b>CAC Membership, Vacancies, Attendance &amp; Bylaws (For Possible Action)</b>
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|  | <ul style="list-style-type: none"> <li>• Mari shared CAC member total vacancies: 1. Rhiannon Foreman – Child Welfare Advocate 2. CCSD –pending Mike Barton 3. Ron Harris – General Public.</li> <li>• Judge Frank Sullivan has offered Judge Stephanie Charter, who is interested in serving in his place.</li> </ul> |
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	<ul style="list-style-type: none"> <li>• Discussion about the importance of attendance to meet monthly quorum.</li> </ul>
<b>Agenda Item IX:</b>	<b>Informational Items/Announcements</b> <b>(Information Only)</b>
	<ul style="list-style-type: none"> <li>• Mari shared the state has requested to present at our next CAC meeting in August. We will place the state DCFS on next month's Agenda to report out and present on Citizens Review Panel.</li> </ul>
<b>Agenda Item X:</b>	<b>Next Meeting Date &amp; Open Meeting Law Requirements</b>
	Next meeting will be Thursday, August 18, 2022 @ 8:30 am via WebEx or in person 500 South Grand Central Pkwy, 1 <sup>st</sup> Floor Pueblo Room Las Vegas, Nevada 89155.
<b>Agenda Item XI:</b>	<b>Comments by General Public</b>
	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Agenda Item XII:</b>	<b>Adjournment</b>
	Meeting adjourned at 9:31 am