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30.80 Fees

30.80.010 Purpose. The Director of Public Works, the Director of Comprehensive Planning, and the Zoning Administrator are authorized to collect fees as specified in this Chapter for the implementation and enforcement of this Title. (Ord 3859 § 12 (part), 6/2010; Ord. 3085 § 60, 6/2004; Ord. 2769 § 106, 7/2002)

30.80.020 General Requirements.

- **a.** The fees required herein shall be due and payable at the time of filing of any application or prior to the performance of the specified service.
- **b.** Required fees shall not be waived nor refunded, except as specified in this Section. The Board shall consider each refund request and may order a refund of fees as provided in NRS 244.200 through NRS 244.255. All refund requests shall be submitted in writing to the Director of the department (Comprehensive Planning or Public Works) responsible for collecting the fee in question.
 - 1. Applicants may request a refund of 80% only when an application listed in Tables 30.80-1 or 30.80-3 is withdrawn before notices are mailed or application information is distributed to applicable government entities, or before plan review has been performed. The Board shall then consider the circumstances of each withdrawal request and may order a refund of fees as deemed appropriate.
 - 2. Applicants may request a refund of 80% only when an application listed in Tables 30.80-2 or 30.80-5 is withdrawn before plan review has been performed or applicable permits have been issued.
 - **3.** A refund of 80% may only be requested for services and products listed in Table 30-80-4 prior to the provision of services or the delivery or mailing of products.
- **c.** Reconsideration and re-notification fees, required after the application has been submitted, shall be due and payable not less than 15 days in advance of the meeting at which the matter has been rescheduled to be heard. If not paid, the application shall be held until the required fee is paid, and additional re-notification fees may be applicable.

d. Fee Exceptions.

- 1. Application fees as required under Table 30.80-1, and specified administrative fees required under Table 30.80-4, shall not be required when the applicant is a government agency, or a developer of an affordable housing project (for fees related to such projects) as certified by the Clark County Social Service Department, Division of Community Resources; proposing new construction or alteration within a Historic Neighborhood pursuant to Section 30.48.1080; or corrections to an address requested by the property owner if the address assigned to the property does not fall within the proper range of the Clark County Addressing Grid established for their property location.
- 2. Fees listed in 30.80-3 and 30.80-5 related to an affordable housing project shall be reduced according to the following scale: Projects providing housing for those meeting 61% to 80% of the Adjusted Mean Income (AMI) (Ver Low Income or Low Income) shall receive a 50% reduction in fees; Projects providing housing for those meeting 60% and below the AMI (Very Low Income and Extremely Low Income) shall receive a 75% reduction in fees.
- e. When a court reporter is required to report the results of a hearing, as required by Chapter 463 of the Nevada Revised Statutes, the applicant shall arrange, and pay, for the full cost of the reporter. The applicant shall ensure a copy of the transcript is delivered to the Zoning Administrator within 10 working days of the hearing. Failure to have a court reporter present at the public hearing shall require holding the public hearing until such time as a court reporter can be present and possibly

require the payment of re-notification fees.

f. Any application required as a result of Clark County Public Response Office Notice of Violation shall require double the base fee.

(Ord 4903 § 10 (part), 12/2021; Ord. 4770 § 14 (part), 3/2020; Ord. 4562 § 4 (part), 2/2018; Ord 4152 § 12 (part), 12/2013; Ord. 3924 § 13 (part), 1/2011; Ord 3859 § 12 (part), 6/2010; Ord. 3757 § 12 (part), 4/2009; Ord. 3296 § 10(part), 10/2005; Ord. 3160 § 16 (part), 11/2004; Ord. 3085 § 61, 6/2004)

- **30.80.030** Application Fees. The following types of fees shall be required for the petitions and applications listed in Tables 30.80-1 and 30.80-3 below, payable to the Director of Public Works or the Comprehensive Planning Department as assigned.
 - 1. **Base Application Fee.** The base fee for each application type, not including additional fees based on type of hearing and size and complexity of the application.
 - 2. **Pre-submittal Conference Fee.** When required by this Title for specific application types, the fee established to process and review preliminary plans and determine compliance with various code requirements.
 - **3.** Notice Fees. Whenever an application, including an extension of time, application for review and a waiver of conditions, is required by this Title, or by Chapter 278 of NRS, to provide a public hearing and/or to post signs on property to notify nearby residents and property owners of the pending hearing, additional fees for each application are required and included in the base application fee, calculated proportionally on the notification radius and signs required.
 - 4. Notice fees required in addition to the base fees per Tables 30.80-1 and 30.80-3, or required as a result of an application being held at the request of the owner or applicant, are required as follows:
 - A. When notification is required to be given to abutting property owners, a fee of \$100 is required.
 - **B.** When a 100' notification radius is required, a fee \$100 is required.
 - C. When a 300' notification radius is required, a fee of \$150 is required.
 - **D.** When a 500' notification radius is required, a fee of \$175 is required.
 - E. When a 750' notification radius is required, a fee of \$200 is required.
 - **F.** When a 1,000' notification radius is required, a fee of \$350 is required for each set of notices required to be mailed.
 - G. When a 1,500' notification radius is required, a fee of \$500 is required.
 - H. When a 2,500' notification radius is required, a fee of \$1,000 is required.
 - I. When over 1,000 notices for any radius, a fee of \$1 per notice is required. Fees shall be paid not less than 15 days prior to the meeting. Failure to pay the additional notice fees as required shall result in the item not being heard at a public hearing.
 - J. When a subsequent application is required to be noticed, in accordance with Section 30.16.230 (5), the same notice fee for the original application is required.

K. When a sign is required to be posted on the property, an additional fee of \$200 is required. (Ord. 4562 § 4 (part), 2/2018; Ord. 4481 § 15 (part), 5/2017; Ord. 4367 § 10 (part), 2/2016; Ord. 4077 § 17 (part), 2/2013; Ord. 3975 § 19, 8/2011; Ord. 3859 § 12 (part), 6/2010; Ord. 3219 § 9 (part), 5/2005; Ord. 3085 § 62, 6/2004; Ord 3020 § 4, 2/2004; Ord 3008 § 9, 12/2003; Ord. 2970 § 4 (part), 11/2003; Ord. 2769 § 107, 7/2002; Ord. 2664 §11, 2001; Ord. 2510 § 16 (part), 2000)

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(Ord. 4997 § 4, 11/2022; Ord. 4982 § 6, 9/2022; Ord. 4839 § 16, 1/2021; Ord. 4558 § 18 (part), 1/2019; Ord. 4523 § 7, 9/2018; Ord. 4552 § 4 (part), 2/2018; Ord. 4559 § 14, 1/2018; Ord. 4487 § 6, 6/2017; Ord. 4481 § 15 (part), 5/2017; Ord. 4367 § 10 (part), 2/2016; Ord. 4275 § 14 (part), 3/2015; Ord. 4152 § 12 (part), 12/2013; Ord. 477 § 17 (part), 2/2013; Ord. 3924 § 13 (part), 1/2011; Ord. 3848 § 13, 2/2010; Ord. 3757 § 12 (part), 4/2009; Ord. 3741 § 7, 3/2009; Ord. 3566 § 11 (part), 2/2008; Ord. 3564 § 2, 12/2007; Ord. 3549 § 14 (part), 9/2007; Ord. 3520 § 5 (part), 6/2007; Ord. 3518 § 16 (part), 5/2007; Ord. 3432 § 13, 10/2006; Ord. 3397 § 13 (part), 6/2006; Ord. 3354 § 14, 2/2006; Ord. 3296 § 10(part), 10/2005; Ord. 3229 § 13, 6/2005; Ord. 3219 § 9 (part), 5/2005; Ord. 3021 § 3, 2/2004; Ord. 2970 § 4 (part), 11/2003; Ord. 2907 § 13 (part), 7/2003; Ord. 2925 § 2, 7/2003; Ord. 2756 § 6, 6/2002; Ord. 2741 § 13 (part), 5/2002; Ord. 2664 § 12, 2001; Ord. 2510 § 16 (part), 2000)

30.80.040 Sign fees. Fees for sign installation permits shall be required, payable to the Building Official, as shown in Table 30.80-2.

Table 30.80-2 Fee Schedule - Signs		
Sign Type	Required Fee	
Temporary Signs		
Weekend directional sign	\$5 per sign	
Special attraction or on-premises sign	\$25 per sign, including extensions	
Off-premises for sale sign, or extension of time	\$100 per sign, including extensions	
Refund Policy: Per 30.80.020(b)		

(Ord 4275 § 14 (part), 3/2015; Ord. 3296 § 10(part), 10/2005; Ord. 3061 § 9, 5/2004; Ord. 2725§ 6, 3/2002)

- 1. The fees listed above shall be twice the amount normally required if work for which a permit is required by this Title has been commenced without first obtaining the permit, or if the sign constructed exceeds the scope of a valid permit.
- 2. The fees listed above shall be waived for a temporary sign when the beneficial user of the sign is a government agency.

(Ord. 4562 § 4 (part), 2/2018)

30.80.050 Map Fees. Payable to the Director of Public Works.

- 1. Fees for subdivision maps shall be required as shown in Table 30.80-3.
- 2. Prior to recording a map, additional fees shall paid to the County Recorder sufficient to cover the cost of making the negative and duplicate cloth transparency print and the 2 paper prints required, together with a recording fee of \$0.25 per lot, plus \$0.50 for indexing.

Table 30.80-3 Fee Schedule – Subdivision Maps			
	Required Fees		
Мар Туре	Original Map	Extension of Time	
Tentative Map	\$750	\$300	
Major Subdivision Maps			
Technical Review (including amended map)	\$600 + \$6 per lot	\$200	
Final Map Mylar	\$100	\$200	
Reversionary Map	\$500	\$200	
Minor Subdivision Maps			
Review (including amended map or review)	\$150	\$100	
Exception to Review	\$150	\$100	
Technical Review	\$200	\$100	
Parcel Map Mylar	\$100	\$200	
Reversionary Map	\$350	\$200	
Reversion of a Certificate of Land Division	\$350 + \$2 per lot for survey submittal		
Boundary Line Adjustment	\$300	\$200	
Separate Documents	\$75 with \$50 incomplete package fee	\$50	
Refund Policy: Per 30.80.020(b)			

(Ord 4903 § 10 (part), 12/2021; Ord. 4562 § 4 (part), 2/2018; Ord. 4077 § 17 (part), 2/2013; Ord 3859 § 12 (part), 6/2010; Ord. 3768 § 3 (part), 6/2009; Ord. 3397 § 13 (part), 6/2006; Ord. 3297 § 6, 10/2005; Ord. 3296 § 10(part), 10/2005; Ord. 3020 § 5, 2/2004; Ord. 2769 § 108, 7/2002; Ord. 2741 § 13 (part), 5/2002; Ord. 2573 § 17, 2001; Ord. 2510 § 16 (part), 2000)

30.80.060 Administrative Fees. Table 30.80-4 shows administrative fees that are required related to the administration and implementation of the requirements of this Title, and adopted land use guides, payable to the Director of Public Works or the Current Planning Division as assigned.

Table 30.80-4Fee Schedule - Administrative Fees		
Administrative Service	Required Fee	
Addressing – Change of Address	\$110	
Addressing – Early Addressing	\$100 plus \$2 per lot or building	
Administrative Document Preparation and Reports	\$45 per hour; minimum of \$45	
Agenda Subscriptions		
*Notice of final action	\$65 per fiscal year	
*Agenda only (front sheets)	\$65 per fiscal year	
Appeal of Zoning Administrator's Decision	\$100	
Audio or Video recording of any public hearing record	\$3 if mailed	
Business License Review	\$25	
Copies		
Up to 11" X 17"	\$.05 per page	
Larger than 11" X 17"	\$.50 per page, plus \$3 if mailed	
CD/DVD (data) of any public hearing record	\$.25 for each CD/DVD or \$6 for USB, plus \$3 if mailed	
Discussion/Appointment/Research	\$50 per half hour plus \$25 per every half hour after	
Maps (Geographic Information System)		
24" X 36" or smaller	\$20, plus \$3 if mailed	
Larger than 24" X 36"	\$30, plus \$3 if mailed	
Mailing List Request		
Email or CD List	\$30	
Labels Printed	\$30, plus copy fees	
Neighborhood Meeting Staff Attendance	\$200	
Records Certification	\$2	
Recording of Notice of Zoning Action – Resolution of Intent	\$30	
Standard Development Agreement	\$100	
Unified Development Code Subscription for Code Updates (Paper Copy)	\$65 per fiscal year, includes up to 4 mailings (for existing customers only)	
Zoning Confirmation Letter ^{1, 3}		
For delivery within ten working days of receipt	\$45, plus \$5 per acre for each net acre over ten acres ² , but not to exceed \$5,000	
For delivery within three working days of receipt	\$75, plus \$5 per acre for each net acre over ten acres ² , but not to exceed \$5,000	
Zoning Landscape Inspections	\$100 plus \$50 per visit over 1 visit	

*Available on the internet (at no cost) at http://www.ClarkCountyNv.Gov

Additional Requirements:

Does not include information relative to past land use applications, including expired or superseded zone boundary 1. amendments, use permits, and/or variances unrelated to the current district classification or uses currently permitted on the subject property.

2.

To be rounded up to the nearest acre. Fee may be waived pursuant to Section 30.80.020. 3.

Refund Policy: Per 30.80.020(b)

(Ord. 4965 § 5, 7/2022; Ord. 4770 § 14 (part), 3/2020; Ord 4685 § 2, 4/2019; Ord. 4658 § 18 (part), 1/2019; Ord. 4562 § 4 (part), 2/2018; Ord. 4481 § 15 (part), 5/2017; Ord 4275 § 14 (part), 3/2015; Ord 4154 § 4, 12/2013; Ord. 3970 § 8, 8/2011; Ord. 3924 § 13 (part), 1/2011; Ord 3859 §12 (part), 6/2010; Ord. (part), 5/2017, Ord 22/5 § 14 (part), 5/2013, Ord 4104 § 4, 12/2013, Ord. 59/6 § 6, 2011, Ord. 59/2 § 15 (part), 1/2011, Ord 58/5 § 12 (part), 5/2013, Ord. 368 § 14, 10/2008; Ord 3586 § 11 (part), 2/2008; Ord. 3549 § 14 (part), 9/2007; Ord. 3472 § 14, 1/2007; Ord. 3296 § 10(part), 10/2005; Ord 3209 § 13, 3/2005; Ord. 3160 § 16 (part), 11/2004; Ord. 3085 § 63, 6/2004; Ord. 2970 § 4 (part), 11/2003; Ord. 2769 § 109, 7/2002; Ord. 2741 § 13 (part), 5/2002; Ord. 2510 § 16 (part), 2000)

30.80.070 Off-Site Improvement Fees. Off-site improvement fees payable to the Director of Public Works shall be required as shown in Table 30.80-5.

Table 30.80-5 Fee Schedule - Off-Site Improvement	t Fees			
Administrative Service	Required Fee			
Soil/Asphalt Review				
Original Application ²	Initial Submittal & 1 Review	Every Review Over 2 Reviews		
Up to 5 Acres	\$750	\$400		
Over 5 Acres & up to 40 Acres	\$2,000	\$400		
Over 40 Acres & up to 320 Acres	\$4,000	\$400		
Over 320 Acres	\$6,000	\$400		
Improvement Plan Review				
Original Application ²	\$300, or 1.20 percen construction cost ¹ , w			
Revision of an Approved Plan	\$50/sheet			
Off-site Plan Rejection	Additional 50% of p	lan check fee		
Impact Analysis Review – Traffic Study				
Original Application ²	Initial Submittal & 1 Review	Every Review Over 2 Reviews		
Up to 5 Acres	\$750	\$400		
Over 5 Acres & up to 40 Acres	\$2,000	\$400		
Over 40 Acres & up to 320 Acres	\$4,000	\$400		
Over 320 Acres	\$6,000	\$400		
Optional Traffic Mitigation	\$750, plus \$150 per trip ³ , prior to building permits or approval of improvement plans			
Impact Analysis Review – Drainage Study				
Original Application ²	Initial Submittal & 1 Review	Every Review Over 2 Reviews		
Up to 5 Acres	\$750	\$400		
Over 5 Acres & up to 40 Acres	\$2,000	\$400		
Over 40 Acres & up to 320 Acres	\$4,000	\$400		
Over 320 Acres	\$6,000	\$400		
Inspection Fees ⁴				
Offsite Permit				
First \$30,000	\$300 minimum, or 2 greater	.75 percent, whichever is		
Next \$90,000	1.75 percent			
Over \$120,000	1.00 percent			
Encroachment Permit		Appropriate plancheck and inspection fees ¹ or \$300 minimum whichever is grater ⁵		
Re-inspection Fee	Hourly rate for each re-inspection			
Re-test	Hourly rate			
Bond Replacement	\$500 prior to release	of the existing bond		
Bond Reduction	\$500			
Improvement Agreement	\$50			
Traffic Control Plan ²	\$50			
Work Without A Permit	3x permit fee			
Structural Review	\$750 per 660 feet			
Right-of-Way Permit Violation	\$300			

Table 30.80-5 Fee Schedule - Off-Site Improvement Fees	
Administrative Service	Required Fee
Per Hour Rate	\$120
Investigative Fees	Hourly rate – minimum 3 hours
Overtime Rate ⁵	1.5 hourly rate
	\$20 for each request for information as to whether or not a property is located within a Federal Emergency Management Agency defined special flood hazard area
Clark County Supplement to Uniform Standard Drawings and Specifications	\$10

Additional Requirements:

1. As determined on the construction bond estimate form, and as approved by the Director of Public Works.

 Resubmittal shall be required if plans do not contain sufficient information for a complete review, have been substantially redesigned, or if required corrections are not submitted within one year of notification.

3. As defined in Chapter 30.52.055(b).

4. Based on the estimated construction costs as determined by the Director of Public Works.

 Additional fees may be required to provide for overtime or night work and must be paid prior to final acceptance of the work.

Refund Policy: Per 30.80.020(b)

(Ord 3859 §12 (part), 6/2010; Ord. 3767 § 3 (part), 6/2009; Ord. 3518 § 16 (part), 5/2007; Ord. 3296 § 10(part), 10/2005; Ord. 2849 § 1, 7/2003; Ord. 2769 § 110 & 111, 7/2002)

30.80.080 MSHCP Mitigation Fee.

- **a.** When required by the provisions of Chapter 30.32 of this Code and this section, all applicants for Land Disturbance Permits shall pay the MSHCP Mitigation Fee of five hundred fifty dollars (\$550) per gross disturbed acre or any portion thereof located within the parcel, as well as the area disturbed by related offsite improvements.
- **b.** Applicants for the following types of development shall not pay a MSHCP Mitigation Fee:
 - 1. Reconstruction of any structure damaged or destroyed by fire or other natural causes.
 - 2. Rehabilitation or remodeling of existing structures or existing off-site improvements.
 - **3.** Disturbance of any lands, including lands conveyed from federal to private ownership, within the County, which are covered by and are subject to the terms and conditions of a separate habitat conservation plan and incidental take permit approved and issued by the United States Fish & Wildlife Service. Such lands are not covered by or subject to the Incidental Take Permit.
- **c.** Applicants for a Land Disturbance Permit who have paid per acre fees pursuant to Section 7 of the Federal Endangered Species Act may be required to pay a portion of the MSHCP Mitigation Fee as follows:
 - 1. If an applicant paid less than five hundred fifty dollars (\$550) per gross disturbed acre or any portion thereof located within the parcel as well as the area disturbed by related offsite improvements in Section 7 fees, the applicant shall pay the difference between five hundred fifty dollars (\$550) per acre and the amount per acre paid in Section 7 fees. These acres shall be covered by and subject to the Incidental Take Permit.
 - 2. If an applicant paid five hundred fifty dollars (\$550) or more per gross disturbed acre or any portion thereof located within the parcel as well as the area disturbed by related offsite improvements in Section 7 fees, the applicant shall not pay the MSHCP Mitigation Fee for those acres. Those acres are not covered by or subject to the Incidental Take Permit.
- **d.** All applicants for Land Disturbance Permits who are required to submit a land disturbance/mitigation fee form described in subsection 30.32.040(a)(13)(B) shall pay processing fees of twenty-five dollars (\$25) per residential Land Disturbance Permit and fifty dollars (\$50) per commercial Land Disturbance Permit to the Clark County department which issues the Land Disturbance Permit.
- e. All MSHCP Mitigation Fees collected pursuant to the provisions of this Section and Chapter 30.32 of this Code shall be deposited into the Special Reserve Fund. The Fund, including interest and other income which accrues thereto, shall be expended solely for the development and implementation of the terms of the Incidental Take Permit and any amendments thereto.
- f. MSHCP Mitigation Fees shall not be waived nor refunded except as specified in this Section. The Board shall consider each refund request and may order a refund of fees as provided in NRS 354.22 through NRS 354.250. Applicants who request refunds after submitting an application for a Land Disturbance Permit and then withdrawing it prior to the permit issuance may receive up to 80% of the MSHCP Mitigation Fee paid.

 $(Ord \; 4152 \; \$ \; 12 \; (part), \; 12/2013; \; Ord \; 4008 \; \$ \; 35, \; 3/2012; \; Ord. \; 3296 \; \$ \; 10 \; (part), \; 10/2005; \; Ord. \; 3085 \; \$ \; 64, \; 6/2004; \; Ord. \; 2907 \; \$ \; 13 \; (part), \; 7/2003; \; Ord. \; 2602 \; \$ \; 3, \; 2001; \; Ord. \; 2677 \; \$ \; 1, \; 2001)$