



DES

DEPARTMENT OF ENVIRONMENT AND SUSTAINABILITY



Clark County Department of Environment and Sustainability

BACKGROUND

The Clark County Department of Environment & Sustainability is seeking Sustainability and Climate Action Fellows. All-In Clark County is an initiative to create a more sustainable community for the well-being and prosperity of all residents of Southern Nevada, today and into the future.

DEADLINES AND APPLYING

Please submit a resume via email to Olivia Holland, Administrative Specialist at Olivia.Holland@clarkcountynv.gov and Elisa Bradshaw, Management Assistant at bradshawe@clarkcountynv.gov. Resumes will be accepted on a continuous basis now through January 12, 2026 at 5:00 p.m. with first resume reviews taking place on January 5, 2026. The most qualified applicants will receive an invitation to interview via email. The department intends to fill the position as soon as possible so interested applicants are encouraged to apply as soon as possible.

COMMITMENT

Fellows will be expected to commit approximately 20 hours per week for up to one year (1020 hours max). Each fellow will be assigned a mentor and will receive regular feedback and professional development opportunities and will participate in a variety of project meetings. Each fellow will be tasked with producing essential short-term deliverables to advance critical sustainability and climate projects. Fellows will report in-person and be offered a flexible work schedule

COMPENSATION

Fellows will receive compensation of \$25/hour.

OFFICE LOCATION:

4701 W. Russell Road, 2nd floor (Suite #200), Las Vegas, NV 89118.

LICENSING AND CERTIFICATION:

A valid Nevada Class C Driver's License is required at time of employment.

BACKGROUND INVESTIGATION:

Employment is contingent upon successful completion of a background investigation. Background investigations may be conducted periodically after employment.

PRE-EMPLOYMENT DRUG TESTING:

Employment is contingent upon the results of a pre-employment drug examination.

CANDIDATE QUALIFICATIONS

Current or recent graduate student and demonstrated interest in sustainability, climate change, energy, grant administration, and public engagement on sustainability and climate planning.

Clean Cities Fellow

Clark County is proud to serve as the host organization for the Southern Nevada Clean Cities and Communities Coalition (SNCC) designated by the United States Department of Energy (DOE). Under the direction and guidance of the Sustainability and Climate Program Team, the Clean Cities Coalition (CCC) Fellow will be responsible for growing the coalition's membership base, collaborating with a core Advisory Committee and additional working groups, supporting programs and events, and advancing sustainable transportation targets for Southern Nevada. They will also be responsible for completing necessary reports to track alternative fuel use in the region.

The Clean Cities Coalition Fellow will provide the following tasks/deliverables:

- Assist with media outreach
- Create information resources on alternative fuels, advanced vehicles, idle reduction, energy efficient mobility systems, and other fuel-saving strategies and technologies
- Create data-driven interactive tools, calculators, and mapping applications to determine an appropriate solution
- Create public recognition for progress in implementing alternative fuels and energy-efficient vehicle technologies
- Coordinate and handle logistics for Clean Cities Planning meetings with fleet stakeholders (businesses, fuel providers, vehicle fleets, state and local government agencies, and community organizations)
- Ensure timely reporting of deliverables to DOE
- Ensure development and regular updates of coalition communications, including but not limited to website or webpage, social media, earned media, email, and newsletter