



CLARK COUNTY JUSTICE COURT
NORTH LAS VEGAS TOWNSHIP
2428 North Martin Luther King Boulevard
North Las Vegas, Nevada 89032-3700
(702) 455-7801- Office
(702) 455-7832 – Fax

Chief Judge Belinda T. Harris
Justice of the Peace
Judge Kalani Hoo
Justice of the Peace
Judge Jonathan Cooper
Justice of the Peace
Stormi Decker
Court Administrator

REQUEST FOR TRANSCRIPT OR DVD OF PROCEEDINGS

CHECK ONE: DVD (\$25 due upon request) TYPED TRANSCRIPT (\$100 deposit)

PLEASE COMPLETE THE REQUESTED INFORMATION BELOW FOR EITHER REQUEST, AND RETURN TO THE FRONT COUNTER WITH YOUR PAYMENT:

PARTIES: _____ VS. _____

CASE NUMBER _____ DEPT. _____ JUDGE _____

DATE(S) OF PROCEEDING _____

REQUEST DATE _____ NEEDED BY (DATE – **SEE COST BELOW**) _____

CONTACT NAME _____ PHONE NUMBER _____

EMAIL ADDRESS _____

DVD's of court civil proceedings may now be obtained for a \$25 fee. Please allow 3 business days for production of DVD's.

If filing an appeal in District Court, a typed transcript of the proceeding is required, at a cost of \$40, plus a fee per page. **You will be responsible for all costs associate with preparing transcripts – a \$100 deposit is required to start the process. Upon completion, a balance may be due, or you may receive a partial refund of your deposit.**

For transcription services, in addition to the \$40 fee, for the original draft and any copy to be delivered (*must select one below*):

- Request transcript to be completed within **24 hours** after it is requested, **\$8.03 per page** for the original draft and one copy, and \$3.62 per page for each additional copy.
- Request transcript to be completed within **48 hours** after it is requested, **\$6.01 per page** for the original draft and one copy, and \$2.72 per page for each additional copy.
- Request transcript to be completed within **4 days** after it is requested, **\$5.01 per page** for the original draft and one copy, and \$2.26 per page for each additional copy.
- Request transcript to be completed within the standard processing time within **30 days** after it is requested, **\$3.80 per page** for the original draft and one copy, and \$1 .00 per page for each additional copy.