

**CLARK COUNTY JUSTICE COURT****NORTH LAS VEGAS TOWNSHIP**

2428 North Martin Luther King Boulevard
North Las Vegas, Nevada 89032-3700
(702) 455-7801- Office
(702) 455-7832 – Fax

Chief Judge Belinda T. Harris*Justice of the Peace***Judge Kalani Hoo***Justice of the Peace***Judge Jonathan Cooper***Justice of the Peace***Stormi Decker***Court Administrator***REQUEST FOR TRANSCRIPT OR DVD OF PROCEEDINGS**

CHECK ONE: DVD (\$25 due upon request) ☐ TYPED TRANSCRIPT (\$100 deposit) ☐

PLEASE COMPLETE THE REQUESTED INFORMATION BELOW FOR EITHER REQUEST, AND RETURN TO THE FRONT COUNTER WITH YOUR PAYMENT:

PARTIES: _____ VS. _____

CASE NUMBER _____ DEPT. _____ JUDGE _____

DATE(S) OF PROCEEDING _____

REQUEST DATE _____ NEEDED BY (DATE – **SEE COST BELOW**) _____

CONTACT NAME _____ PHONE NUMBER _____

EMAIL ADDRESS _____

DVD's of court civil proceedings may now be obtained for a \$25 fee. Please allow 3 business days for production of DVD's.

If filing an appeal in District Court, a typed transcript of the proceeding is required, at a cost of \$40, plus a fee per page. **You will be responsible for all costs associate with preparing transcripts – a \$100 deposit is required to start the process. Upon completion, a balance may be due, or you may receive a partial refund of your deposit.**

For transcription services, in addition to the \$40 fee, for the original draft and any copy to be delivered (*must select one below*):

- ☐ Request transcript to be completed within **24 hours** after it is requested, **\$8.03 per page** for the original draft and one copy, and \$3.62 per page for each additional copy.
- ☐ Request transcript to be completed within **48 hours** after it is requested, **\$6.01 per page** for the original draft and one copy, and \$2.72 per page for each additional copy.
- ☐ Request transcript to be completed within **4 days** after it is requested, **\$5.01 per page** for the original draft and one copy, and \$2.26 per page for each additional copy.
- ☐ Request transcript to be completed within the standard processing time within **30 days** after it is requested, **\$3.80 per page** for the original draft and one copy, and \$1 .00 per page for each additional copy.