

**CLARK COUNTY
SUPPLIER/ADDITION MAINTENANCE FORM
A CURRENT W-9 MUST ACCOMPANY THIS REQUEST**

REQUESTOR'S NAME:	
PHONE:	DEPARTMENT:

ADDITION: _____ CHANGE: _____ SUPPLIER # _____ PR # _____

DATE:	PURCHASING ANALYST:				
VENDOR (WHERE PAYMENTS ARE MAILED TO)					
TIN:					
LEGAL NAME:					
d.b.a. IF APPLICABLE					
ADDRESS:					
CITY/STATE/ZIP:					
CONTACT NAME:		EMAIL ADDRESS:			
PHONE:		FAX:			
INDICATE IF A CORPORATION OR NON-PROFIT	CORPORATION	NON-PROFIT			
BUSINESS LICENSE NUMBER(S)					
STATE:		APPLICABLE LOCAL JURISDICTION:			
SUPPLIER (WHERE PURCHASE ORDERS ARE MAILED TO – IF DIFFERENT FROM ADDRESS ABOVE)					
ADDRESS:					
CITY/STATE/ZIP:					
STANDARD TERMS	NET 30 DAYS	DISCOUNT:			
<p>COMPLETE THE FOLLOWING BASED ON COMPANY OWNER(S) BUSINESS CLASSIFICATION NOTE: MARK N/A IF YOUR COMPANY IS A CORPORATION OR A LICENSED NON-PROFIT ORGANIZATION. THE REQUESTED INFORMATION IS FOR OWNER(S) OF THE COMPANY, NOT FOR EMPLOYEE(S) OR THE INDIVIDUALS FILLING OUT THE FORM.</p>					
BUSINESS ENTERPRISE GROUP					
(CHECK ALL THAT APPLY) SEE NEXT PAGE FOR DEFINITIONS. NOT APPLICABLE IF COMPANY IS A CORPORATION OR NON-PROFIT					
MBE: _____	SBE: _____	VET: _____	LBE: _____		
WBE: _____	PBE: _____	DVET: _____	LGBTQ: _____		
ESB 1: _____		ESB 2: _____			
ETHNICITY					
AA: _____	AX: _____	NA: _____	CX: _____	HA: _____	OT: _____
<p>*CERTIFIED BY THE NEVADA STATE GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT EFFECTIVE JANUARY 2014. APPROVED INTO NEVADA LAW DURING THE 77TH LEGISLATIVE SESSION AS A RESULT OF AB 294.</p>					
<p><i>Note: Please send all supplier/vendor requests or any questions related to the Business Enterprise Group (BEG) or Ethnic Group to bothCountyPurchasing@clarkcountynv.gov and comptrollervendordesk@clarkcountynv.gov.</i></p>					

Business Enterprise Group Definitions

- **Minority Owned Business Enterprise (MBE):** An independent and continuing business for profit, which performs a commercially useful function and is at least 51 percent owned and controlled by one or more minority persons of African American (AA), Hispanic American (HA), Asian-Pacific American (AX) or Native American (NA) ethnicity.
- **Small Business Enterprise (SBE):** An independent and continuing Nevada business for profit which performs a commercially useful function, is **not** owned and controlled by individuals designated as minority, women, or physically- challenged, and where gross annual sales does not exceed two million dollars (\$2,000,000).
- **Veteran Owned Business Enterprise (VET):** An independent and continuing Nevada business for profit which performs a commercially useful function and is at least 51 percent owned and controlled by one or more U.S. Veterans.
- **Large Business Enterprise (LBE):** An independent and continuing business for profit that performs a commercially useful function and is not located in Nevada.
- **Woman Owned Business Enterprise (WBE):** An independent and continuing business for profit, which performs a commercially useful function and is at least 51 percent owned and controlled by one or more women.
- **Physically Challenged Business Enterprise (PBE):** An independent and continuing Nevada business for profit which performs a commercially useful function and is at least 51 percent owned and controlled by one or more disabled individuals pursuant to the federal Americans with Disabilities Act.
- **Disabled Veteran Owned Business Enterprise (DVET):** A Nevada business at least 51 percent owned/controlled by a disabled veteran.
- **Emerging Small Business (ESB):** Certified by the Nevada Governor's Office of Economic Development effective January 2014. Approved into Nevada law during the 77th Legislative session as a result of AB294. Must hold a certificate to be recognized as an Emerging Small Business.
- **Nevada Business Enterprise (NBE):** Any Nevada business, which has the resources necessary to sufficiently perform identified County projects and is owned or controlled by individuals that are not designated as socially or economically disadvantaged.

Ethnic Group Definitions

- AA: African American
- NA: Native American
- AX: Asian American
- CX: Caucasian
- HA: Hispanic
- OT: Other