



Department of Finance

Purchasing and Contracts Division

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Jessica Colvin, Chief Financial Officer
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CLARK COUNTY, NEVADA
RFQ NO. 607465-25
HOMEMAKER HOME HEALTH AIDE SERVICES

January 29, 2025

ADDENDUM NO. 1

INVITATION TO BID

1. The bid opening date of February 26, 2025, at 3:00:00 p.m. **remains unchanged.**

FOR INFORMATIONAL PURPOSES ONLY

2. Sign-in sheet for the pre-submittal conference held on January 29, 2025, is attached hereto.

QUESTIONS AND ANSWERS

Q1: How many contracts are you looking to award?

A1: There is not a limit to the number of contracts that we are looking to award.

Q2: How many Clark County residents were serviced in the previous years?

A2: The homemaker program is currently serving approximately 225 clients.

Q3: Is it a requirement for the Respondent to have a Home Care License?

A3: The agency must have a license through HCQC for "Agency to Provide Personal Care Services in the Home"

Q4: Is the \$13 stipend per visit or per month?

A4: The \$13 stipend is per household visit and is paid to the agency. The intent is to use this stipend (at the discretion of the agency) to pay staff an additional amount per visit for travel expenses depending on the location of the assigned client.

Q5: Can you explain what the letter of clearance with the sheriff's office is?

A5: This is the proof of the staff obtaining fingerprinting and background check prior to employment. This is required by Health Care Quality and Compliance for licensing the agency.

Q6: How many clients are standard for each agency. How many agencies are you awarding this RFQ?

A6: Agencies are contacted on a rotation basis and are able to accept and/or decline clients per their discretion (based on staffing needs, locations served, ability to serve specific clients and client needs, etc.). There is not a limit to the number of agencies that will receive a contract with CCSS through this RFQ process.

Q7: Just to verify, this RFQ is looking for CNAs preferably, and the bill rate offered is \$30/hr., correct?

A7: The homemaker worker minimum qualifications, Attachment 6 states, a CNA is desired. This is not a requirement of staff but could assist the staff member in having training to better assist individual needs and/or behaviors.

Q8: About the application, will the documents be emailed to me so I can complete and download all required to the app?

A8: Documents for RFQ 607465-25 Homemaker Home Health Aide Services are in “Files/Supporting Documentation” section in Bonfire systems.

Q9: What is the referral process and time frame?

A9: A one page referral form for homemaker services can be found on the Clark County Social Service website (Services & Programs/Adult Care Services). There are two homemaker programs: 1. AHC is Alternative Health Care and is a short-term (3 month) program that provides services to individuals that have been discharged from a hospital, rehab, or skilled nursing facility within the last 30 days. The services provided are the same in AHC as in HSHA. Referrals for AHC are processed as quickly as possible due to the vulnerability of the individual seeking services. The potential client is contacted within 24 hours of receiving the referral and, if approved, services are implemented as quickly as possible. 2. HSHA is Homemaker Home Health Aide services. This is an on-going program where the potential client has not had a recent hospitalization. There is currently a 4-week lag between the receipt of the referral form and the initial contact by the assigned worker. The length of time of service varies greatly and is dependent upon Clark County Social Service receiving the required documentation to verify eligibility.

Q10: How soon will we be notified once documents are submitted that we are credentialed with your company.

A10: Evaluation process takes some time. We will reach out to qualifying providers by the end of March or early April.

Q11: The RFQ states “license in Nevada” but it also states “the equivalent licensing agency for the state in which the RESPONDENT’S facility is located”. Does that mean my Georgia agency can apply without a Nevada license.

A11: To be considered for this RFQ, the applying agencies must be licensed in Nevada and have licensure through the Health Care Quality Compliance department of Health and Human Services. The parent organization/agency may be located in another state (with another state licensure), but they must also be licensed in the state of Nevada to provide services in Nevada.

Q12: If we need more assistance with the application who do we contact?

A12: Kindly refer to the RFQ document, Section 4. Designated Contacts.

Q13: How long after the billing is sent will payment be received?

A13: Finances provides payment once per month. If a bill is received in the beginning of February for January’s expenses, the agency can expect payment around the first week of March.

Q14: Is there a limit of patients that you accept? or is it an open enrollment?

A14: Clark County Social Service does not limit the number of clients that are served through the homemaker programs. The household must meet financial criteria and have a medical condition that impacts their ability to complete the tasks independently. Additional agencies are able to apply to contract with CCSS once the RFQ closes and contracts are awarded, however, the contract initial term is one year, with 4, one-year renewals (for a possible total of 5 years). All contracts would end after the same 5-year time frame regardless of the date they received their contract within that 5-year period.

Q15: Do we need to use your timesheets?

A15: Yes

Q16: Is it required that each individual agency providing care do an in-home assessment on the prospective client before start of service?

A16: This is an agency decision. Most AHC cases receive a telephone assessment, and the home is not viewed prior to an agency accepting services. Due to this, it would be recommended that a home assessment occur prior to the start of services to complete agency specific paperwork and assess if there are any concerns with initiating the services (i.e.-hoarding concerns, pest concerns, animal elimination concerns, etc.). HHA cases do have a social worker complete a home visit prior to an agency beginning services.

Should you have any questions, please contact me at cherrylynn.cruz@clarkcountynv.gov.

Except as modified herein, all other RFQ terms and conditions shall remain the same.

ISSUED BY:

Cherry Cruz
Cherry Cruz (Jan 30, 2025 09:41 PST)

CHERRY CRUZ
Purchasing Analyst II

CC/at

Enclosure(s): RFQ No. 607465-25 Pre-Submittal sign-in sheet

cc: Donalda Binstock, Department of Social Service
Alisha Barrett, Department of Social Service

PRE-SUBMITTAL CONFERENCE

PROJECT: RFQ NO. 607465-25 HOMEMAKER HOME HEALTH AIDE SERVICES
DATE: JANUARY 29, 2025
TIME: 9:00 A.M.

NAME OF PERSON ATTENDING	COMPANY OR DEPARTMENT	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
CHERRY CRUZ	CC PURCHASING	702-455-2725	702-386-4914	CherryLynn.Cruz@ClarkCountyNV.gov
Donalda Binstock	CC Social Service			donalda.binstock@clarkcountynv.gov
Ana Bailetti	Good Samaritan PCA			admin@goodsamaritanpca.com
Briana Medina	A Sacred Home Health Care			sacredhomehealth@gmail.com
Brittany Elansky	Sun Belt Staffing			brittany.elansky@sunbeltstaffing.com
Jonosha Booth	Double Dose Serenity Care	725-333-8591		info@doubledoseserenitycare.com
Kenosha Booth	Double Dose Serenity Care	725-333-8591		doubledoseserenitycare@gmail.com
Ed Brown	Abiding Home Care Services	702-888-1415		eda.brown@abidinghomecareservices.com
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Katie				admin@ahcsr.com
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Michele Lybrook				mlybrook@freedomhhealth.com
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Shanise Grissett	Lloyds Homecare Services	571-275-9258	571-660-4766	sgrissett@lloydshomecareservices.com