



FY 2027/2028 OUTSIDE AGENCY GRANT (OAG) BIDDERS' CONFERENCE

Monday, October 5, 2026

1:00pm-2:30pm PST



Welcome

INTRODUCTION

Pre-Award Team: Project Development Team SSPDT@ClarkCountyNV.gov

Apryl Kelly, Tracy Washington – Grants Coordinators

Brenda Herbstman – Senior Grants Coordinator

Post-Award Team: Contract Compliance Team SSRAD@ClarkCountyNV.gov

Valiyah Dela Cruz, Holland Meyer, Eduardo Alvarez – Management Analysts

Mary Insco – Senior Management Analyst

Management Team: Natasha Nickles, Mary Duff, Alisha Barrett

BIDDERS' CONFERENCE OBJECTIVE

Provide	Provide an overview of the FY 2027/2028 OAG application process.
Review	Review eligibility requirements and program priorities.
Explain	Explain application forms, budget requirements, and timelines.
Answer	Answer applicant questions and support successful submissions.

WHAT IS THE OAG PROGRAM?

Grants are awarded to programs that provide a substantial benefit in the following areas:

- Help disadvantaged citizens become more self-sufficient and gain personal independence;
- Foster community pride or social cohesion; and/or
- Strengthen the community's infrastructure.

OAG funds are intended to supplement services already provided by Clark County or to support programs that address the needs of Clark County residents.

ELIGIBLE APPLICANTS

Applicants must meet all solicitation and compliance requirements.

- Non-profit organizations
 - 501(c)(3) nonprofit organizations
 - 501(c)(4) nonprofit organizations
- Government Entity
 - State
 - City
 - LVMPD
- Public Organization
 - NSHE
 - RTC
 - CCSD



APPLICATION PROCESS OVERVIEW

Review the FY
2027/2028
Application
Instruction Program
Guide.

Attend Bidder's
Conference
(attendance
optional)

Attend Office Hours
Sessions
(attendance
optional)

Complete all
required forms and
attachments.

Submit application
by the documented
deadline.

Award/Denial
Letters mailed by
June/July 2026.

APPLICATION DEADLINE

Application opens

Thursday, October 1, 2026

9:00 AM PST

and will close on

Thursday, October 29, 2026

5:00 PM PST



IF IT'S NEVADA DAY AND IF IT'S HALLOWEEN...



ZOOMGRANTS



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Search

Search

Clark County, Nevada

Open Programs

[How do I do this?](#)

Open Programs

You must be logged in to start a new application.

2027/2028 Outside Agency Grant Community Initiative

Community Resources Management

10/29/2026 - Organizations Only

Apply

Preview

2027/2028 Outside Agency Grant Department Initiative

Community Resources Management

10/29/2026 - Organizations Only

Apply

Preview

New ZoomGrants™ Account

Email

Password

First Name

Last Name

Account Type ☒ Organization

New Account

If you already have an account,
[Login Here](#) as an existing
ZoomGrants user.

TECH SUPPORT

Support Details

Are you having a **login issue**, an **error uploading a document**, or something else with your application?

- **Phone:** (866) 323-5404 x2
- **Email:** Questions@ZoomGrants.com
- **Hours:** Monday through Friday, 8:00 AM to 5:00 PM Mountain Time
- **Application Questions:** If you have questions about the specific content of an application or need grant funds, use the '**Contact Admin**' button inside your online application instead, as ZoomGrants staff do not distribute funds or manage individual application details.

COMMUNITY INITIATIVE APPLICATION



Agencies may submit a maximum of two (2) different program applications under the Community Initiative track.



Applicants must request a minimum of \$10,000 for each project to be considered for funding. While there is no maximum request limit, historically no awards over \$75,000 have been made in the Community Initiative Track.

DEPARTMENT INITIATIVE APPLICATION

To be eligible to apply for the Department Initiative Track the applicant must serve the targeted populations of Juvenile Justice Services, Family Services, or Social Services.

It is encouraged for applicants to have an established relationship with the department they are proposing to serve.

DEPARTMENT INITIATIVE APPLICATION

Agencies may submit a maximum of two (2) different program applications under the Department Initiative Track.

Applicants must request a minimum of \$25,000 per project to be considered for funding.

Applicants not selected for Department Initiative funding will be considered under Community Initiative Track.

FUNDING GUIDELINES

Clark County Social Services Funding Guidelines was created to provide clear guidance on allowable and unallowable costs, ensuring compliance with the most current version of the Clark County Social Services funding requirements.

- *Updated guidance will be published and will take effect July 1 of each year thereafter.*

RISK ASSESSMENT REQUIREMENT

As part of the risk assessment process, review factors may include, but not limited to:

- Financial stability;
- Quality of management systems and internal controls;
- History of performance on prior federal, state, or local awards;
- Results of previous audits and monitoring reviews;
- Compliance with reporting requirements; and
- The organization's overall capacity to administer grant funds.

CONFLICT OF INTEREST POLICY

Applicants must maintain a written Conflict of Interest Policy that promotes impartial decision-making and protects against actual, potential, or perceived conflicts of interest.

The policy must require the disclosure of financial or personal interests that could influence, or appear to influence, the performance of grant-funded activities or the administration of grant funds.

INSURANCE REQUIREMENT

There may be specific insurance coverage that would be required if the project is selected for funding. Failure to maintain required insurance coverage may result in the suspension or termination of grant funding.

INSURANCE REQUIREMENT CONT.

Applicants may be required to meet insurance requirements before contract execution.



Procurement activities must follow applicable policies and procedures.



Early coordination with Purchasing & Contracts is encouraged.



Failure to meet requirements may delay contract processing.

QUESTIONS





NEVADA GRANT LAB





APPLICATION COMPONENTS

17 Application Questions

Workplan Form

Annual Budget Detail

Risk Assessment

Disclosure of Ownership

Board of Directors List

Conflict of Interest Policy

Tax Return

Audit or Consolidated Financial Statement

State of Nevada Business License

Clark County Charitable Organization Registration Certificate

APPLICATION QUESTIONS CONT.

1. Application Type
2. Program Type
3. Target Population
4. Commission District
5. Program District
6. General Requirements
7. General Requirements
8. Financial Management
9. Financial Management

APPLICATION QUESTIONS CONT.

- 10. On-Site Services
- 11. Referrals
- 12. Referrals
- 13. Record Retention & Monitoring
- 14. Financial Capacity
- 15. Reimbursement Requirements
- 16. Authorized Representative Certification
- 17. Certification of Application

REQUIRED ATTACHMENTS

- All required attachments must be completed and uploaded at the time of application submission. If an applicant did not upload the correct required document or a deficiency is identified in a required document, **the agency will have 30 calendar days from the date of notification to correct the deficiency or forfeit the award.**
- Please be sure to submit all documents.

ATTACHMENT 1 - WORKPLAN

- The Workplan is a required document for all applications. It outlines the structure for describing the proposed program, projected outputs, activities, service delivery details, and budget components.
- The purpose of this form is to ensure consistency across applications and to allow the County to evaluate programs based on clearly defined goals, measurable outputs, and demonstrated capacity.
- [Instruction Video](#)

ATTACHMENT 2 - BUDGET

- Staff salaries being charged to County funds must have all proper taxes and deductions subtracted from their checks and appropriately paid to state and federal agencies:
- Per IRS rules and regulations, staff must have all proper taxes and deductions subtracted from their checks; agency staff are not considered as consultants or independent contractors.
- Staff salaries are to be broken into two categories and percentages are required:
 - Salaries directly related to client services; and
 - Administrative salaries.

ATTACHMENT 3

RISK ASSESSMENT FORM

Applicants must complete and submit the Risk Assessment form provided with the application. The assessment is used to evaluate the organization's financial management systems, internal controls, grant administration experience, compliance history, and overall capacity to manage and administer grant funds in accordance with applicable federal, state, and local requirements.



ATTACHMENT²⁹ 4 DISCLOSURE OF OWNERSHIP FORM

The purpose of the Disclosure of Ownership/Principals Form is to gather ownership information pertaining to the business entity for use by the Board of County Commissioners (“BCC”) in determining whether members of the BCC should exclude themselves from voting on agenda items where they have or may be perceived as having a conflict of interest, and to determine compliance with Nevada Revised Statute 281A.430, contracts in which a public officer or employee has interest is prohibited.

ATTACHMENT 5

BOARD OF DIRECTORS LIST

The purpose of the Board of Directors List is to verify the organization's governance structure, demonstrate organizational oversight, and assess the capacity and accountability mechanisms in place to support effective management of grant-funded activities. Please list each member of your governing body, their titles, voting powers, and if they are paid. Upload to ZoomGrants as a PDF.

ATTACHMENT 6

CONFLICT OF INTEREST POLICY

Applicants must provide a copy of their current Conflict of Interest Policy or equivalent written standards of conduct. The policy should describe procedures for identifying, disclosing, and addressing actual or potential conflicts of interest involving employees, officers, board members, contractors, and other individuals involved in the administration of grant-funded activities.

ATTACHMENT 7

IRS TAX RETURN

- Tax-exempt nonprofit organizations must upload the most recently filed IRS Form 990 Tax Return (or Form 990-EZ, if applicable). If your organization is not required by the IRS to file Form 990, please provide documentation confirming your filing exemption. (i.e., Government Entities, Public Organizations)
- Please upload the filed, no older than 2025 IRS Tax Return PDF document in ZoomGrants.



**ARE YOU A NEW
NONPROFIT
ORGANIZATION?**

LESS THAN A YEAR OLD?

ATTACHMENT 8

ANNUAL SINGLE AUDIT

- Agencies must submit their most recent Annual Single Audit, Third-Party Audit, Consolidated Financial Statement, or internally prepared financial statements to demonstrate fiscal responsibility and compliance with funding guidelines.
- Requiring these documents ensures that OAG funds are awarded to agencies with sound financial management, strong oversight practices, and the demonstrated ability to implement services in alignment with the program's goals and community impact standards.

ATTACHMENT 9

NEVADA BUSINESS LICENSE

Nonprofit and private-sector applicants must provide a copy of their current Nevada State Business License. This document is used to verify that the organization is authorized to conduct business in Nevada and is in compliance with applicable state registration requirements.

Please note - applicants must apply under the agency's legal business name. The legal business name must match the NV Business License.

NEVADA CERTIFICATE OF GOOD STANDING

<https://www.nvsos.gov/licensing/state-business-license/state-business-license-faq>

I am a nonprofit corporation. Am I required to have a State Business License?

Non-profit entities organized pursuant to [NRS Chapter 82](#) are not required to have a State Business License. Non-profit entities organized pursuant to NRS 81 must file the Declaration of Eligibility for Exemption form along with their initial or annual list.

Certificate of Good Standing -

<https://www.nvsos.gov/businesses/commercial-recordings/sample-certificates#longwo>

Secretary Of State

Nevada State Capitol Building
101 North Carson Street, Suite 3
Carson City, NV 89701

Phone: [\(775\) 684-5708](tel:7756845708)

Email: sosmail@sos.nv.gov

- <https://www.nvsos.gov/sos-information/contact-us>

ATTACHMENT 10 CLARK COUNTY CHARITABLE ORGANIZATION REGISTRATION CERTIFICATE

Nonprofit applicants must provide a copy of their Clark County Charitable Organization Registration Certificate. This is a Clark County requirement; this document is used to verify compliance with local charitable solicitation requirements and to confirm the organization's authorization to operate charitable programs within Clark County.

30 CALENDAR DAYS

The agency will have 30 calendar days from the date of notification to correct the deficiency.

- On the day the organization is notified for any reason throughout the application process, that will be day 1 of the 30-calendar day countdown.
- **NOT** 30 working days. 30 days.
- Example: If the organization receives an email on May 12th - May 12 is day 1 and day 30 is June 10.

GOVERNMENT & PUBLIC ENTITIES

Government agencies and public entities are **ONLY** required to complete documents 1, 2, 3, and 6.

However, government agencies and public entities are required to draft and sign a written memo stating the exception to Attachments 4, 5, 7-10, on official agency letterhead.

Then upload the memo documenting each exception for Attachments 4, 5, 7-10. Failure to do so will impact the application submission.

APPLICATION SCORING RUBRIC

Workplan Format Scoring Rubric

- Program Description (0–10 points)
- Output Description (0–10 points)

Annual Budget Scoring Rubric

- Budget Review (0–10 points)

REVIEW & SELECTION PROCESS

- Department Initiative applications will be reviewed first. Applications not selected for Department Initiative funding may be moved to the Community Initiative Track for further consideration.
- All required attachments must be completed and uploaded at the time of application submission. If an applicant did not upload the correct required document or a deficiency is identified in a required document, **the agency will have 30 calendar days from the date of notification to correct the deficiency or forfeit the award.**

COMMON APPLICATION TIPS

Follow

- Follow all instructions carefully.

Use

- Use clear and concise language.

Ensure

- Ensure goals, objectives, and budgets align.

Submit

- Submit complete and accurate documents.

Do not
wait

- Do not wait until the last day to submit.

QUESTIONS



ADDITIONAL QUESTIONS & CONTACT INFORMATION

Please submit questions through the designated communication process.

Email SSPDT@ClarkCountyNV.gov with any questions.

Additional resources and templates are available in the application materials.

Need more assistance, please contact us!

We are available:

Monday – Thursday 8:00AM to 5:00PM





**THANK
YOU!**