

FY 2027/2028 Outside Agency Grant (OAG) Application High-Level Overview

Clark County Outside Agency Grant Local Solicitation
Application Instructions & Program Guide Overview



A 3D rendered graphic of the word "welcome" in a playful, multi-colored font. The letters are arranged in a slightly staggered, overlapping manner. The 'w' is pink, the first 'e' is light green, the 'l' is orange, the 'c' is blue, the 'o' is yellow and features a sun-like design with radiating lines, the 'm' is purple, and the final 'e' is green. The letters cast soft shadows on the white surface below them. The entire graphic is set against a white background, framed by a light blue horizontal bar at the top and a grey vertical bar on the right side.

Introduction

Pre-Award Team: Project Development Team

SSPDT@ClarkCountyNV.gov

- Apryl Kelly, Tracy Washington – Grants Coordinators
- Brenda Herbstman – Senior Grants Coordinator

Post-Award Team: Contract Compliance Team

SSRAD@ClarkCountyNV.gov

- Valiyah Dela Cruz, Holland Meyer, Eduardo Alvarez – Management Analysts
- Mary Insco – Senior Management Analyst
- Management Team: Natasha Nickles, Mary Duff, Alisha Barrett

Helpful Links

- [CLICK HERE to join the PDT Contact List!](#)
- https://www.clarkcountynv.gov/residents/assistance_programs/outside-agency-grant

Reference Library

- [FY 2027/2028 OAG FAQs](#)
- [ZoomGrants Application Tips](#)
- [ZoomGrants Application Help](#)
- [Step-by-Step Applicant Instructions](#)

Purpose

- Provide an overview of the FY 2027/ 2028 OAG application process.
- Review eligibility requirements and program priorities.
- Explain application forms, budget requirements, and timelines.
- Answer applicant questions and support successful submissions.

What is the OAG Program?

Grants are awarded to programs that provide a substantial benefit in the following areas:

- Help disadvantaged citizens become more self-sufficient and gain personal independence;
- Foster community pride or social cohesion; and/or
- Strengthen the community's infrastructure.

OAG funds are intended to supplement services already provided by Clark County or to support programs that address the needs of Clark County residents.

Eligible Applicants

Applicants must meet all solicitation and compliance requirements.

- Non-profit organizations
- Public organizations

Application Process

- Review the FY 2027/2028 Application Instructions & Program Guide
- Attend Bidders' Conference (attendance optional)
- Attend Office Hours Sessions (attendance optional)
- Complete all required forms and attachments
- Submit application by the documented deadline
- Applications will be evaluated & scored
- Award/Denial Letters mailed by June/July 2027

Training Opportunities

FY 2027/2028 Outside Agency Grant Pre-Application Training Schedule

- Application High-Level Overview session on
Wednesday, August 05, 2026, 1:00 PM – 2:30 PM
ONLINE Pre-Application Training
- Annual Budget Detail session on
Wednesday, August 19, 2026, 10:30 AM – 12:00 PM
IN PERSON Pre-Application Training
- Workplan Form session on
Wednesday, September 9, 2026, 10:30 AM – 12:00 PM
ONLINE Pre-Application Training
- Document Preparation session on
Wednesday, September 23, 2026, 2:00 PM – 3:30 PM
IN PERSON Pre-Application Training

Training Opportunities

FY 2027/2028 OAG Bidder's Conference Schedule

- Monday, October 5, 2026, 1:00 PM – 2:30 PM

Training Opportunities

FY 2027/2028 OAG Office Hours Schedule

- Wednesday, October 14, 2026, 10:30 AM – 12:00 PM
- Wednesday, October 21, 2026, 1:00 PM – 2:00 PM
- Wednesday, October 28, 2026, 10:30 AM – 12:00 PM

**Application
Deadline**

Application opens on

Thursday, October 1, 2026

9:00 AM PST

and will close on

Thursday, October 29, 2026

5:00 PM PST

If it's
Halloween
...



Community Initiative Application

- Agencies may submit a maximum of two (2) different program applications under the Community Initiative track.
- Applicants must request a minimum of \$10,000 for each project to be considered for funding. While there is no maximum request limit, historically no awards over \$75,000 have been made in the Community Initiative Track.

Department Initiative Application

- To be eligible to apply for the Department Initiative Track the applicant must serve the targeted populations of Juvenile Justice Services, Family Services, and Social Services.
- It is encouraged for applicants to have an established relationship with the department they are proposing to serve.

Department Initiative Application

- Agencies may submit a maximum of two (2) different program applications under the Department Initiative Track.
- Applicants must request a minimum of \$25,000 per project to be considered for funding.
- Applicants not selected for Department Initiative funding will be considered under Community Initiative Track.

Funding Guidelines

Clark County Social Services Funding Guidelines: Defining Allowable and Unallowable Costs was created to provide clear guidance on allowable and unallowable costs, ensuring compliance with the most current version of the Clark County Social Services funding requirements.

Updated guidance will be published and will take effect July 1 of each year thereafter.

Risk Assessment Requirement

As part of the risk assessment process, review factors may include, but not limited to:

- Financial stability;
- Quality of management systems and internal controls;
- History of performance on prior federal, state, or local awards;
- Results of previous audits and monitoring reviews;
- Compliance with reporting requirements; and
- The organization's overall capacity to administer grant funds.

Conflict of Interest Policy Requirement

Applicants must maintain a written Conflict of Interest Policy that promotes impartial decision-making and protects against actual, potential, or perceived conflicts of interest.

The policy must require the disclosure of financial or personal interests that could influence, or appear to influence, the performance of grant-funded activities or the administration of grant funds.

Insurance Requirement

There may be specific insurance coverage that would be required if the project is selected for funding. Failure to maintain required insurance coverage may result in the suspension or termination of grant funding.

Insurance Requirement

- Applicants may be required to meet insurance requirements before contract execution.
- Early coordination with Clark County Purchasing & Contracts Department is encouraged.
- Failure to meet requirements may delay contract processing.

Application Scoring Rubric

Workplan Format Scoring Rubric

- Program Description (0–10 points)
- Output Description (0–10 points)

Annual Budget Scoring Rubric

- Budget Review (0–10 points)

Evaluation & Selection Process

For agencies that previously received OAG funding, past performance may be considered during the review process. This may include:

- Compliance with reporting requirements
- Timely grant management
- Achievement of project goals
- Overall community impact

Evaluation & Selection Process

- Department Initiative applications will be reviewed first. Applications not selected for Department Initiative funding may be moved to the Community Initiative Track for further consideration.

Evaluation & Selection Process

- All required attachments must be completed and uploaded at the time of application submission.
- If an applicant did not upload the correct required document or a deficiency is identified in a required document, the agency will have 30 calendar days from the date of notification to correct the deficiency.

QUESTIONS





CLARK COUNTY SOCIAL SERVICE

LEADING WITH COMPASSION. SERVING WITH PRIDE.

FY 2027-2028 OUTSIDE AGENCY GRANT (OAG) COMMUNITY CONNECTION BINGO

Let's connect, collaborate, and build a stronger Clark County together!



INSTRUCTIONS: Mingle and meet other organizations. Find someone who matches each statement, have them sign their name in the box, and try to get BINGO!



*Get to know.
Make connections.*



SERVES
YOUTH



PROVIDES
HOUSING
SERVICES



OFFERS
MENTAL HEALTH
SERVICES



SERVES
VETERANS



FIRST-TIME
OAG
APPLICANT



PROVIDES
FOOD
ASSISTANCE



SERVES
SENIORS



PROVIDES
EMPLOYMENT /
WORKFORCE
SERVICES



WORKS
WITH
FAMILIES



HAS
VOLUNTEER
OPPORTUNITIES



SERVES
PEOPLE WITH
DISABILITIES



OFFERS
SUBSTANCE USE
SERVICES



PROVIDES
ARTS / CULTURAL
PROGRAMS



GOVERNMENT
OR PUBLIC
AGENCY



HAS OPERATED
10+ YEARS



SERVES
UNHOUSED
INDIVIDUALS



PROVIDES
HEALTH OR
MEDICAL
SERVICES



SUPPORTS
EDUCATION



SERVES
SURVIVORS
OF VIOLENCE



LOOKING FOR
COMMUNITY
PARTNERSHIPS



SERVES OVER
500 RESIDENTS
ANNUALLY



OFFERS CASE
MANAGEMENT
SERVICES



WORKS
COUNTYWIDE



PROVIDES
TRANSPORTATION
OR MOBILITY
SUPPORT



REFLECTION QUESTION:

Who did you meet today that you could collaborate with on a future project or referral?



strong
families
strong
community



clarkcountynv.gov/socialservice



1600 Pinto Lane, Las Vegas, NV 89106



SSPDT@ClarkCountyNV.gov



Ice Breaker

30-Second Elevator Pitch

- Organization
- Target Population
- One program you are most proud of
- One collaboration you are looking for

Application Checklist

- Workplan
- Annual Budget Detail
- Risk Assessment
- Disclosure of Ownership
- Board of Directors List
- Conflict of Interest Policy
- Tax Return
- Audit or Consolidated Financial Statement
- State of Nevada Business License
- Clark County Charitable Organization
Registration Certificate

ZoomGrants



Powered by ZoomGrants™

Existing ZoomGrants™ Users: Email
Password
☐ Stay logged in? (Admins and Reviewers only) [Login](#)
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[HELP](#) [RESOURCES](#) [▲▼](#)

Clark County, Nevada

[Open Programs](#) [How do I do this?](#)

Open Programs

2026 SNHCoC Local NOFO Competition -- Renewal Projects
7/2/2026 - Organizations Only

New ZoomGrants™ Account

Email

Password

First Name

Last Name

[Agreement Terms](#) [Feedback](#)

Application Questions

1. Type of Application
2. Program
3. Target Population
4. Commission District
5. Program District
6. General Requirements
7. General Requirements
8. Financial Management
9. Financial Management

Application Questions

- 10. On-Site Services
- 11. Referrals
- 12. Referrals
- 13. Record Retention & Monitoring
- 14. Financial Capacity
- 15. Reimbursement Requirements
- 16. Authorized Representative Certification
- 17. Certification of Application

Required Documents

Required documents are used to verify eligibility, assess agency capacity, and evaluate the proposed project. Applicants must provide all materials specified in the program guidelines.

Attachment 1 – Workplan Form

- The Workplan is a required document for all applications. It outlines the structure for describing the proposed program, projected outputs, activities, service delivery details, and budget components.
- The purpose of this form is to ensure consistency across applications and to allow the County to evaluate programs based on clearly defined goals, measurable outputs, and demonstrated capacity.

Attachment 2 – Annual Budget Detail

- The purpose of the Annual Budget Detail is to document the entire cost of the program as well as those portions where OAG funds will be used to pay specific costs.

Supplanting and Program Period

- Funds may not be used to supplant existing funding or replace funds that have been allocated for the same activities or services. The program period is **July 1, 2027, through June 30, 2028.**
- Grant funds will not be available for use before the start of the program period, and all funded activities, services, and eligible expenditures must occur within the established program period.

Attachment 3 – Risk Assessment Form

- Applicants must complete and submit the Risk Assessment form provided with the application. The assessment is used to evaluate the organization's financial management systems, internal controls, grant administration experience, compliance history, and overall capacity to manage and administer grant funds in accordance with applicable federal, state, and local requirements.

Attachment 4 – Disclosure of Ownership Form

- The purpose of the Disclosure of Ownership/Principals Form is to gather ownership information pertaining to the business entity for use by the Board of County Commissioners (“BCC”) in determining whether members of the BCC should exclude themselves from voting on agenda items where they have or may be perceived as having a conflict of interest.

Attachment 5 – Board of Directors List

- The purpose of the Board of Directors List is to verify the organization's governance structure, demonstrate organizational oversight, and assess the capacity and accountability mechanisms in place to support effective management of grant-funded activities.
- Please list each member of your governing body, their titles, voting powers, and if they are paid. Upload to ZoomGrants as a PDF.

Attachment 6 – Conflict of Interest Policy

- Applicants must provide a copy of their current Conflict of Interest Policy or equivalent written standards of conduct. The policy should describe procedures for identifying, disclosing, and addressing actual or potential conflicts of interest involving employees, officers, board members, contractors, and other individuals involved in the administration of grant-funded activities.

Attachment 7 – IRS Tax Return

- Tax-exempt nonprofit organizations must upload the most recently filed IRS Form 990 Tax Return (or Form 990-EZ, if applicable). If your organization is not required by the IRS to file Form 990, please provide documentation confirming your filing exemption. (i.e., Government Entities, Public Organizations)
- IRS 990 Tax Return (no older than 2025) or IRS 990-N if organization's gross receipts are normally \$50,000 or less is used as part of the County's due diligence review to verify organizational compliance, assess financial capacity and sustainability, review governance and accountability, and help determine the organization's ability to administer public funds responsibly.

Attachment 8 – Annual Single Audit

- Agencies must submit their most recent Annual Single Audit, Third-Party Audit, Consolidated Financial Statement, or internally prepared financial statements to demonstrate fiscal responsibility and compliance with funding guidelines.
- Requiring these documents ensures that OAG funds are awarded to agencies with sound financial management, strong oversight practices, and the demonstrated ability to implement services in alignment with the program's goals and community impact standards.

Attachment 9 – Nevada Business License

- Nonprofit applicants must provide a copy of their current Nevada State Business License. This document is used to verify that the organization is authorized to conduct business in Nevada and is in compliance with applicable state registration requirements.
- Please note - applicants must apply under the agency's legal business name. The legal business name must match the NV Business License.
- If a State of Nevada Business license is needed, sign in or register with SilverFlume to start the process.

Attachment 10 – Clark County Charitable Organization Registration Certificate

- Nonprofit applicants must provide a copy of their current Clark County Charitable Organization Registration Certificate.
- This document is used to verify compliance with local charitable solicitation requirements and to confirm the organization's authorization to operate charitable programs within Clark County.

Government & Public Entities ONLY

All government and public entities ONLY

- On agency letterhead, please explain why the document does not apply.
- Save as a PDF document and upload to ZoomGrants.

Deficiency Remedy

30-Day Response Requirement

- If an applicant did not upload the correct required document or a deficiency is identified in a required document, the agency will have 30 calendar days from the date of notification to correct the deficiency.

Helpful Hints

- Follow all instructions carefully.
- Use clear and concise language.
- Ensure goals, objectives, and budgets align.
- Submit complete and accurate documents.
- Do not wait until the last day to submit.

Trouble- shooting

Clark County Project Development Team

- Please contact the Project Development Team with any technical issues with the application templates at SSPDT@ClarkCountyNV.gov. To ensure we respond to application related emails, clearly indicate “FY 2027/2028 OAG Application” in the subject line.

ZoomGrants Grant Application Portal

- ZoomGrants seems to work best while using Google Chrome as the browser. ZoomGrants Application Tips are available and if you are having issues with the website itself or signing in, please contact ZoomGrants support team directly at Questions@ZoomGrants.com.

QUESTIONS



Additional Questions & Contact Information

Please submit questions through the designated communication process.

Email SSPDT@ClarkCountyNV.gov with any questions.

Additional resources and templates are available in the application materials.

**Make sure to contact us if you need
one-on-one assistance.**

Monday – Thursday 8:00AM to 5:00PM

THANK
YOU!

THANK YOU!

THANK YOU!