FY 2026 / 20287 Outside Agency Grant

Frequently Asked Questions

Updated January 29, 2026

**General Application Questions**

**Will the FY26/27 Outside Agency Grant (OAG) Bidder's Conference be recorded?**

Yes, the Bidder's Conference presentation will be posted online for on-demand viewing.

**What is the Bidder's Conference?**

A Bidder's Conference is a formal meeting hosted by a funding agency or procurement entity to provide potential applicants or vendors with information about a specific grant opportunity, contract, or solicitation before proposals are submitted. The recording and supporting materials can be accessed on the webpage.

**Do you recommend that applicants attend office hours before submitting their application?**

Yes, the office hours will provide an opportunity for technical assistance; however, they are optional.  The meeting links are available on the [website](website).

**Will this slide deck and other materials be posted along with recording?**

Yes, the recording and supporting documents will be posted under the "**Reference Library**" on the website by 5:00 Thursday.

**Is there a pre-application round this year or just the full application due Feb. 12th?**

No, there is no longer a Pre-Application required. Application Components are 1) Application Questions (Smartsheet), 2) Workplan, 3) Annual Budget, 4) Disclosure of Ownership, 5) Tax Return, and 6) Audit or Consolidated Financial Statement (FY 2026 2027 OAG Application Instructions and Program Guide, Pages 6-7).

**What are the dates for submission for the 2026-27 OAG grant applications?**

The application submission period will be Monday, January 12, 2026, at 9:00 am to Thursday, February 12, 2026, at 4:00 pm.

**Is there a maximum and minimum amount for either type of application?**

Agencies may submit a maximum of three different program applications under the Department Initiative track. Applicants must request a minimum of $30,000 per project to be considered for funding. There is no maximum dollar amount limit; however, please consider the total funding available for Department Initiatives.

Applicants must request a minimum of $10,000 for each project to be considered for funding. While there is no maximum request limit, historically no awards over $75,000 have been made in the Community Initiative Track.

**Does a Nonprofit need to have been in existence for a certain period of time before applying for OAG?**

No, to be eligible to apply is that the organization is a non-profit, public organization, or government entity.

**If an agency received funds from Clark County, for a specific program (like the DA's Office), is the organization permitted to apply for Department Initiative funding?**

The following departments participate in OAG: Social Services, Family Services and Juvenile Justice Services. Prior funding must be from the department whose applicants identify in question 1 of the Smartsheet application. The District Attorney's Office is not one of the departments that participates in OAG.

**Only the Department Initiative Track requires that projects received funding from Clark County before, right? Not for the Community Initiative Track?**

The Community Initiative Track is open to eligible nonprofit organizations and government proposing eligible programs and does not require an agency to have been awarded funds from Clark County in the past.

To be eligible to apply for the Department Initiative Track the applicant must have a prior history of receiving funds from the County department. If the applicant has no prior history (within the last two years), special approval may be provided. All requests for special approval must be submitted to the Project Development Team, SSPDT@ClarkCountyNV.gov, no later than January 23, 2026. Please include "OAG Application" in the subject line of your email.

**For the Department Initiative Track, the Application Instructions and Program Guide states, "If the applicant has no prior history (within the last two years), special approval may be provided." Does this happen before or after submitting the application?**

To submit an application for consideration in the Department Initiative Track, the applicant must have a relationship with the department being applied to: Social Services, Family Services, or Juvenile Justice Services. If there is no history of previous funding in the previous two years, special consideration can still be requested before the application is submitted.

**When requesting to apply for the Department Initiative track in the email, is there a specific justification that you are looking for? Should we communicate that we work with other agencies that are funded by the county or the other agencies funded by the County?**

Please specify which of the following departments you are requesting to engage in this project: Social Services, Family Services, or Juvenile Justice Services. This is the department that will need to be contacted regarding your request.

Provide a brief explanation addressing the following:

- Any history of past funding received from the selected department
- Current partnerships with the department, including any shared or overlapping partners
- How the proposed project aligns with the department's priorities and how it serves the population supported by the department

The email must be time stamped on January 23, 2026.

**Can the project timeline be for two years or just through July 2027? It is from July 1, 2026through June 30, 2027?**

The OAG funding period is July 1, - June 30, 2027. No extensions will be given after that date.

**If an agency spends the awarded funds sooner than June 30, 2027, is there an option to request additional funds from other partners that did not spend down all of their awarded funds?**

OAG providers often spend their awards and it's not often that reallocation happens. If a program does expend all of their funds before the 12-month project period, we would close out their program. If all the funds were expended in March, we would accept that quarter three report and then close out the program.

**Can more than one person have access to the Smartsheet application, similar to ZoomGrants?**

Anyone can access the Smartsheet application. The Smartsheet does not support shared access. One person can upload the required attachments and submit the application. Once submitted, the application cannot be revised.

**Will ZoomGrants be used to submit the application, or just the SmartSheets?**

ZoomGrants is no longer used in the application process. SmartSheets will be the method of application. The application components are 1) Application Questions (Smartsheet), 2) Workplan, 3) Annual Budget, 4) Disclosure of Ownership, 5) Tax Return, and 6) Audit or Consolidated Financial Statement (FY 2026-2027 OAG Application Instructions and Program Guide, Pages 6-7).

**Once a Smartsheet has started, can you return it if it is not completed? I started one, didn't submit, and can't access it again.**

No, when the application starts, it must be completed in one setting.
**Would we be able to submit applications if we serve multiple districts? For example, we have schools in both Districts A and B. Could we do applications for both?**

For the Community Initiative Track applicants may submit a maximum of two different program applications. If there are two different programs being delivered then two different applications would be recommended; however, if this is the same program that spans to districts then only one application should be submitted. Question 5 allows for multiple districts to be selected.

**What is the definition and age range for young adults?**

Infants/Toddlers (Ages 0–3)

Children (Ages 4–12)

Teens (Ages 13–17)

Young Adults (Ages 18–24)

Senior Citizens (Ages 60+)

Veterans/Active-Duty Military (All ages, typically 18+)Disabled (All ages) People

Experiencing Homelessness (All ages)

Low Income (All ages) Families

(All ages) Community Wide (All

**Concerning question #8: "On Site Services, Will any of the services be provided on-site at County facilities?" What constitutes as a 'County Facility'"?**

For the purposes of this application, a County Facility strictly refers to buildings managed by the Clark County government. Please double check facilities that you have partnerships with are County facilities and not operated by a separate taxing authority. For example, the Las Vegas Clark County Library and the Clark County School District are two examples of separate government entities with similar names, but which are not the Clark County government.

**Concerning question #9: "Referrals, Does this program have a direct referral relationship with a department within Clark County?" What constitutes as a "direct referral relationship"?**

For the purposes of this application, we would count any referral type of relationship, whether informal or formal, as evidence of a referral relationship. This includes both mandatory and optional referrals.

**I noticed an error on my submitted application and want to resubmit. I have not yet heard anything back from the threshold review. Can I resubmit before your review?**
**Is the grant to be used for specific projects described in the Application, or general expenses?**

While the core work plan (i.e. scope of work) of the project must remain consistent with the original application, a reduced award amount allows for a proportional adjustment of deliverables and targets. In these cases, OAG staff will work with the grantee to scale back the reach (for example, the number of participants served) while maintaining the project's intended impact.

**What is next once we have submitted the application?**

Page 18 of the Application Instructions details the next steps in the process, under the "Review and Selection Process."

"For applicants who are past or current recipients of OAG funding, past performance may be reviewed and factored into the final funding decision. This may include an assessment of previous grant management, compliance with reporting requirements, and the overall impact of past projects. Such a review ensures that the OAG continues to invest in initiatives that demonstrate effective use of funds and tangible community impact.

Applications submitted under the Department Initiatives track will be selected for funding consideration first. Any applications that are not funded in the Department Initiatives track will automatically be moved to the Community Initiatives track for further evaluation and potential funding opportunities.

A threshold review of all applications will be completed by the Project Development Team.

Incomplete applications will not advance to be scored and will not be considered for funding."

**When is a decision to be made re: a Grant?**

Decisions are typically made in early Summer, but no later than 7/1/2026.

<u>Attachment Related Questions</u>

**Do the business licenses need to be submitted at the time of application? Or just before the grant starts (if awarded)?**

~~Business licenses should be submitted at the time of application. However, we will accept applications for agencies in the process of applying for licenses so long as licenses are issued before award. In that case, licenses can be submitted just before award.~~

Question 6b & 6c relates to business licenses. While we don't require uploads of the licenses the questions to ask if the agency "has a". While the sentiment remains, the same there is no submission at the time of application.

**If an entity does not have an audited financial statement, can they provide unaudited management created financial statements or must the financial statement be audited?**

A single audit, third party audit or financial statement is acceptable.

**Will you accept a Financial Statement that is not from an independent auditor?**

Yes, for agencies not required to complete a Single Audit a Third-Party Audit or Financial Statement will serve as an acceptable alternative. Historically, profit/Loss statements and/or balance sheets have been accepted in lieu of audited statements.

**As a newly established nonprofit, we do not have a 990 or audit available. Are we still eligible to apply and what should be submitted?**

Please submit, on agency letterhead, a statement explaining the length of time your agency has been in operation and the reason no tax filings or IRS Form 990 have been submitted. In lieu of an audit, please also provide your agency's financial statements, such as a profit and loss statement or a balance sheet.

**We file Form 990-N which is submitted electronically, is that acceptable? Please advise.**

Yes, the 990-N is acceptable for meeting Attachment 4 requirements.

**Is a 990 -EZ for allowable?**

Yes.

**We will not have our 2025 Tax complete until later in 2026. Can I submit our 2024 tax return?**

Yes, please submit the most recent IRS 990, 990 EZ, or 990-N that your agency has. Those from 2024 will work well for our purposes.

**I do not see the templates for Attachments 1 and 2. Do we create our own? Are there certain word or page limits? Also, where do we find Attachment 3, Disclosure of Ownership Form?**

Attachments 1, 2 and 3 have  templates and are located on the Outside Agency Grant (OAG) website under "**Reference Library**" at the bottom of the page.

**Is the 300-word limit for the Program Description AND the outputs?**

No, the word limit is for the Workplan's "program description" only.

**The Workplan requires a maximum of 300 words for the program description; as it relates to the required output #1, what should go there? What kind of outputs are you looking for?**

Describe in a sentence, what does the program provides and describe the population to be served. The information detailed on page 1 should be reflected on page 2. The information on page 2 will be used to generate any quarter reports.

**Does Annual Budget refer to the entire agency's total budget including costs of all programs, staff and operations, or does Annual Budget here refer to the budget for the proposed project/program?**

In Smartsheet question 7a refers to the agency's total budget. This includes costs of all program amounts, staff, and operations. The Annual Budget Detail attachment is specific to the total cost of the application project.

**If we are applying for two program grants, does the budget need to show both programs for both applications?**

Each requested program should have a full application, including separate Smart Sheet submittals, including all 5 attachments with each.

**Can an applicant request 100% of program costs from the County? Is that allowable?**

Yes.

**Does the application require "Other Funding" sources for match?**

By entering "Other Funding" amounts in the Annual Budget Detail, it offers application reviewers a better understanding of the total project budget; it's not considered matching dollars.

**As it relates to supplemental funding, is it a one-to-one match or can it be any amount?**

OAG does not require match dollars.

**Should the applicant only enter information in the Annual Budget Detail for the budget line-item amounts that are being requested? If salary is the only request, would that be the only section filled out?**

Yes, that is correct. When entering amounts in the Annual Budget Detail, it should match the total application request for funding. Only enter those expenses and items that align with the cost of allocations for that funding request.

**Are other funding sources required? Do you get additional points for having other funding sources?**

When completing the Annual Budget Detail, the Other Funding Sources section is required only if additional funds are included in the program budget. If there are no other funding sources, this section does not need to be completed. Including other funding sources is not mandatory and does not result in additional points.

**The application requires that I have either a Clark County Charitable Organization Registration Certificate or a State of Nevada Certificate of Good Standing. I am unsure of how to obtain these documents and would appreciate any guidance or assistance you can provide.**

- Apply for a Clark County Business License Department here.
- Clark County Charitable Organization Registration Certificate information can be found here.
- State of Nevada Certificate of Good Standing information can be found here.

**For the Disclosure of Ownership Form, how do we complete it if we are a nonprofit?**

Please list the relationship between board members, to any Clark County employee or County Commissioner. If there aren't any relationships, please write N/A.


**For the Disclosure of Ownership Form, will we need to list all Corporate Officers and Directors (including those on our Board of Directors) on page 2 where it asks for Full Name and Title? Or can we just put the President, Secretary, and Treasurer enough?**

Please provide a list of the entire Board of Directors, including any Corporate Officers, and the lines provided. We are specifically looking for voting members that make decisions which impact the agency or who have a fiduciary responsibility to the agency. If more than four such positions exist, please attach a separate page which lists those positions. This can be done through Excel, PDF, or Word.

**If an organization relocated to a new address, should the address documented on the business license or the Certificate of Good Standing match the new address? Would the**

**organization be disqualified if the addresses do not match?**

No, we can also check online to make sure that your license is active, but it wouldn't be a conflict for it to be a different address on the certificate.

**Is the OAG maximum $75,000 for Community Initiatives or can we request more funds? Alos, if we ask for more funds and are awarded less, would we revise the budget?**

Historically, awards were no more than $75,000, but applicants can request more than $75,000. And yes, a reduced budget will be required if awarded at a lesser amount than initially requested.

**For the Annual Budget Detail, is the section regarding for "other funding sources" also interpreted as a match?**

No.

**On the Annual Budget Detail, if we are only budgeting for equipment with no other cost categories and we do not have any additional funding sources, should we complete only the equipment section of the budget and leave the "Other Funding Sources" section blank?**

Correct.

**What's the definition of subawards?**

When costs are associated with hiring a third-party vendor or independent contractor to perform specific necessary services outlined in the organization's scope of work. These expenses may cover consulting fees. Service agreements, technical assistance or specialized work that cannot effectively be carried out by your existing staff or volunteers to be considered allowable.

The contractual services must be reasonable, and cost properly documented through contractor agree and directly tied to the objectives of the contract. All third-party

vendors must have prior authorization. The approved annual budget is one way to accomplish this approval.

**Can the OAG application be used for construction? Do you consider capital projects?**

We have approved costs that potentially could fall under construction in the past; however, this is not a typical project we'd expect to see. If you can email SSPDT@ClarkCountyNV.gov to give us more specifics that would be helpful.

**How many Outside Agency Grants will be awarded for FY2026 2027?**

That depends on the committee, and we will know how many awardees there are during the Board of County Commissioners meeting.  It should be decided by July 2026.

**When do the business license and charitable organization certificates have to be turned in?**

The business licenses and those certificates, if awarded, you'll have to submit your documentation during the process of completing the resolution agreement.

**Can you apply for multiple programs, and would you have to separate budgets or include both in one budget?**

Community Initiative allows for two different project applications, and the Department Initiative allows for three (3) different project applications. We would need separate budgets and separate work plans and separate Smartsheet applications for all - a whole application packet is needed for each project.

**If I have a full-time staff working on this program, how do I detail them in the budget?**

The allocation depends on whether OAG is the sole funding source. If OAG is the only funder, 100% of the personnel costs should be reflected under the "County Request".

If there are multiple funding sources, personnel costs should be allocated based on the portion of work that aligns with the OAG scope of work. For example, a staff member funded at 0.6 FTE may be charged to OAG under the County Request, while the remaining 0.4 FTE may be allocated to "other funding sources". In this case, approximately 60% of the staff member's time should be dedicated to OAG-related activities and supported by timesheet documentation.

**The Administrative Costs seem to be calculating at 11.11% in the Annual Budget Detail.**

We will update the Annual Budget Detail by January 26, 2026. The 10 percent Administrative Cap remains in effect.

**Would the organizational funds, not grant funds, be documented as "other funding source" in the annual budget detail.**

Yes, even funds raised by the applicant should be documented. All funds being contributed to the program should be shown in the Annual Budget Detail.

**Can I ask for reimbursement for past costs?**

No, the costs must be incurred July 1, 2026 – June 30, 2027.

**How do reimbursements work?**

Any awarded agency is expected to expend the funds prior to the County issuing

reimbursement. A monthly reimbursement request will be due on the 15th of each month. For example, funds expended ~~January 1 – January 31~~ December 1-December 31 would be submitted for reimbursement on January 15th. If the request is accurate and approved the reimbursement will be issued on February 15th. If there are revisions or clarifications required, the reimbursement would be later. Please see page 5 of the Application Instructions for additional details. We ask agencies have three months of operating budget to support the reimbursement process.

**How will vehicle cost be covered?**

For each agency-leased vehicle, all related costs, such as fuel, insurance, registration, and maintenance, must be pooled at the vehicle level. The agency is responsible for tracking the vehicle's travel. All OAG-related travel must be supported by mileage logs, which will be used to allocate costs. For example, if 30% of a vehicle's total miles in a given period are attributable to OAG purposes, then OAG will cover 30% of the vehicle's costs for that period. If a personal vehicle is being used then the GSA rate will be applied. Currently the GSA rate is .73 per mile.

**Just to confirm, items that are put in the Equipment section are those that are $5,000 <u>each</u>, correct? Not the cumulative total of several items each under $5,000 and the total of them exceeds $5,000.**

That is correct, to be considered equipment must be a single purchase of $5,000 or over. It should not be a cumulative total. For items under $5,000, you may consider other budget categories like Operating.

**Can we submit additional attachments, like a letter of support, to the application?**

No, please only submit attachments 1-5. Any additional attachments or additions to the application will not be reviewed or scored.

**What if we have costs that aren't detailed in the Funding Guidelines?**

Please see page 8 of the Application Instructions for how to get these costs approved.

**Are we able to have two outputs in the Workplan?**

Yes, only the first output would be scored.

**How can we capture donated in-kind goods in the annual budget detail?**

You can show the value of the goods in "Other Funding Source" or give details on the donated items in the narrative section of the relevant budget category.

**We are a government agency. What do we need to submit for our attachments?**

For government agencies, we will need the completed Workplan (Attachment 1) and Budget (Attachment 2). Please make sure to use the County issued templates. For the Disclosure of Ownership (Attachment 3), Tax information (Attachment 4), and Audit/Financial Statements (Attachment 5), please submit a signed statement on agency letterhead for each of the three stating the exemption due to being a government entity. This document is required for each of the three attachments which are exempt for government entities.

**Are advertising and marketing allowable expenses?**

Yes, please see the Funding Guidelines under Operating.

**Are food and water for clients allowable expenses?**

Yes. Please review the Funding Guidelines for a full list of allowable expenses.