



# TEMPORARY COMMERCIAL USE APPLICATION

## CLARK COUNTY COMPREHENSIVE PLANNING DEPARTMENT

SUBMITTAL REQUIREMENTS ARE LISTED ON BACK

<b>APPLICATION TYPE</b>	<b>STAFF</b>	DATE FILED: _____	APP. NUMBER: _____
<input type="checkbox"/> OUTDOOR EVENT <input type="checkbox"/> SEASONAL SALES <input type="checkbox"/> SPECIAL ATTRACTION/ PROMOTION SIGN		ACCEPTED BY: _____	ZONE / AE DISTRICT: _____
		FEE: _____	PLANNED LAND USE: _____
		CHECK #: _____	LETTER DUE DATE: _____
		COMMISSIONER: _____	REFERENCE FILES: _____
		OVERLAY(S): _____	

<b>PROPERTY OWNER</b>	NAME: _____
	ADDRESS: _____
	CITY: _____ STATE: _____ ZIP: _____
	TELEPHONE: _____ CELL: _____
	E-MAIL: _____

<b>APPLICANT</b>	NAME: _____
	ADDRESS: _____
	CITY: _____ STATE: _____ ZIP: _____
	TELEPHONE: _____ CELL: _____
	E-MAIL: _____ REF CONTACT ID #: _____

<b>CORRESPONDENT</b>	NAME: _____
	ADDRESS: _____
	CITY: _____ STATE: _____ ZIP: _____
	TELEPHONE: _____ CELL: _____
	E-MAIL: _____ REF CONTACT ID #: _____

LICENSED BUSINESS ON PROPERTY: \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER(S): \_\_\_\_\_

PROPERTY ADDRESS or CROSS STREETS: \_\_\_\_\_

EVENT DESCRIPTION: \_\_\_\_\_ EVENT DATES: \_\_\_\_\_

- Applicant to contact the following departments/agencies for additional approvals and permits:
- Clark County Building Department
  - Clark County Fire Department
  - Clark County Business License Department
  - Southern Nevada Health District

\_\_\_\_(Initial) I, the undersigned, swear that I will comply with NRS 450B - Emergency Medical Services ([www.leg.state.nv.us/NRS/](http://www.leg.state.nv.us/NRS/))

I, the undersigned applicant, understand that pursuant to Title 30 of the Clark County Code, temporary outdoor commercial events may be approved only for the businesses licensed at the above location under the conditions listed on the back of this application.

\_\_\_\_\_  
**Property Owner (Signature)\*** \_\_\_\_\_  
**Property Owner (Print)**

\*NOTE: Corporate declaration of authority (or equivalent), power of attorney, or signature documentation is required.

<b>STAFF</b>	Temporary Commercial Use is APPROVED from _____ through _____ Subject to the following conditions _____ By: _____ Date: _____
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DOCUMENT SUBMITTAL REQUIREMENTS <sup>A, H</sup>							
Application Form	Signature Documentation <sup>B</sup>	Site Plan <sup>C</sup>	Justification Letter	Fees <sup>G</sup>	Additional Requirements for Amusement Rides		
					Liability Insurance <sup>D</sup>	Inspections <sup>E</sup>	Installation/operation letter <sup>F</sup>
1	1	1	1	\$100	1	1	1
<p>A. Disclosure form is required if application is appealed.</p> <p>B. Corporate declaration of authority (or equivalent), power of attorney, or signature documentation is required.</p> <p>C. Please provide a digital PDF copy if printed plans are larger than 11" X 17"</p> <p>D. Operators of temporary amusement rides or inflatable amusement devices shall carry liability insurance for the event insuring the owner or operator of the amusement ride or inflatable amusement device against liability for injury to persons arising out of the use of an amusement ride or inflatable amusement device in an amount not less than \$1,000,000 per occurrence.</p> <p>E. Temporary amusement ride inspections are required and shall satisfy the inspection requirements of the Amusement Ride Standards in Clark County Code Chapter 30.32 as determined by an inspector certified by the National Association of Amusement Ride Safety Officials (NAARSO), or other similarly qualified association or group, or be an engineer licensed in Nevada and qualified to inspect the amusement ride in question. Temporary amusement rides shall have been inspected within 6 months of the event.</p> <p>F. Operators of any amusement ride or inflatable amusement device shall include a statement with the applicable land use application indicating installation and operation standards will be followed.</p> <p>G. See Chapter 30.80. Exact payment only. Staff can accept cash, check, and debit cards. Credit card and e-checks accepted online only. Checks payable to "Clark County" or "Comprehensive Planning." Payments for any application related to marijuana establishment limited to cash and check options only.</p> <p>H. These are the official requirements per the Zoning Administrator but additional requirements may apply</p>							

TIMEFRAME
<ul style="list-style-type: none"> <li>• Applications must be submitted a minimum of <b>15 days</b> prior to the event.</li> <li>• Processing time: <ul style="list-style-type: none"> <li>○ 10 working days for temporary outdoor commercial events</li> <li>○ 5 working days for applications for temporary signs as regulated per Table 30.72-3</li> <li>○ 5 working days for seasonal sales</li> </ul> </li> <li>• Refer to Title 30.16.240 for more information</li> </ul>

**CLARK COUNTY COMPREHENSIVE PLANNING**  
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