

**MINUTES OF THE COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE MEETING (CDAC)**

**HELD AT THE CLARK COUNTY SOCIAL SERVICES BUILDING, ADMIN TRAINING ROOM,
3RD FLOOR, 1600 PINTO LANE, COUNTY OF CLARK, NEVADA,
ON TUESDAY, January 6, 2026.**

I. OPENING CEREMONIES

Eric Jeng, Chairperson, called the meeting to order and led the group in The Pledge of Allegiance.

Mr. Jeng provided a brief guideline on how the meetings are to be directed.

II. Swearing-In Ceremony

Chairperson Jeng provided instructions on completing the Oath of Office. He shared with the CDAC Committee that a Notary will be providing services during the orientation meeting.

III. Public Comment - At this time, the Committee will hear comments from the public regarding items listed on the agenda as posted.

No public comments were made.

IV. Recognize and introduce 2025/2026 Community Development Advisory Committee (CDAC) members.

Chairperson Eric Jeng, on behalf of the County Commissioners and Community Housing (CHO) Staff, thanked everyone for volunteering and making the time commitment to represent and serve our community. The Chairperson instructed the CDAC Committee Members to introduce themselves to everyone and share what Commissioner or area they were representing.

Roll call was conducted by Karen Michelin, CHO Manager.

V. ACTION – Approve minutes for March 4, 2025, meeting.

Chairperson Eric Jeng asked for a motion to approve the minutes from the March 4, 2025 meeting. Sondra Cosgrove made the motion, and Monica Gresser seconded; all agreed and the motion was approved.

VI. Welcome from and Introduction of Community Housing Office Staff

Mr. Jeng welcomed Dagny Stapleton, Clark County Community Housing Administrator. The Community Housing Office supports the development of the County's affordable housing programs.

Ms. Stapleton thanked the CDAC members for their public service and willingness to participate on this committee. She also acknowledged the CDAC committee has some very important work to do over the next couple months.

VII. General discussion of the purpose of CDAC, proposed meeting schedule, and duties of representatives (Tameca Ulmer)

Tameca Ulmer, ESG Grants Coordinator, welcomed all new and returning members and thanked them for their participation in the process. Dr. Ulmer explained that the purpose of the CDAC Committee is to offer community input, address community needs, and focus on community priorities. Dr. Ulmer specifically made mention of the five-year plan consolidated plan required by HUD that outlines how we will grow, develop, and address the needs within the Clark County community.

The committee receives varying funding amounts from different grant programs. Dr. Ulmer noted that the CDAC Committee essentially determines how the funds will be allocated to best meet the needs of the community and maximize their impact.

Dr. Ulmer further detailed the CDAC process, highlighting that applications are available through ZoomGrants. All related materials are submitted electronically and reviewed by staff to ensure certain thresholds are met. She assured the CDAC Committee that they would adhere to the same guidelines as last year regarding the type of information applicants can submit.

Dr. Ulmer shared the upcoming CDAC schedule with the members. The next meeting is on February 3, 2026, where the HOME project presentations will take place, and a list of all applicants will be presented. The CDBG project presentations meeting is scheduled for February 17, 2026. The final meeting will be on March 3, 2026, where the CDAC Committee will finalize the funding recommendations for allocation. Dr. Ulmer informed the CDAC committee that there will be copies of all presentations and handouts from every meeting via email the week of meeting. All meetings will be held at the Clark County Social Services Building, 3rd Floor Training Room, 1600 Pinto Lane, Las Vegas, and will start at 6 pm. She also discussed the project approval and funding schedule.

VIII. Code of Ethics and Open Meeting Law Training (Brandon Thompson)

Brandon Thompson, Clark County Deputy District Attorney, conducted a training on Ethics and Open Meeting Laws. The Clark County Board of Commissioners issued an ordinance mandating that ethics training is now required for all upper

management executives, boards, and committees. Each member is instructed to take this training every two years. The Deputy District Attorney explained that this is a very high-level training and encouraged the committee to ask as many questions as needed during the session. The training covered valuable information pertaining to conflict of Interest, possible penalties for violations, and agenda posting guidelines.

IX. Review of Consolidated Plan and Annual Action Plan (Natalie Cacho)

Natalie Cacho, Senior Grants Coordinator for the Community Housing Office, discussed the HUD Consolidated Plan process, which encompasses a 5-Year Consolidated Plan, an Annual Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER), set to conclude on June 30, 2026. She emphasized that both the Consolidated Plan and the Annual Action Plan are mandates from the U.S. Department of Housing and Urban Development (HUD). Cacho highlighted the necessity of citizen participation in developing these plans, which identify community needs and prioritize strategies for project funding. She explained that Clark County uses these funds to achieve HUD's objectives, such as creating and preserving public facilities for low- and moderate-income households.

Ms. Cacho explained how the primary purpose of the Consolidated Plan and the Annual Action Plan is to demonstrate how the jurisdiction is working to build viable communities through housing, infrastructure improvements, and economic development initiatives. Ms. Cacho also thanked the CDAC committee for participating in the surveys and explained that the feedback was used to assist in making decisions for the five-year Consolidated Plan. These plans would define the larger picture regarding community issues and projects to address those problems. Ms. Cacho also informed the CDAC that all presentations would be available on the CHO Website after the meeting.

X. Provide overview of the Continuum of Care (CoC Staff)

Ms. Brenda Barnes, Clark County Social Services (CCSS) Manager, and Keishmer Cardoso, Data Management Analyst (CCSS), gave an overview of the Southern Nevada Homelessness Continuum of Care Program (SNCoC). The program was established by the HEARTH ACT in 2009. The mission of the CoC is to provide housing, services, and funding for individuals and families experiencing homelessness. They discussed ways in which the CoC can reduce the occurrence of homelessness through prevention, reduce the time people are experiencing homelessness, and quickly transition them into permanent housing. Ms. Barnes also shared the various categories of homelessness based on HUD eligibility requirements. Ms. Barnes provided the <https://helphopehome.org/> website to

provide more information for CDAC committee to learn more about the CoC.

XI. Provide overview on the Emergency Solutions Grant (ESG) Program and discuss the CDAC ESG ad-hoc committee (Tameca Ulmer)

Tameca Ulmer reintroduced herself and began to briefly explain the purpose of the Emergency Solutions Grant (ESG) funding and how it relates to the CoC. The purpose of ESG is to engage individuals and families who are living on the streets and prevent homelessness when possible. Applicants are non-profit service providers in the community who will provide services to people experiencing homelessness or attempting to avoid homelessness with a variety of services. She briefly discussed the funding which is estimated based off the amounts from the previous year. The ESG ad-hoc review panel and process was discussed. At the end of the ESG presentation Ms. Ulmer asked if anyone wanted to join the panel. A few CDAC members agreed to volunteer to assist in the review panel and process.

Break (10 min)

XII. Provide overview on the Community Development Block Grant Program (CDBG) and discuss project updates (Kent Golangco/Andy Moll)

Mr. Andy Moll, Grants Coordinator, presented in place of Kent Golangco, Grants Coordinator. Mr. Moll discussed the establishment and history of the Community Development Block Grant (CDBG) and explained the purpose of the CDBG program. He highlighted its benefits for low- and moderate-income households by fostering viable communities, which include providing decent housing, a suitable living environment, and expanded economic opportunities.

He further explained the purpose of the CDBG Capital Improvement Plan (CIP), emphasizing its focus on the 5-Year Capital Improvement Plan. Mr. Moll provided a brief update a current 5-Year CIP project. The Family Promise-Family Navigation Center, a place for families experiencing homelessness that is operated by a nonprofit partner of the County.

Mr. Moll noted that 2026-2028 Clark County CDBG priorities estimated \$8.5 Million (annually) in funding and would focus on Public Facilities and Infrastructure, Public Services, and Economic Development. He also shared the opportunities CDBG funding can provide including community transportation, flexibility, strengthening local economics, civic and planning opportunities, as well as providing partnerships and capacity building. The challenges CDBG funding are facing are funding limitations, balancing priorities, timeliness of spending, and compliance requirements. Mr. Moll shared the deadlines and application process.

XIII. Provide overview of HOME Investment Partnerships Program/Affordable Housing Trust Fund (HOME/AHTF) Program (Giavonni Garcia)

Giavonni Garcia, Grants Coordinator at the Community Housing Office, gave an overview of the HOME Investment Partnerships Act (HOME) and the Affordable Housing Trust Fund Grant (AHTF). She explained that HOME funds are provided by the U.S. Department of Housing and Urban Development (HUD). The HOME program, established by Congress in 1990, provides formula grants to states and local participating jurisdictions (PJs) to strengthen public and private partnerships and expand the supply of affordable housing for low- and very-low-income households. HOME is the largest federal block grant specifically designed to create affordable housing for low-income households.

The AHTF, formerly known as the Low-Income Housing Trust Fund, was established by the State of Nevada in 1989 and is administered by the Nevada Housing Division (NHD). These funds are allocated to local governments by formula and are designed to expand the supply of affordable housing for low- and very-low-income households. They also serve as a non-federal match to meet HOME requirements. Major program requirements include:

- All Clark County HOME-funded units must be at or below 50% Area Median Income (AMI).or below.
- Projects must remain affordable for a mandatory period of time. Public funds fill the gap in the development budget, making quality housing available and affordable to lower-income households. Other benefits include long-term affordability, special needs housing, and community revitalization.
- 15% of allocated funds are set aside for Community Housing Development Organizations (CHDOs). A CHDO is a private nonprofit, community-based organization with the capacity to develop affordable housing for the community it serves. To qualify as a CHDO, the organization must meet specific requirements related to its legal status, organizational structure, capacity, and experience.

Ms. Garcia noted that 2026-2027 Clark County HOME/AHTF Funding priorities estimated \$5.5 Million funding would focus on the following:

- Multifamily Residential Housing Development Affordable Housing
- New Construction Affordable Housing
- Acquisition and Rehabilitation Affordable Housing

Ms. Garcia also shared the qualifications, deadlines, and application process.

XIV. Public Comment – At this time, the Committee will hear comments from the public regarding items not listed on the agenda as posted

No public comments were made.

XV. Adjourn

A motion to adjourn the meeting was made by April Mench and seconded by Sandra Cosgrove.

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

Clark County's Community Resources Management Division meetings are held in accessible facilities. Citizens requiring an accommodation should notify the Division of specific needs at least five days prior to the date of the event by contacting Community Resources Management at (702) 455-5025 or TT/TDD Relay Nevada Toll-Free: (800) 326-6868 or TT/TDD Relay Nevada Toll-Free: (800) 877-1219 (Spanish) or CRMInfo@clarkcountynv.gov. (Examples of accommodations include interpreter for the deaf, large print materials, and accessible seating arrangements.)

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE MEETING MEMBERS, STAFF, AND GUESTS PRESENT

Boylan, Irene	Member-at-Large	Commissioner Gibson
Cosgrove, Sondra	Representative	Sunrise Manor TAB
Davila Uzcategui, Miguel	Member-at-Large	Commissioner Segerblom
Dieckmann Matheny, Nancy	Member-at-Large	Commissioner Naft
Dierson, Patrick	Representative	Spring Valley TAB
Earl, Deborah J.L.	Representative	Lone Mountain CAC
Gresser, Monica	Member-at-Large	Commissioner Gibson
Hooper, Christopher T.	Alternate	Winchester TAB
Jeng, Eric	Chair/Member-at-Large	Commissioner Jones
Konkin, Greg	Alternate	Whitney TAB
Martin, Laura	Member-at-Large	Commissioner Kirkpatrick
McKinney, Patrina	Member-at-Large	Commissioner McCurdy
Mench, April	Representative	Winchester TAB
Ortiz, James	Representative	Moapa TAB
Ramirez, Diana	Representative	City of North Las Vegas
Ramirez, Geraldine	Representative	Whitney TAB
Sheesley, Trenton	Representative	Paradise TAB
Stewart, April	Member-at-Large	Commissioner Segerblom
Tramp, Matthew	Alternate	Spring Valley TAB

Thompson, Brandon	Clark County Deputy District Attorney
Stapleton, Dagny	Clark County Community Housing Administrator
Michelin, Karen	Clark County Community Housing Office
Barnes, Brenda	Clark County Social Services, CoC
Cardoso, Keishmer	Clark County Social Services, CoC
Ulmer, Tameca	Clark County Community Housing Office
Cacho, Natalie	Clark County Community Housing Office
Chambers, Nanci	Clark County Community Housing Office
Moll, Andy	Clark County Community Housing Office
Jones, Valerie	Clark County Community Housing Office
Angela Smith	Clark County Community Housing Office
Giovanni Garcia	Clark County Community Housing Office